

LOS MEDANOS
COLLEGE

Shared Governance Council

MINUTES

March 9, 2016

2:00 - 4:00 p.m., Room CO-420

MEMBERS PRESENT: Laurie Huffman, Linda Kohler, Bob Kratochvil, Ginny Richards, Carla Rosas, Arzu Smith, Jamila Stewart, Grace Villegas

COMMITTEE SUPPORT: Jennifer Adams

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Public Comment – N/A		
2.	Welcome & Introductions President Kratochvil welcomed the group to the meeting. He explained that he would be leaving around 2:30 p.m. to attend Congressman DeSaulnier’s “Town Hall” with students, and reminded the Council members that they were invited to participate in the 3:30 p.m. session.		
3.	Review <ul style="list-style-type: none"> • Agenda for March 9, 2016 The agenda was reviewed, but no action was take (no quorum present). • Minutes (draft) from February 24th The Council members reviewed copies of the February 24th draft minutes and noted the following edits: <ul style="list-style-type: none"> ○ Item 4a – “...wondered WHY...” ○ Item 4b – clarification about the listed of RAP proposals, which were grouped first by area and then sorted in alphabetical order 		
4.	Old Business		
4a.	SGC Sub-Committees & 2015-16 Charges <ul style="list-style-type: none"> ○ Equal Employment Opportunity (EEO) Committee Arzu Smith reported that she shared SGC’s feedback with the EEO Committee members, who had further discussion about the suggestions made. EEO is waiting to receive feedback from the Academic Senate before incorporating all of the revisions and then revisiting the proposed charges with SGC. ○ Planning Committee President Kratochvil shared that, due to the volume of items on its agenda, the Planning Committee was not able to address the feedback from SGC (re: proposed charges) at its last meeting. 	List of/links to SGC Sub-Committee Websites	
4b.	Budget & Resource Allocation <ul style="list-style-type: none"> ○ RAP Cycle for 2016-17 Funding <ul style="list-style-type: none"> ○ Arzu Smith reminded the SGC members that the presentation of RAP proposals is scheduled for March 30 (12:00 – 4:00 p.m.). The group discussed the process for/distribution of proposals (PDF electronic copies) and rating sheets. ○ Grant Opportunities & Considerations – no discussion 		
4d.	Planning & Institutional Effectiveness <ul style="list-style-type: none"> ○ 2017 Aspen Prize for Community College Excellence <ul style="list-style-type: none"> ○ Following President Kratochvil’s departure for the “Town Hall,” Jennifer Adams reported that the Aspen Prize application had been submitted and shared information about each of the narrative sections, next steps in the process, etc... Laurie Huffman noted that, while serving on an ACCJC Site Visit Team, one of her fellow team members shared other “Aspen Top 150” finalists had incorporated a “theme” into their respective interview phases. 		

5.	New Business [no items]		
6.	Updates & Announcements/Constituency Reports: <ul style="list-style-type: none"> • President Kratochvil: no report. • Academic Senate: Laurie Huffman referenced the recent (and exciting) email about work toward Social Justice Studies at LMC. • Associated Students: no representative present. • Classified Senate: Linda Kohler shared that the Annual Chili Cook-Off is scheduled for March 29th, and the Senate is working on bringing Tom Brown to campus on April 29th for a professional development opportunity. Other recent/current work of the Classified Senate includes: establishing an election committee; task forces working on bylaws and goals; and continuing review of the EEO Plan. • Curriculum Committee: no representative present. • Other: N/A. 		
7.	Community College Items of Interest: Legislation, Research & Best Practices President Kratochvil shared information about some of the discussions/considerations related to emergency communications on campus – specifically in classrooms – and wanted to get input from SGC. He reminded the group about some of the efforts already underway related to campus safety and emergency preparedness, and that he had voiced plans to place phones in all classrooms. Since then, there has been subsequent discussion at the District level and a proposal by District IT to install two-way speakers (similar to a P.A. system) rather than wall-mounted phones. President Kratochvil stated that District IT is working to put together a demo of the proposed radio system. There are pros and cons to both options: up-front cost vs. long-term maintenance; installation timeline; funding source (general fund or bond); and monitoring/maintenance (manual or remotely). The group discussed/identified other factors to be considered include: responsibility for monitoring; to whom/which agency emergency calls are directed; installation location/height; and classroom/campus communication needs beyond emergency situations (e.g. Media/IT equipment issues). It was suggested that it would be helpful to get information from other colleges/schools/districts already using either method. President Kratochvil noted that, based on responses from District IT’s listserv inquiry, a number of other colleges using ShoreTel have decided to install phones in their classrooms; he wasn’t sure whether or not the same information had been sought regarding two-way radio systems. Ginny Richards shared information about legislation (SB 906 [Beall]) to remove the sunset clause that ends priority registration for EOPS, DSPS, and foster youth.		
8.	Campus Communication: Actions & Notable Items to Report from SGC – N/A		
9.	Adjournment The SGC meeting adjourned at 2:48 p.m.		