

**Los Medanos College**  
**Sustainability Committee Meeting Minutes**  
**Wed, 10/7 1:30 PM - 3:30 PM**  
**SS4-409**

**Meeting Roles:**

Facilitator/Notetaker: Briana McCarthy

Snack Provider: Jen Fay

**Minutes**

**1:30 – 1:40 Welcome & review mins from last meeting – BMC**

**In attendance:**

- Frank Ichigaya - DVC Sust Committee Member
- Bruce King - CCC Sust Committee Chair
- Russ Holt – Facilities Director
- Briana McCarthy – Biology Faculty
- Jen Fey – Biology Staff
- Sharon Goldfarb – Nursing Program Director
- Robin Harrison – EOPS (CARE program)
- Kurt Crowder – Physical Science Faculty
- Danielle Liubicich – Biology Faculty

All approved meeting mins from last time; made small change to move Robin from water to waste project work group.

**1:40 – 2:45 Q & A with Special Guests from DVC and CCC – BMC**

- Sustainability Committee members from CCC and DVC introduced themselves & shared initiatives from their respective campuses. Below is the info they shared:

**Bruce King, Building & Grounds Manager / Sust Comm Chair at CCC**

▪ **Best Practices at CCC**

- Bring food to meetings
- Get senior management on board
- Call up and ask for free stuff
  - PGE – energy audit, power strips
  - City – LED parking lights
  - Recycle More – bins for every room on campus
  - Signal Inc – building bins & signage
    - Incentive to school!
    - Revenue – goes to Business office
  - Contra Costa Water – trees
  - Mt Diablo Recycling – bins
  - Contra Costa 511 – bike racks, EV plug-in station
  - County – Bike lockers, Green Business program - certify departments to be green businesses
    - 4 depts certified at CCC
      - Automotive, Custodial, Business, etc
- Plan celebrations to showcase efforts & inspire campus

- Arbor Day – plant trees
- Earth Day
- **Projects happening at CCC**
  - Bike kiosk – air pump, tools, bike lockers (CC511)
  - Elimination of energy suckers – space heaters, mini fridges
  - Carpooling program – Student Life
    - Communication forum at Student Life
    - Honor system – have to have 2 passengers + driver (must be students) to get carpool permit
    - 511 person involved
      - Gas certificates
    - *Needed faculty, student buy-in, get on operations agenda, etc*
  - Recycling programs
    - Ink cartridge program
    - Refillable dry erase markers
  - Bookstore - elimination of plastic bags
  - Culinary - biodegradable material
  - Electronics recycling day
  - Woodchipper for mulch material, mulch mower
  - Battery powered garden equipment – got free donations
  - Tours to environmental places
    - Merced – co-gen system
    - Ohlone – Gold LEED certified building
  - Automotive SHELL challenge – solar-powered car- Kurt

**Frank Ichigaya, Custodial Manager / Sust Comm Member at DVC**

- **Best Practices**
  - Market your initiatives with signage
    - Shari Bettencourt – Marketing Mgr and Sustainability Chair – helps with poster-making
  - Raise hype with newspaper articles
  - Advocate that all sustainable changes benefit students – management responds well to this
- **Projects happening at DVC**
  - Partnered with PGE, Chevron
  - Bookstore
    - Recycling CLIF bar wrappers
    - Recycling ink cartridges
  - Waste
    - By April 2016 - need to recycle 75% of waste
    - Bush Systems – recycled materials for bins
    - Republic – trash handler
      - Recycling systems within 10 feet of building entrances
    - 40-yard green bins – 50% cost savings
    - Looking into commercial composter – not likely
  - Smoking kiosks in parking lot
  - Energy savings in room scheduling on weekends – pull all classes in same building

### **2:45 – 3:20 Announcements & Project Group Work Updates – All**

- Shared announcements, updates
  - Russ – LED lights going up in parking lots. On track!
  - Robin – Giving Counseling, Transfer Center, EOPS offices a recycling survey to gain insights on behaviors and attitudes
    - Will discuss results and ask for positive actions from groups
- Talked about inspiring efforts from DVC/CCC share-outs
- Set objective for rest of semester: ***set up systems to reduce landfill waste on campus by end of semester***

### **3:20 – 3:25 Set Action Items for Next Meeting – All**

- Jen:
  - Reach out to Custodial Services (Barry Edwards) about bins
  - Talk to waste management company about #s – Jen
- Russ:
  - Support Jen in waste management research
- Briana:
  - Contact Signal Inc about building bins & signage
  - Invite Bob to next meeting
  - Find someone to make us signage (Curtis Curlew?)
- Kurt:
  - Research recyclable dry erase pens
  - Talk to Kevin about food franchise bids
- Robin:
  - Meet with student services staff to implement more effective recycling program, inspire positive change
- Danielle:
  - Cafeteria, coffee cart – cup discount
  - Water bottle refiller station funding

### **3:25 – 3:30 Assign Roles for Next Meeting – BMC**

- Next Meeting: Wed, November 4<sup>th</sup> 1:30-3:30
- Snack Provider: Robin!