

LOS MEDANOS COLLEGE

Student Success Team Meeting
Monday – December 8, 2025
Time: 10:30am – 12:00pm: LIB*109
<https://4cd.zoom.us/j/83048718227>

MINUTES

MATERIALS:	
	Agendas and minutes are published on the LMC website: https://www.losmedanos.edu/sst/
TECHNOLOGY:	
	<u>Bring your work laptops</u>
ATTENDANCE:	
	<u>Present in person:</u> T. Maxwell, R. Armendariz, L. Greene, S. Wright, J. Boyle, T. Oranje, J. Suarez, V. Jacobo, R. Turner, C. Mitchell, I. Gregory (notetaker). <u>Present via Zoom:</u> B. West, D. Reyes, E. Padilla, M. Rodriguez, M. Mack. N. Diaz-Galarza, N. Dove, N. Ghiselli, E. Costanza, R. Rose, S. Ramirez
AGENDA ITEMS:	
1.	Welcome/Introductions - Tanisha Maxwell
	Dr. Maxwell welcomed the participants.
2.	What's Happening on Campus - Tanisha Maxwell/Rosa Armendariz
	The team celebrated receiving a BSI designation, which will last for 5 years, and discussed various campus updates including holiday events and a launch of the AANHPI learning community in the spring semester, which will focus on Asian American, Native Hawaiian, and Pacific Islander student success. L Greene informed the group about a successful launch of the first class cohort for Ethnic Studies 101.

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	E. Costanza announced a need for toys for the Christmas season for EOPS students and wrapping activities.
3.	Pathways 2 Equity: April 27-29, 2026, in San Diego, CA – Rosa Armendariz
	<p>The group discussed the upcoming Pathways 2 Equity conference in San Diego, with a proposal submitted related to the Black Student Success Initiative. LMC considers sending a team to the conference, potentially including students.</p> <p>Dr. Armendariz provided a web link to the information about the conference: https://californiacommunitycolleges.cventevents.com/event/2026pathwaystoequity/home</p>
4.	<p>Operational Collaboration by LMC Pathways - Tanisha Maxwell/Rosa Armendariz</p> <ul style="list-style-type: none"> ○ Rainbow spreadsheet ○ Counseling Fair Proposal
	<p>Dr. Maxwell and Dr. Armendariz informed the participants about their robust call for the faculty to join the SST.</p> <p>M. Rodriguez presented the "rainbow spreadsheet," which outlines weekly tasks and milestones for the Success Center, including retention workshops and success coaching activities. She explained that the spreadsheet is color-coded to identify different types of tasks and includes key events like the student service newsletter and Summer Bridge program. Melina also described the AB705 Boost Campaign, a collaborative effort with the Counseling department to encourage students to enroll in English and Math courses, which typically involves calling students and connecting them with counselors.</p> <p>The group discussed strategies to improve student access to counseling services. S. Wright acknowledged the challenge for the Counseling department to provide classroom visits for English 100S and Math 110S courses, noting that the current model is unsustainable due to scheduling conflicts and limited counselor availability. One of the possibilities discussed within the department was to organize a Counseling Fair. However, that idea had also a number of barriers such as scheduling conflicts, counselors' pathway-heavy specialization, and a gap in addressing the needs of remote students. Instead, the Counseling Department</p>

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	<p>proposed creating a library of common questions that can be addressed through short videos which would be posted on the website and shared in Canvas shells and featuring counselors and student ambassadors. Though it was noted that not all questions could be covered in a video format. The goal is to implement this project during intersession to have it ready for the spring semester.</p> <p>The conversation also touched on the past collaborations with counseling services and potential funding opportunities through the equity plan to pilot new initiatives, with English classes being considered as a starting point. R. Rose suggested designating a specific week for classroom visits, which would allow counselors and instructors to better plan and ensure buy-in from faculty. The group considered Week 3 of the semester to be the best option (February 9-12, 2026, for the spring semester).</p> <p>Another idea was brought to the group's attention about utilizing class visits to the Center for Academic Support, which would bring students to the counselors vs. counselors attending multiple classrooms.</p> <p>Counselors will work on a proposal for the classroom visit program, possibly building this activity into the curriculum, and on a proposal for creating videos. They will consider how to balance enrollment efforts with existing appointment schedules, while also exploring the possibility of creating standardized education plans and check sheets to help students navigate their academic pathways. Dr. Maxwell encouraged the department to consider the Program Review perspective for these plans. She mentioned that the proposal should have tangible outcomes, a timeline, assigned resources such as a number of counselors, and a budget.</p>
<p>5.</p>	<p>Next Steps & Future SST Meetings - Tanisha Maxwell/Rosa Armendariz</p>
	<ol style="list-style-type: none"> 1. R. Armendariz – to send Pathways to Equity conference website link via email to the group. 2. The Counseling department – to work on an operational plan for Week 3 classroom visits. 3. The Counseling department - to develop a proposal for the FAQ videos project. 4. T. Maxwell – to share the ASCCC white paper on counseling roles and functions with the Counseling co-chairs, who will send it to the department.
<p>INFORMATION:</p>	

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Meeting dates:

2/9/26

3/16/26

4/20/26

5/18/26