

LOS MEDANOS COLLEGE

Student Success Team Meeting
Monday – November 17, 2025
Time: 10:30am – 12:00pm: LIB*109
<https://4cd.zoom.us/j/83048718227>

MINUTES

MATERIALS:	
	Agendas and minutes are published on the LMC website: https://www.losmedanos.edu/sst/ “Rainbow Spreadsheet” from the Student Success Center SST Charge Sheet 12.02.24-FINAL SGC Approved
Present in person: T. Maxwell, R. Armendariz, V. Jacobo, S. Wright, H. Lindgren, T. Oranje, R. Rose, J. Suarez – faculty representative, J. Casey Geary, I. Gregory - notetaker, S. Rivera – LMCAS representative	
Present via Zoom: M. Mack, J. Boyle, E. Costanza, F. Watkins, E. Padilla, B. West, N. Almassey, M. Pon, L. Morales	
AGENDA ITEMS:	
1.	Welcome/Introductions - Tanisha Maxwell/Rosa Armendariz
	The Student Success Team Committee meeting began with a tragic announcement about the death of John Bean, the athletic director at Peralta College District, which led to a discussion about providing support to affected students and staff. The committee then introduced new members, including Stephanie Rivera from LMCAS, and discussed upcoming events.
2.	What's Happening on Campus - Tanisha Maxwell/Rosa Armendariz
	AB-540 Eligibility and CADAA Workshop will be held on November 18 th in KAC-109 from 1:30 p.m. to 3:00 p.m. The Student Success Center will host a registration and counseling assistance event on November 19 th from 11 a.m. to 3 p.m., offering support for current students. A Puente thrift sale fundraiser will take place on the 20 th near the Bookstore, and the football team's 9-1 season will culminate in the Golden State Bowl on campus at 1 p.m. on Saturday. The campus community is invited to participate in a Native

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	American Heritage Month event, which will involve beautifying LMC Lake and planting in the native preserve garden area from 12:30 to 2 p.m.
3.	Memorandum ESS 25-61 – Tanisha Maxwell
	S. Wright informed the group about an upcoming district-wide meeting for counselors scheduled on January 21st at DVC from 10am to 2pm, which will focus on comprehensive educational planning and transfer student compliance. It was noted that the event conflicts with the Flex activities for the counselors at LMC.
4.	Charter Review
	<p>The team reviewed the Student Success Team Charter, highlighting key target populations including African American, male, first-generation, Hispanic male (for the term persistence indicator), LGBTQ+, and foster youth students, while noting that the current SST model has not been fully realized due to budget constraints.</p> <p>Dr. Maxwell explained the evolution of the Enrollment Strategy and Planning (ESP) and SST collaboration, highlighting the transition from the Strategic Enrollment Management (SEM) Committee to two operational committees focusing on academic scheduling and the Success team model. It was noted that H. Lindgren, a member of the SST, is also a representative for the ESP committee.</p> <p>The group reviewed last year's accomplishments in establishing student success center plans with milestones and targeted interventions and discussed the need to operationalize these plans.</p> <p>Due to the current limitations of TargetX, a student retention and case management tool, it was suggested to reconsider the language of the Charter and make more concrete the goals related to TargetX integration and implementation, with suggestions to include specific examples of actions and outcomes.</p>
5.	Student Success Center & Counseling Collaboration on the Milestones Implementation (workshop) - Tanisha Maxwell/All

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	<p>The conversation continued with a review of the "rainbow spreadsheet," which outlines interventions and milestones for Student Success Center throughout the academic year, and the need for updates and further collaboration between success coaches, counselors, and faculty. It was suggested to review both tabs in the "rainbow spreadsheet" and integrate the counseling part into the main "rainbow" table. L. Morales emphasized that classroom experience is a fundamental factor in student retention, highlighting the need for a unified approach across departments to support student success.</p> <p>R. Rose drew the audience's attention to the fact that the majority of the efforts listed in the spreadsheet targeted such processes as alerts and dismissals, and there were no interventions to support the prevention of students' academic struggles. The group discussed the role of instructional faculty in student retention and success strategies. Dr. Maxwell explained that while the Academic Senate appointed faculty representative J. Suarez to collaborate on programming and interventions, faculty engagement has been limited. The group discussed plans for a counseling fair involving both Math and English faculty to build a process that demonstrates effectiveness and encourages broader faculty involvement.</p> <p>The team agreed to continue brainstorming ideas and to meet in December to further develop intervention strategies and promote faculty engagement in retention efforts.</p>
6.	Next Steps & Future SST Meetings – Tanisha Maxwell/Rosa Armendariz
	<ul style="list-style-type: none"> • Counseling team – to update the counseling tab in the "rainbow spreadsheet". • Success Coaches - to update the "rainbow spreadsheet" to specify which milestones the listed interventions address. • Dr. Maxwell and Dr. Armendariz – to bring back an amended sentence or language for the TargetX/CRM implementation goal. • All committee members - to review both the counseling and success coach tabs in the "rainbow spreadsheet" and come prepared to the December meeting with suggestions for better integration, collaboration, and ideas for proactive interventions (including possible events and faculty engagement).
INFORMATION: Meeting dates:	

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12/8/25

2/9/26

3/16/26

4/20/26

5/18/26