

**Los Medanos College  
Sustainability Committee Meeting  
Wednesday, August 30, 2017 3:30pm-4:57pm –Room SC1-103**

**In Attendance:**

Black, Ricardo  
Crowder, Kurt  
Fay, Jenifer  
Holt, Russ

Lucca, Julie  
Marcial, Tracy  
McCarthy, Briana  
Stahl, Crystal

**Minutes**

**3:30 – 3:40 Welcome & Review Minutes from Last Meeting—JF**

- New/old member introductions
- Minutes from 4/17/17 were approved
- Brief update on status of Student environmental group

**3:40 – 4:30 Sustainability project updates**

- **Current status of Green Office audit Flex**
  - Julie has new contacts that do “green home” audits, she is considering taking some of their ideas to tailor toward green-office audit
  - Workshop is still in preliminary stages, will check back in next two meetings
- **Further develop waste management plan**
  - Briefed group on our Spring 2017 meeting with Alex Porter
  - Talked about our plan and how to gradually implement it
    - Idea for writing plan will be to submit a formal plan to Alex, receive feedback, and then incorporate this feedback into a final draft.
    - Possible sequence for implementation:
      - Compile audit data
      - Select bins, considering pricing
      - Make maps of suggested placement around campus
      - Make signs, using audit data to inform design and mapping data to inform quantity of indoor/outdoor signs to order
      - Consideration that implementation will fall into phases, with Phase I being installation of small blue bins into classrooms
    - Student Life and ICC will be very helpful in getting anecdotal info from students about where they think bins are most needed, and also in general outreach to students.
  - Waste diversion reporting and costs will be based on the most recent available data, to serve as a baseline for future reporting.

**4:30 – 4:45 Set action items for next meeting**

- Julie will continue pursuing the idea of the Green Office flex
- Russ will map outdoor recycling bin plan
- Ongoing – write waste plan, incorporating feedback and data from many sources and stakeholders (students, faculty/staff, audits and past billing info)
- Russ, Tracy, Jen – Create baseline waste diversion report

**4:45 – 4:57 Set meeting dates for rest of Fall 2017**

- We decided to experiment with a 4<sup>th</sup> Tuesday, 2<sup>nd</sup> Wednesday schedule