

Shared Governance Council

Minutes

Date: Wednesday, September 9, 2026

Time: 2:30 p.m. – 3:55 p.m.

Location: L-109 (Pittsburg), BRT-135 (Brentwood), and [Zoom](#) (Meeting ID 202 075 103)

Members Present: R. Anicetti, M. Capes, C. Craig-Huddleston, L. Esparza, C. Goff (Zoom), M. Lynn, C. Montoya, P. Ralston, E. Sanchez, R. Stanfield

Others in Attendance: R. Pedersen [presenter]; T. Baiocchi (Zoom), A. Rosewood (Zoom), A. Simone (Zoom) [guests]; J. Adams [support].

1. Welcome & Introductions

- President Ralston welcomed everyone to the meeting, including two new reps appointed by the Academic Senate: Dr. Mindy Capes and Dr. Morgan Lynn.

2. Public Comment [standing item] – N/A

3. Review of Agenda & Minutes

- 9/9/26 Agenda
 - SGC approved the agenda. MSC: R. Stanfield/L. Esparza. Yeas – R. Anicetti, M. Capes, C. Craig-Huddleston, L. Esparza, C. Montoya, E. Sanchez, R. Stanfield. Nays – N/A. Abstentions – N/A.
- [8/26/26 Draft Minutes](#)
 - During the review of the minutes, Dr. Capes noted that Dr. Adrianna Simone should have been included as a guest on Zoom. SGC approved the August 26th minutes, as amended. MSC: M. Capes/R. Anicetti. Yeas – R. Anicetti, M. Capes, C. Craig-Huddleston, L. Esparza, C. Montoya, E. Sanchez, R. Stanfield. Nays – N/A. Abstentions – M. Lynn.

4. SGC Orientation & Training – Ralston

- Review [Facilitation Model](#) & Select Quad-Chairs
 - As a follow-up to the 8/26 meeting, President Ralston asked for any feedback from the constituency groups. Eric Sanchez shared that the Academic Senate is comfortable having a rep participate in the Quad Chair pilot year, as long as they don't serve as the Designated Chair. President Ralston provided time for the SGC members to caucus in their constituency groups and identify their respective Quad Chair reps; the Management Team reps selected Dr. Carlos Montoya (for Fall); Academic Senate appointees selected Dr. Mindy Capes; and Classified Senate members asked to defer

their selection until their third appointee is identified. Dr. Carlos Montoya offered to serve as Designated Chair (for Fall semester only, due to budget development in Spring), since the Classified Senate reps want to hold off on serving in that role until they have had more time on SGC.

- SGC approved two members of the Quad Chair model for Fall 2026: Dr. Mindy Capes (faculty rep); and Dr. Carlos Montoya (management rep), who will also serve as Designated Chair for Fall. MSC: C. Craig-Huddleston/R. Stanfield. Yeas – R. Anicetti, M. Capes, C. Craig-Huddleston, L. Esparza, M. Lynn, C. Montoya, E. Sanchez, R. Stanfield. Nays – N/A. Abstentions – N/A.

5. Budget [standing item]

- Resource Allocation Process (RAP): Fall 2026 Cycle – Montoya
 - Draft Rating Rubric
 - Vice President Montoya displayed the [draft rating rubric](#), which was shared at the last meeting, and invited SGC to share any additional feedback. Eric Sanchez displayed notes and suggested edits from the Academic Senate. SGC reviewed the feedback and discussed prospective changes to the section on “Priority Areas” (points and language) and “Justification” (points and rating scale”).
 - SGC approved a motion to modify the rating rubric: 1) “Priority Areas” – remove points, change prompt to “must meet at least 1 priority,” and add reference to regulatory compliance; and 2) “Justification” – revise scoring scale. MSC: M. Lynn/R. Anicetti. Yeas – R. Anicetti, M. Capes, C. Craig-Huddleston, L. Esparza, M. Lynn, C. Montoya, E. Sanchez, R. Stanfield. Nays – N/A. Abstentions – N/A.
 - [Approved Rating Rubric for Fall 2026 RAP Cycle](#)
 - Selection of SGC RAP Workgroup
 - President Ralston asked the constituency groups to put forward reps to serve on the RAP Proposal Review Workgroup. Those identified include: Rachel Anicetti (management); Eric Sanchez (faculty); and Richard Stanfield (classified professional). President Ralston will reach out to Natalya Marroquin regarding a student rep.
 - SGC approved Rachel Anicetti, Eric Sanchez, and Richard Stanfield to serve on the RAP Proposal Review Workgroup. MSC: E. Sanchez/R. Stanfield. Yeas – R. Anicetti, M. Capes, C. Craig-Huddleston, L. Esparza, M. Lynn, C. Montoya, E. Sanchez, R. Stanfield. Nays – N/A. Abstentions – N/A.
 - Budget Update
 - Vice President Montoya provided SGC with a [budget update](#). The presentation included information on the 2026-27 Enacted State Budget, LMC’s 2026-27 Adoption Budget, and an overview of the Student-Centered Funding Formula (SCFF). He detailed various

