

LOS MEDANOS COLLEGE

Technology Advisory Group (TAG) Committee MINUTES: Tuesday, April 23, 2024, 2:00 – 3:00 pm
In Person: Conference Room LLIB-215 (Pittsburg Campus – Library Building) & BRT-135 (Brentwood)
Via ZOOM – <https://4cd.zoom.us/j/4288613703> | Meeting ID: 428 861 3703 | Phone Audio: 1 (669) 900 6833

Members (Attended): Carl Chiu (Chair), Bob Estrada, Eloine Chapman, Courtney Diputado
Guest: Roseann Earwin
Note taker: Mika Mobley

<i>Item #</i>	<i>Topic/Activity</i>		<i>Lead</i>	<i>Handouts/Reference Materials</i>	<i>Outcome*</i>
1.	Public Comment		C. Chiu		Meeting Attendance: 3 out of 4 members, quorum qualified. R. Earwin informed the Participatory Governance Assessment Task Group will be presenting their recommendations in the next College Assembly (4/29).
2.	<ul style="list-style-type: none"> Approve membership of online participation Approve Agenda for Tuesday, April 23rd 2024 Approve Minutes for Tuesday, March 26th 2024 		C. Chiu		No member to participate online. Agenda approved – 1 st motion B. Estrada, 2 nd motion E. Chapman: 1 Votes, 0 opposed. Minutes approved – 1 st motion B. Estrada, 2 nd motion E. Chapman: 1 Votes, 0 opposed.
3.	Standing Items				
	3a.	Membership Review	C. Chiu	Technology Advisory Group (losmedanos.edu)	Recruiting of more committee members to continue. Roseann is a prospective member of Academic Senate. Member from Computer Lab is suggested.
	3b.	Committee Charge Review	C. Chiu		Technology Master Plan 2022-2028 had been finalized. Ref: LMC Tech Plan 2022 2028.pdf (losmedanos.edu)
	3c.	Committee Website Review	C. Chiu		Confirmed up to date.
4.	Old Business				
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5.	New Business				
	<ul style="list-style-type: none"> Review current Technology Plan Appendix 		C. Chiu	LMC Technology Master Plan 2022-2028 Implementation	Reviewed and C. Chiu has guided us how each item is funded. Also, he explained status around paperless learning, think client, and Windows 11 upgrade.

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			Appendix (Active).xlsx (sharepoint.com)	
	<ul style="list-style-type: none"> TAG plan for the 2024 FALL semester 	C. Chiu		Await to hear the recommendation from the Participatory Governance Assessment Task Group. C. Diputado asked about campus recommendation on what software to use for what purposes and discussed – involves district wide policy.
6.	Summary of report out to Constituency Groups	(committee members)		
7.	Next Steps and Future Agenda Items	C. Chiu		Recruit more membership from each constituency groups to increase our committee membership.
8.	Adjourn Meeting	C. Chiu		At 2:50 pm
NEXT MEETING: 4th Tuesday of the month, TBD 2024, 2:00 – 3:00 pm				

*List the intended outcome for each agenda item as “Information,” “Discussion,” and/or “Action.”

†If there is a related document being reviewed, indicate “first read” or “second read.”