

**Resource Allocation Process (RAP)  
Evaluation & Effectiveness Worksheet**

To determine the impact of the allocation of resources towards supporting and achieving College goals, LMC developed a pilot mechanism and form to “close the loop” and improve the effectiveness of the Resource Allocation Process (RAP). For each of the proposals approved for 2013-14 RAP funding, a “Reporting/Assessment Form” was completed to: 1) connect project outcomes to objectives identified in the request; 2) review relevant data; and 3) identify linkages between the allocation and its impact on the program, College goals, institutional effectiveness, and/or student success. The forms will be collectively evaluated by the Shared Governance Council (Permanent Classified and Program Improvement) and President’s Cabinet (Program Maintenance) to assess the extent to which financial resources are effectively use towards the institutional goals and improvement.

**Please provide your name, the name of the committee/group reviewing the FY2013-14 RAP Assessment Forms, and the date on which the evaluation was conducted:**

Reviewed by: \_\_\_\_\_ Committee/Group: \_\_\_\_\_ Date: \_\_\_\_\_

**A) Identify the category of allocations being evaluated:**

- ☐ Permanent Classified Staffing
- ☐ Program Improvement & Development – including Perkins and BSI
- ☐ Program Maintenance

**B) Review the completed FY 2013-14 RAP Assessment Forms to determine the collective use of the resources allocated towards promoting institutional effectiveness and/or student success. As you evaluate the outcomes reported for each RAP project, consider the following:**

- 1) Are the identified impacts/improvements SPECIFIC, ATTAINED, and MEASURABLE?
- 2) Were the RAP funds RECEIVED AND EXPENDED IN A TIMELY MANNER to facilitate effective implementation of the project?
- 3) Did the use of funds for this project contribute to DEPARTMENT GOALS, COLLEGE STRATEGIC DIRECTIONS, and/or STUDENT SUCCESS?

## Resource Allocation Process (RAP) Evaluation & Effectiveness Worksheet

**C) Use the section below as a worksheet to track your review of the individual RAP Assessment Forms.**

[illegible]

## Resource Allocation Process (RAP) Evaluation & Effectiveness Worksheet

### SECTION C (cont'd)

[illegible]

Resource Allocation Process (RAP)  
Evaluation & Effectiveness Worksheet

**D) Indicate your overall assessment of the collective impact/outcomes achieved through allocation of FY2013-14 RAP funds.**

- 1) Impact (improvement/enhancement/challenges) of the received resources was clearly documented and justified on the Assessment/Reporting Form. Identified project outcomes were specific, attained, and measurable.

**Commendations/recommendations:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 2) Allocated resources were received timely in order to allow for effective implementation.

**Commendations/recommendations:** \_\_\_\_\_  
\_\_\_\_\_

- 3) Allocated resources were expended timely in order to allow for effective implementation.

**Commendations/recommendations:** \_\_\_\_\_  
\_\_\_\_\_

- 4) Allocated resources contributed to the achievement of Department goals, College Strategic Directions, student success, and/or institutional effectiveness.

**Commendations/recommendations: Give examples in order to support the trends observed.**  
\_\_\_\_\_  
\_\_\_\_\_

---

**E) The FY 2013-14 RAP cycle was implemented in keeping with established process parameters and resources effectively allocated to support identified goals.**

**Commendations/recommendations:** \_\_\_\_\_  
\_\_\_\_\_

---

**F) Summary/Feedback:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---