

# LOS MEDANOS COLLEGE

**Technology Advisory Group (TAG) Committee MINUTES: Tuesday, September 24, 2024, 2:00 – 3:00 pm**  
**In Person: Conference Room LLIB-215 (Pittsburg Campus – Library Building) & BRT-125 (Brentwood)**  
**Via ZOOM – <https://4cd.zoom.us/j/4288613703> | Meeting ID: 428 861 3703 | Phone Audio: 1 (669) 900 6833**

**Members (Attended):** Carl Chiu (Chair), Bob Estrada, Eloine Chapman, Courtney Diputado, Sophia Ramirez  
**Guest:** Roseann Earwin, Myles Crain, Sara Toruno-Conley  
**Note taker:** Mika Mobley

Item #	Topic/Activity	Lead	Handouts/Reference Materials	Outcome*
1.	<b>Public Comment</b>	C. Chiu		Meeting Attendance: 4 out of 4 members, quorum qualified. 3 Guests joined – Roseann, Myles and Sara.
2.	<ul style="list-style-type: none"> <li>Approve membership of online participation</li> <li>Approve Agenda for Tuesday, September 24<sup>th</sup>.</li> <li>Approve Minutes for Tuesday, April 23<sup>rd</sup>.</li> </ul>	C. Chiu		No member to participate online. Agenda approved – 1 <sup>st</sup> motion B. Estrada, 2 <sup>nd</sup> motion C. Diputado: 3 Votes, 0 opposed. Minutes approved – 1 <sup>st</sup> motion B. Estrada, 2 <sup>nd</sup> motion E. Chapman: 3 Votes, 0 opposed.
3.	<b>Standing Items</b>		<a href="https://losmedanos.edu/technology-advisory-group">Technology Advisory Group (losmedanos.edu)</a>	
	3a. Membership Review	C. Chiu		Recruiting of more committee members to continue.
	3b. Committee Charge Review	C. Chiu		Technology Plan is finalized for 2022-2028.
4.	<b>Old Business</b>			
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5.	<b>New Business</b>			
	<ul style="list-style-type: none"> <li>Upcoming LMC Pittsburg Campus Classroom Podium PC upgrades review</li> </ul>	C. Chiu		C. Chiu updated us on upgrade work in progress – UAT phase, on Podium PCs in Classrooms. New hardware on Win.11 will be provided but previously used Deep Freeze does not work with this platform. Therefore, as a workaround, you need to make sure you log-out of podium PC after use.
	<ul style="list-style-type: none"> <li>TAG plan for the 2024 FALL semester</li> </ul>	C. Chiu		TAG committee will continue as a Brown Act committee reports into SGC.
6.	<b>Summary of report out to Constituency Groups</b>	(committee members)		Upcoming LMC Pittsburg Campus Classroom Podium PC upgrades
7.	<b>Next Steps and Future Agenda Items</b>	C. Chiu		



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8.	Adjourn Meeting	C. Chiu		At 2:33 pm
	<b>NEXT MEETING: 4<sup>th</sup> Tuesday of the month, <i>October 22<sup>nd</sup></i> 2024, 2:00 – 3:00 pm</b>			

*\*List the intended outcome for each agenda item as “Information,” “Discussion,” and/or “Action.”*

*†If there is a related document being reviewed, indicate “first read” or “second read.”*