LOS MEDANOS COLLEGE

Technology Plan Core Group

AGENDA

March 23, 2021
2:10pm – 4:00pm, **Zoom Conference**

<u>Members</u>: Carl Chiu, Nidia Gonzalinajec, April Nogarr, Nina Ghiselli, Kimberly Wentworth, Courtney Diputado, Jennifer Garcia, Eloine Chapman, Sandra Mills, Cesar Reyes, Robert Estrada, Nikki Moultrie, Jennifer Ma, Rikki Hall, Jinpa Tharchin

<u>Facilitators</u>: Carlos Montoya, Chialin Hsieh

Item #	Topic/Activity	Lead	Outcome*
1.	**Welcome (2min)**	Carl Chiu	Attendance: • Carlos Montoya • Courtney Diputado • April Nogarr • Kimberly Wentworth • Eloine Chapman • Cesar Reyes • Robert Estrada • Jennifer Garcia • Jinpa Tharchin • Sandra Mills
2.	**Review Agenda (3min)**	Carlos M. / Chialin Hsieh	• Carlos reviews agenda. • Sandra: Asks if objectives can be added after feedback from classified senate. • Carlos reviews item 3 of goals and objectives. • Carlos: Asks Sandra if we need to get back to Academic Senate after finalizing objectives. • Sandra: Not necessary.
3.	**Finalize Themes/Goals/Objectives**	Carlos M. / Chialin Hsieh	• Sandra Notes: Support needed for students using college devices. • Courtney: There's a need for a dedicated student IT help desk, with in-person and virtual help options. • Sandra: Training specifically for IT personnel

			• Sandra: More accessibility for specialized DSPS, Science and engineering labs
			• Carlos: Suggests adding IT training to item 4 (Technology training & professional development)
			• Carlos: Suggests moving a dedicated student helpdesk as a new subgoal under objective 1.
			• Courtney: The most recent Canvas Support report I viewed for LMC showed that several support calls were not Canvas related, but school-specific questions (InSite passwords, registering for classes, downloading office 365...)
			• Cesar: Suggests that IT could assist in software training.
			• Carlos: suggest placing "More accessibility for specialized DSPS, Science and engineering labs" to item 2
			• Carlos reviews need to have technology plan mission statement and goal objectives. Most people agree for option 2.
4.	**Review draft : Table of Contents**	Carlos M. / Chialin Hsieh	• Carlos reviews Table of contents • Carlos adds tech plan mission statement. • Members agree with Table of contents.
5.	**Discuss sharing Goals/Objectives and Table of Contents in April 12th College Assembly (Volunteer Team Presentation)**	Carlos M. / Chialin Hsieh	• Carlos looks for volunteer to share TAG's goals and objectives at college assembly. • Cesar, Sandra, Carlos and Carl volunteer to present at academic assembly. • Cesar and Sandra suggest adding the "how" and the "why" from TAG at academic assembly.
6.	**Closing Comments / Next Steps (5min)**	Carlos M. / Chialin Hsieh	• Meeting closes at 3:23p

Quorum not met for TAG. Only Courtney Diputado, Jennifer Garcia, and Bob Estrada present