

**LOS MEDANOS
COLLEGE**

Shared Governance Council

MINUTES

February 25, 2015

2:00 - 4:00 p.m., Room CO-420

MEMBERS PRESENT: Louie Giambattista, Sable Horton, Kiran Kamath, Bob Kratochvil, Linda Kohler, Demetria Lawrence, Ronke Olatunji, Jesse Rosalez, Carla Rosas, Diona Shelbourne

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Public Comment – N/A		
2.	Welcome President Kratochvil welcomed everyone to the meeting, including student observers from Professor Clarke’s class and three representatives from The Experience. All of the SGC members and guests introduced themselves.		
3.	Review <ul style="list-style-type: none"> • Agenda for February 25, 2015 President Kratochvil reviewed the agenda, which was approved by SGC. <i>MSC: Lawrence/Shelbourne.</i> <ul style="list-style-type: none"> ○ <i>Yeas – Horton, Kohler, Lawrence, Rosalez, Shelbourne; Nays – N/A; Abstentions – N/A.</i> • Minutes (draft) from February 11, 2015 The SGC members reviewed and approved the minutes from February 11th. <i>MSC: Shelbourne/Lawrence.</i> <ul style="list-style-type: none"> ○ <i>Yeas – Horton, Kohler, Lawrence, Rosalez, Shelbourne; Nays – N/A; Abstentions – N/A.</i> 		Agenda approved
4.	Old Business		
4a.	Accreditation <ul style="list-style-type: none"> ○ Kiran Kamath provided an update on the approach to be used in developing the Follow-Up Report, which will be arranged similar to a mini Self Evaluation Report. She has reviewed all 97 pages of the full report, noting the significant details to be addressed. The Accreditation Steering Committee will review and adopt the draft timeline at their meeting this Friday, and then will share the schedule with the campus community. Although the Report is due to ACCJC by October 15, the key dates have to be pushed back to account for review and approval by the Governing Board, SGC, Senates, etc... If SGC is able to have two reads/items on its agenda, the review dates would be April 22 and May 13. Ms. Kamath also reported that the College had received the form and format for the ACCJC Annual Report, which is due on March 31. Ronke Olatunji will handle the fiscal portion of the report, and Kiran will address the rest; she is disseminating certain sections/questions to appropriate personnel on campus. 		
4b.	SGC Priorities & Sub-Committees <ul style="list-style-type: none"> ○ Sub-Committee Charges & Updates <ul style="list-style-type: none"> ○ No items to report or discuss. In response to an inquiry from a Council member, President Kratochvil indicated that he will get confirmation of the current Sustainability Committee chair. ○ SGC Position Paper <ul style="list-style-type: none"> ○ The Council members continued their review of the SGC Position Paper. They reviewed the latest version of the “under revision” document, which had been sent to them in advance; it included 22 annotations about items that still need to be addressed, and the group reviewed items #1-14: <ul style="list-style-type: none"> 1. Is it necessary to note “Presidential participation” and reference subsequent sections of the position paper? <i>[page 1/paragraph 3/last sentence]</i> 2. Is the governance model “a means for implementing college-wide planning” or college-wide decision-making? Both? Or something else? <i>[page 1/paragraph 4/sentence 3]</i> 3. Is it necessary to list “additional examples of significant issues”? If so, should anything else be listed instead of/in addition to “approval and modification of the Master Plan” (e.g. Accreditation, Mission Statement, etc...)? <i>[page 2/paragraph 1/last sentence]</i> 	2003 SGC Position Paper	

