

# LOS MEDANOS COLLEGE

## Application for Reinstatement following Disciplinary Suspension

Students seeking reinstatement following disciplinary suspension of more than 5 days must submit the following application to the Office of the Dean of Student Success via email [studentconduct@losmedanos.edu](mailto:studentconduct@losmedanos.edu) or postal mail. Once your application is received, it will be reviewed and you will be contacted for a required meeting with the Dean to discuss your request.

**IMPORTANT:** Students who owe LMC money for past tuition, fees, or other debts will be unable to request reinstatement until their debts are paid. If you have a debt on your student account, you must clear it before your application will be accepted.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Student ID#: \_\_\_\_\_

Attached please find my reinstatement application including my typed in responses to the three questions below and all supporting materials pertinent to my request. I understand that the Dean of Student Success may inquire further about my situation by communicating with any individual that I have referenced in my application, as well as appropriate college personnel who may have relevant information regarding my situation. I also understand that the Dean may share any or all information provided in my application with relevant individuals in accordance with FERPA (Federal Educational Rights and Privacy Act) regulations.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### **Required Questions:**

Respond to the following questions with as much detail as you can.

1. Provide a thorough and reflective explanation of the factors that led to your suspension. Be specific including the incident(s) that took place, the specific behavior(s)/action(s) that you engaged in, and the college expectation(s) that you did not meet.



**Deadline & Instructions for Application Submission:**

Applications for reinstatement must be submitted no later than **15 business days before the start of the term** that you wish to enroll in classes. Applications submitted after this deadline will not be considered.

Students who have been suspended from Los Medanos College are not permitted on college property without specific permission from the Dean of Student Success. Therefore, this application with all the supporting documentation/attachments should be submitted via email [studentconduct@losmedanos.edu](mailto:studentconduct@losmedanos.edu) or postal mail.

**Application Review Process:**

After this application has been received it will be reviewed by the Dean of Student Success. Following the review, applicants will be contacted to schedule a required meeting with the Dean to discuss their request.

**Contact Information:**

Office of the Dean of Student Success  
Dave Belman, Dean  
Los Medanos College  
2700 East Leland Rd.  
Pittsburg, CA 94565

Room: SS4-406  
Temporary Phone (while Shelter-in-place): (925) 384-0507  
Phone: (925) 473-7468  
Email: [studentconduct@losmedanos.edu](mailto:studentconduct@losmedanos.edu)