

LOS MEDANOS COLLEGE

Sustainability Committee Minutes of Meeting Wednesday, September 18, 2024, 2:00 – 3:00 pm

In Person: Conference Room LLIB-215 (Pittsburg Campus – Library Building) & BRT-125 (Brentwood)

Via ZOOM Meeting – Zoom: <https://4cd.zoom.us/j/4288613703> | Meeting ID: 428 861 3703

Members: Jarrod Holcombe (Co-Chair), Zine Sandy (Co-Chair), Sheri Woltz, Reginald Turner (absent)

Guest: Katherine Chen (District), Adrian Ochoa Montal (LMC Student in Brentwood), Martha Berthelsen (Adjunct Faculty)

Note taker: Mika Mobley

Item #	Topic/Activity		Lead	Handouts/Reference Materials	Outcome*
1.	Public Comment		Co-Chairs		No public comments. Meeting Attendance: 2 out of 3 members, quorum qualified. Absence: Reginald Turner
2.	Approve: Agenda for Wednesday, September 18 th Approve: N/A (last meeting held on August 21 st)		Co-Chairs		Agenda approved
3.	Standing Items				
	3a.	Membership Update	J. Holdcombe	Committee Members (losmedanos.edu)	All committee attendees introduced themselves. Student, Adrian Ochoa Montal has joined as a guest, may join as a member – his membership needs to be confirmed through LMCAS. No updates on other vacancies.
	3b.	Committee Charges Review	J. Holcombe	Sustainability (losmedanos.edu)	
	3c.	District Update	K. Chen	https://email4cd.sharepoint.com/sites/DO/facplan/Shared%20Documents/Forms/AllItems.aspx?id=%2Fsites%2FDO%2Ffacplan%2FShared%20Documents%2FSustainability%2FAnnual%20Board%20Reports%2F2023%2D2024%2F4CD%20Sustainability%20Report%2D2024%2DFINAL%2Epdf	District Guest: Katherine Chen shared updates the district wide Sustainability Committee activities. 2023-24 Annual Sustainability Report 4CD is released. J. Holcombe updated on landscape project to cut water usage for irrigation.

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4.	Old Business				
	Food Waste/Composting	J. Holcombe / S. Woltz	Organize Educational Workshop / Training		
	Progress/Update from last meeting <ul style="list-style-type: none"> - Custodial Report – Bins & Signage - M&O - Kitchen Composable Containers - Club Activities 	Z. Sandy J. Holcombe		<ul style="list-style-type: none"> - Z. Sandy updated us on Bins & Signage, work in progress at Brentwood and a few more months to complete through both campuses. - J. Holcombe updated on Compostable Containers cost and contract. And K. Chen updated us with discussion cross campus through district that is on-going with vendors. - J. Holcombe updated about Rotaract Club helped us cleaning up around the lake. 	
5.	New Business				
6.	Updates & Announcements	Committee		<p>K. Chen shared about Zero Waste Event Guide that can be adapted/tailored by the colleges and to be shared with relevant event organizers (Internal as well as External).</p> <p>J. Holcombe updated car chargers will be increased through campus aligning with Facility Master Plan with provided funding.</p>	
7.	Wrap Up & Next Steps	Co-Chairs		<p>K. Chen announced Saturday September 21st is California Coastal Clean-up Day and Brentwood Community Center is hosting an event - Cocinando con Chef Kimberly on October 1st 7-8pm.</p>	



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8.	Adjourn Meeting	Co-Chairs		At 2:37 pm
	NEXT MEETING: 3rd Wednesday in Fall Semester - <i>October 16th 2024, 2:00 – 3:00 pm</i>			

**List the intended outcome for each agenda item as “Information,” “Discussion,” and/or “Action.”*

†If there is a related document being reviewed, indicate “first read” or “second read.”

Reviewed/endorsed at SGC Meeting, 2-26-14