Occupational Education Committee Minutes

DATE: December 8, 2009
TIME: 12:30 to 1:30 P.M.
Room 409


Catherine Fonseca (Note Taker).

<table>
<thead>
<tr>
<th>Item #</th>
<th>Topic/Activity</th>
</tr>
</thead>
</table>
| 1.     | Welcome & Announcements  
• Please make sure you turn in you Perkins survey’s if you have not done so yet.  
• Program review due date is Dec. 15th |
| 2.     | Responsibilities of program leads  
Donna Wapner  
• With her current involvement with the UF she has found out that within our district faculty receive support in different ways, and the goal is to uniform the support and resources faculty receive across the district.  
• Job responsibilities vary across the state for department leads, chairs and coordinator.  
• Our District has only 50 CTE faulty, and 270 full time GE faculty.  
• The responsibilities of a CTE faculty and expectations are different from responsibilities of GE faculty.  
• A survey was created for CTE faculty to find and define common tasks, roles, and responsibilities within district.  
• These definitions will help when negotiating a new contract so that CTE chairs, leads, or coordinators can get compensated for additional tasks. |
| 3.     | In Reach  
• Catherine asked faculty to sign up for in reach dates for the beginning of spring of 2010. |
| 4.     | Selection of New Occ. Ed. Chair  
• Mike Grillo was elected to be the Occ. Ed. Committee chair starting spring of 2010.  
• The motion was seconded by Dan McNight.  
• Came to a unanimous vote by committee members. |

Meeting Dates: 2nd and 4th Tuesdays.

Spring 2009 Meetings:  
Feb. 9th, 23rd  
March 9th, 23rd  
April 13th, 27th  
May 11th, 25th

Future discussion topics:  
Math Preparation for individual Occupational Programs