

Los Medanos College - Sustainability Committee Meeting
Monday 3/13 12:00 –1:15pm
Room SC1-103

Meeting Roles:

Facilitator/Note taker: Jenifer Fay

Secretary: Russ Holt

In attendance:

Fay, Jenifer

Lucca, Julie

Tripp, Phillip

Holt, Russ

Stahl, Crystal

Warfe, Scott

Minutes:

12:00 – 12:10 Welcome, Introductions, Previous minutes

- We welcomed two new attendees
- Approved minutes from 2/27/17 meeting

12:10 – 12:45 Earth Day Festival

- Revisited list of confirmed attendees
 - Crystal suggested inviting LMC Bookstore, giving them a chance to showcase and sell their recycled/environmentally friend items including backpacks and water bottles.
- Discussed Sustainability map
 - Could be made by using LMC's map as a template, and adding the locations of filling stations, bike racks, Nature Preserve, etc.
- Tasks were assigned to be completed in 3 weeks and Excel sheet was updated
 - **Jen Fay** will get flyer approved and printed
 - **Julie Lucca** will distribute flyer, and handle streamers and other decorations
 - **Crystal Stahl** will collaborate with Teresea Archaga and Student Life to create large display signs
 - One very large sign for library window (approx. 4' tall x 30" long)
 - Approx. 6 signs at 3' x 4' (two for window boxes, 4 for sandwich boards around campus)
 - One "Sustainability Map" to be displayed at welcome booth
 - **Russ Holt** will organize electronic advertising via LMC website, Facebook, and campus display screens, and will organize permission to display in window boxes
 - **Briana McCarthy** will prep passports, stamps/pads, and booth materials

12:45 – 1:00 Budget Revisit and Impact Assessment

- Of all the items discussed on 2/27, the water filling stations and improved signage/education for recycling bins seemed to be our best bet.
 - Russ has a pending bid for the bottle fillers at both Brentwood and Pittsburg
 - Julie will refer to Mt. Diablo Recycling for the most accurate way to depict recycling instructions on our bins

1:10 – 1:10 Setting Action Items for Next Meeting: **Monday 3/13 12:00-1:30 pm Location SC1-103**

- Check in to make sure we are on track with today's assigned tasks
- Ask PDAC about food during events (should there be?)
- Further develop the Green office audit workshop
- Crystal with get in touch with Teresea regarding scheduling student club food vendors for event.