	<ol style="list-style-type: none"> 4. Should there be a revision to the role and voting rights of the Management Team on SGC? Managers are depicted as being separate from the other 3 constituency groups, however the Senates are also shown having a direct linkage to the President. <i>[page 2/diagram]</i> 5. Does this statement accurately reflect SGC’s relationship to the “formation of strategic goals”? If so, would the same apply for the Strategic Plan? <i>[page 4/paragraph 2/sentence 1]</i> 6. Is the “implementation and evaluation of the annual planning cycle” something that is now the role/charge of the Planning Committee? <i>[page 4/paragraph 2/sentence 2]</i> 7. It seems an overview/description of SGC is incomplete without information about RAP. This seems like a good place to insert a reference to the Council’s role in resource allocation. <i>[page 4/paragraph 3 (to be inserted)]</i> 8. Is it necessary to retain this reference? The preceding text describes the need for bi-directional communication that “can take more forms.” <i>[page 5/paragraph 1/second to last sentence]</i> 9. Does this example (“oversight of the Financial Planning Model”) need to be kept? If so, should it be updated to reference RAP? <i>[page 5/paragraph 2/last sentence]</i> 10. Should this practice (managers as non-voting members) continue? Does this model demonstrate “shared” governance, with all constituencies having “full voice” and participation in addressing institutional issues, if one group does not have the same voting rights as the other three? <i>[page 5/paragraph 3/sentence 1 and page 5/paragraph 2/sentence 1]</i> 11. Should student representatives be compensated for serving as SGC members? <i>[page 5/paragraph 3/sentence 1]</i> 12. Are there circumstances under which “union representatives” would be asked to “provide input and insight” on items coming before SGC? <i>[page 6/paragraph 1/sentence 1]</i> 13. (see item#10 re: voting rights on SGC) <i>[page 6/paragraph 3]</i> 14. Now that SGC has been designated as a Brown Act committee, it seems this practice can no longer continue. <i>[page 6/paragraph 3]</i> <p>Following an in-depth discussion, the Council members were in agreement about proposed revisions/clarification for the 14 items above. The remaining 8 items will be addressed at the next meeting on March 11, and SGC agreed to hold off on reviewing/sharing the “working document” with their constituency groups until this internal evaluation process is completed. It was also suggested that, when the SGC members place the Position Paper on their respective Senate agendas, several Council members attend each meeting to help provide context for (and respond to any questions about) the revisions.</p>		
4c.	<p>Preparing for RAP: FY 2015-16</p> <ul style="list-style-type: none"> o Ronke Olatunji reminded the Council members about the RAP deadline: 5:00 p.m. this Friday (February 27). At the next SGC meeting, she expects to have some preliminary information to share about the RAP requests submitted. The group was reminded that the review of RAP presentations is scheduled for March 25, from 12:00 p.m. to 4:00 p.m. (location TBD). 	Resource Allocation Process	
5. New Business [no items]			
6.	<p>Updates & Announcements/Constituency Reports:</p> <ul style="list-style-type: none"> • President Kratochvil provided an update on several current/upcoming activities, including the Brentwood Center Task Force and the Open House on March 21st. He also asked Carla Rosas to share details of the events planned for LMC’s month-long Cesar Chavez Celebration. • Academic Senate: No report. (rep had to depart before end of meeting) • Associated Students: Diona Shelbourne reported that LMCAS has revised their “request for support” form, which requires departments and clubs to provide information on their budgets and funds requested elsewhere. LMCAS had its regular meeting on Monday, and has been very involved with an officer sanction; this item will also be on their agenda for March 9th. Ms. Shelbourne also shared that she attended the Region III meeting, at which the issue of smoking policies was discussed; she asked that this be placed on an upcoming SGC agenda for follow-up dialogue. President Kratochvil provided a brief recap of recent/related activities, such as new signage that was ordered for the campus. Lastly, Ms. Shelbourne mentioned that campus lighting, particularly around the lower campus/amphitheater area, had come up during an LMCAS discussion. Ronke Olatunji stated that there is currently work underway to address the issue, noting that Buildings & Grounds has already done a great deal of work to improve that area (e.g. trimming trees, cleaning up, planning additional lighting, etc...). • Classified Senate: Nothing to report, other than a reminder of the Chili Cook-Off on March 10th. • Curriculum Committee: No report. (rep had to depart before end of meeting) 		
7. Campus Communication: Actions & Notable Items to Report from SGC – N/A			
8.	<p>Adjournment</p> <p>The SGC meeting adjourned at approximately 3:30 p.m. <i>MSC: Lawrence/Horton.</i></p>		