## Career Technical Education Committee Minutes

**DATE:** February 8\(^{th}\), 2011; room 420  
**TIME:** 12:30 to 1:30 P.M.  
**Committee Members Present:** Robin Aliotti, William Cruz, Catherine Fonseca, Mike Grillo, Anthony Hailey, Kiran Kamath, Cindy McGrath, Joe Meyer, Cecil Nasworthy, Pam Perfumo, Len Price, Clayton Smith, David Wahl, Debbie Wilson.

Meeting Dates: 2\(^{nd}\) and 4\(^{th}\) Tuesdays.

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| **1. Welcome & Announcements** | o Mike welcomed everyone to the meeting.  
o The CCCAOE is coming up, and this year is scheduled to be in Oakland. Kiran Kamath received requests from faculty to attend the conference; she has sent email notifications informing them that there are funds to send them to the conference. Meals not provided during the conference will be reimbursed. Please be aware that hotel will not be reimbursed, so if you are planning to stay in a hotel in Oakland the college will not be responsible to pay for it.  
o Anthony Hailey, new Administration of Justice faculty, was introduced to the committee. His office is in CO 202  
o Minutes from December 14\(^{th}\), 2011 were approved with minor changes. |
| **2. Assessment-SLO levels** | o In the past the community colleges have had the flexibility of assessing 3 SLO’s, however now the State wants to move forward to assessing all SLO’s.  
o For 2012 all of the colleges that are involved in evaluation will be making it part of the accreditation process?  
o During the retreat with BRIC on Jan. 28\(^{th}\), Marcie Alancraig, Faculty and Curriculum Specialist from Cabrillo College, confirmed that now all SLO’s will need to be assessed.  
o LMC needs to come up with standards and a system to assess all of the SLO’s.  
o Cindy McGrath handed out a DRAFT copy of “The 5-Year CSLO Assessment/Coor Update Plan”. This plan has not been finalized. (handout attached)  
o In the recommended 5-year plan, faculty will have to divide their courses into 4 cohorts; 25% of their courses will be assessed during each year. (Handout attached)  
o Title V requires for courses to be re-written every 5 yrs.  
o CLASS system was being used for assessment, but the software will not be used for much longer. The next reporting process will be documented in a word document.  
o There are talks about (in the future) developing a CLASS II software program.  
o There is concern from faculty about the lack of dialogue in CTE courses where there is only one instructor for the department. Dialogue is needed for the assessment process.  
o At this point the college is working on “streamlining” assessment, not concentrating on how to assess.  
o In order to insure accreditation, the accreditation team will be looking at proof of assessment, dialogue, and how it improves student learning.  
o GE will be the only group assessing at the ISLO level. CTE will not have to worry about assessing it. CTE committee supported the campus moving forward with this. |
| **AB 1440 Update** | o Pam Perfumo shared information with the committee about the SB 1440 bill.  
o A handout was given to the committee where it showed the LMC requirements for an A.S and A.A degree. (handout attached)  
o The State requires 21 General Education units for graduation; LMC has additional local requirements that add up to 39.5 units on top of the
core major units.
- Sister colleges, DVC and CCC, do not require as many units as LMC. The question arose, why would a student consider coming to LMC when they can go to DVC and graduate faster?
- DVC requires 34 GE units, and Las Positas 24 GE units in addition to the core units to graduate with an A.A. or A.S. degree.
- Students need to be well rounded, it is important to give the choice to students about courses available to them.
- CTE faculty is encouraged to come to the Academic Senate meeting to advocate for courses needed for CTE.

**Question:**

Why not have a set of required GE units and a list of electives, from different disciplines, with a minimum of units required from it? The list of elective courses will have a wide selection of courses where students will have the choice of what they want to study.

Should we advocate having two sets of requirements: one set of courses for graduation requirements for CTE programs, and a different set for A.A/transfer degrees?

The next Academic Senate meeting is on Monday, February 14th from 3:00 pm to 5:00 pm in room 223. If anyone wants to advocate for CTE programs, they should attend the meeting as a guest.

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<th>Meeting Adjourned</th>
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**Handouts:** The 5 Year CSLO Assessment/COOR Update Plan, and graduation requirements for LMC.

**Meeting Dates:** 2nd and 4th Tuesdays.
- Spring 2010 Meetings:
  - March 8th and 22nd
  - April 12th and 26th
  - May 10th

**Future Agenda Items:**
- Math Preparation for individual Occupational Programs
- Recruitment of Vets
- Institutional Level Assessment Plan
- Perkin ideas that work