

LOS MEDANOS  
COLLEGE

**Shared Governance Council**

**MINUTES**

March 12, 2014

2:00 - 4:00 p.m., Room CO-420

ATTENDEES: Carol Hernandez, Laurie Huffman, Linda Kohler, Bob Kratochvil, Tiffany Patterson, Pam Perfumo, Ginny Richards, Carla Rosas, Grace Villegas, Renee Washington

Item #	Topic/Activity	Handouts/References	Action(s) Taken
<b>STANDING ITEMS:</b>			
<b>1.</b>	<p><b>Public Comment</b> Laurie Huffman provided some comments about Strategic Planning Retreat #2, which was attended by 35-40 community partners (along with members of the campus community) and included discussions about external perceptions of LMC.</p>		
<b>2.</b>	<p><b>Approve:</b> Agenda for March 12, 2014 The Council reviewed and accepted the agenda. <i>MSC: Huffman/Perfumo. Yeas: Hernandez, Kohler, Patterson, Perfumo, Richards, Villegas, Washington. Nays: none.</i></p> <p><b>Review:</b> Minutes from February 12 &amp; 26, 2014 The SGC members reviewed and approved the minutes from the meeting on February 12. <i>MSC: Huffman/Kohler. Yeas: Hernandez, Kohler, Patterson, Perfumo, Richards, Villegas, Washington. Nays: none.</i> The Council also approved the minutes from February 26. <i>MSC: Villegas/Kohler. Yeas: Hernandez, Kohler, Patterson, Perfumo, Richards, Villegas, Washington. Nays: none.</i></p>		<p>Agenda approved.</p> <p>Minutes approved for 2/12 and 2/26.</p>
<b>3.</b>	<b>Old Business</b>		
3a.	<p><b>SGC Priorities for 2013-14</b></p> <ul style="list-style-type: none"> <li>• <b>Review of SGC Position Paper (Sections IV, V &amp; VI)</b> <ul style="list-style-type: none"> <li>• The Council members continued a review of the 2003 SGC Position Paper, focusing specifically on: Sections IV – “Committees and Task Forces”; Section V – “Evaluation”; and Section VI – “Hopeful Summary.” The discussion covered such items as: possibly funding for sub-committees (activities); including evaluation criteria for sub-committee charges; bi-directional communication between SGC, its sub-committees, and the Senates; shifting language related to “evaluation of all programs that guide our future” with the Planning Committee; and changing the title of Section V to “In Conclusion.”</li> </ul> </li> <li>• <b>Committee Charges &amp; Updates</b> <ul style="list-style-type: none"> <li>• <b>Equal Employment Opportunity (EEO) Committee</b> <ul style="list-style-type: none"> <li>• President Kratochvil provided a brief recap of the proposed EEO Committee and invited feedback following discussions at the last SGC meeting. Ginny Richards indicated that she was unable to have the item placed on the last Academic Senate agenda; however, the Senate had prior discussions on this topic and previously expressed support for moving forward with establishing the committee. President Kratochvil clarified the intent behind SGC’s review, which includes: revisiting IDEA’s recommendation; getting feedback from the constituency groups; and determining if LMC wants/needs an EEO Committee, its reporting relationship(s), and its scope and responsibilities.</li> <li>• SGC discussed having IDEA and EEO as two separate committees, as the former focuses on student success and the latter on employment/personnel. It was noted that IDEA’s original recommendation did not include equal constituent representation, and that LMC’s HR Specialist should be included in an ex-officio (non-voting) capacity. Laurie Huffman recalled that, at the time, SGC discussed/agreed having EEO as a sub-committee.</li> <li>• President Kratochvil asked the Senate reps to discuss this with their respective groups and share feedback with SGC.</li> </ul> </li> </ul> </li> </ul>	<p><a href="#">SGC Position Paper</a></p> <p><a href="#">IDEA Proposal for EEO Committee</a></p>	

	<p>3b. <b>Accreditation – Standard IV</b></p> <ul style="list-style-type: none"> <li>• As Council members continued their review and discussion of the Standard IV draft. The group discussed communication from/about SGC to the campus, stating that the Senate reps give updates at their meetings and information is available/provided elsewhere (e.g. online, College Assembly, etc...).</li> <li>• It was noted that Standard IV is a well-supported document, with significant evidence referenced. There was general consensus around the final draft of this section, and the full Self-Evaluation will come before SGC for action later this semester.</li> </ul>	<a href="#">Standard IV Draft</a>	
<p><b>4. New Business</b></p>			
	<p>4a. <b>Resource Allocation Process (RAP)</b></p> <ul style="list-style-type: none"> <li>• The group discussed the plans for reviewing RAP proposals at the extended meeting on March 26. In advance of the session, members will be sent electronically: a memo outlining the process and timeline; “ground rules” for the reviewing and evaluating proposals; the rating worksheet; and two PDFs containing all of the request packets.</li> <li>• President Kratochvil spoke with the Council members about the Brown Act implications related to the review and rating of RAP proposals. After consulting with District Office, it is clear that all of SGC’s RAP activities – presentations and deliberations – must be conducted in open session. He is awaiting confirmation that only the collective recommendation is made public (and not the ratings/worksheets of individual members). It was suggested that the campus-wide meeting reminder include a reference to the open RAP session, since this is a new approach for the College.</li> </ul>		
<p><b>5.</b></p>	<p><b>Updates &amp; Announcements/Constituency Reports:</b></p> <ul style="list-style-type: none"> <li>• President Kratochvil referenced the recent district-wide email about Governing Board approval for placing a bond measure on the June 2014 ballot. LMC projects in the bond include funds to construct the Brentwood Campus on the new site and a Student Activities Center here in Pittsburg (on the grassy area near the Quad). On a related note, yesterday the architects for the new PE Complex met with a group of campus representatives to discuss the project.</li> <li>• Classified Senate: Linda Kohler announced that the Senate had reviewed and approved Standards IIIB and IV of the Accreditation Self-Evaluation Report. In addition, they reviewed Sections IV, V, and VI of the SGC Position Paper. The Senate’s election process is currently underway, with 4 open slots for the next 2 years, and the March 5th Chili Cook-Off raised approximately \$830.</li> <li>• Academic Senate: Ginny Richards reported that the Senate discussed leadership opportunities at the College and the lack of faculty stepping forward, and adjunct faculty have been encouraged to take more active leadership roles.</li> <li>• Associated Students: LMCAS has been busy with many activities, including: Black History Month events; chartering a bus to transport students to “March in March”; holding Club Day today; and preparing for the Academic Competition on March 12 and Cesar Chavez events later this month. It was noted that 47 LMC students, including SGC members Tiffany Patterson and Renee Washington, received interviews following their Kennedy-King Scholarship applications.</li> <li>• Curriculum Committee: Laurie Huffman reported that Louie Giambattista will be the next Chair of the Curriculum Committee. She expressed her appreciation to President Kratochvil for considering an increase to the amount of release time provided for the Chair.</li> </ul>		
<p><b>6.</b></p>	<p><b>Campus Communication: Actions &amp; Notable Items to Report from SGC</b></p> <ul style="list-style-type: none"> <li>• N/A</li> </ul>		