elements of SCFF, including: funding model calculations; base, supplemental, and student success allocations; funding rates and three-year rolling averages; and SCFF protections (e.g. Stability, Hold Harmless) and Total Computational Revenue (TCR). President Ralston noted that the District has asked to hold a Fall Budget Forum at each of the colleges. Once a date is confirmed, she will share that with SGC and the campus community.

6. Continuing Work 2025-26 SGC Initiatives

- SGC Task Team: Budget Committee Exploration & Development
 - [Draft Budget Committee Charge Sheet](#) (updated Task Team Recommendation, including 5/13/26 SGC feedback)
 - President Ralston recommended that SGC hold off on the Budget Committee development until the constituency groups have appointed all of their reps. SGC approved a motion to table this item. MSC: R. Anicetti/E. Sanchez. Yeas – R. Anicetti, M. Capes, C. Craig-Huddleston, L. Esparza, M. Lynn, C. Montoya, E. Sanchez, R. Stanfield. Nays – N/A. Abstentions – N/A.
- LMC Values Statements: Development of Definitions
 - [LMC Mission, Vision & Values Statements](#)
 - President Ralston reminded SGC that the Mission/Vision/Values revision process yielded five Values: Diversity, Equity, Respect, Empowerment, and Integrity. Three of those (Diversity, Respect, and Integrity) were existing LMC Values and already had descriptive definitions from the prior review cycle; the two newly-added Values (Equity and Empowerment) don't have descriptions yet. Given the nature of the work and SGC's workload (particularly with shorter meeting times), President Ralston recommends that SGC engage IDEA in this effort.
 - SGC approved a motion to ask the IDEA Committee to: 1) draft descriptions for the two new Values; and 2) review the three existing Values descriptions and propose revisions, if they see fit. MSC: C. Craig/Huddleston/L. Esparza. Yeas – R. Anicetti, M. Capes, C. Craig-Huddleston, L. Esparza, M. Lynn, C. Montoya, E. Sanchez, R. Stanfield. Nays – N/A. Abstentions – N/A.

7. Realignment: Increasing Support for Library, Learning Resources, Regulatory Programs, and the Brentwood Center

- President Ralston provided an overview of plans to increase support for/better align needs of the Library, Learning Resources, and the Brentwood Center. She distributed and reviewed a [summary document](#) and [infographic](#) that outlined completed steps and prospective plans, including: Library & Learning Resources – for Sr. Lab Coordinator (F. Texiera) and Brentwood Math Lab Coordinator (I. Rosari), recruiting Sr. Math Lab Coordinator, adding Pittsburg Library Technician position, and creating SEA-funded Academic/Student Services Manager (M3) “Library & Learning Resources Manager”; Brentwood Center & CTE – creating Academic/Student Services Manager (M3) assigned to the Brentwood Center to

oversee site operations and CTE regulatory/compliance elements (funded by SWP and General Fund), and establishing permanent 0.75FTE Administrative Assistant II; and Distance Education (DE) – will continue under Dean Rachel Anicetti, with Technology Training & Development Coordinator (C. Diputado) in support of DE.

8. Accreditation [standing item]

- Senior Dean Pedersen, Accreditation Liaison Officer (ALO) for LMC, reminded SGC that “Participatory Governance Draft #1” of the Institutional Self-Evaluation Report (ISER) is available online for review and feedback. This coming Monday, the three Senates will each have their first-read (of three reads) of the document. The ISER will come to the 9/23 SGC meeting. Senior Dean Pedersen distributed printed copies of a helpful “cheat sheet” that outlines the [ACCJC Accreditation Standards and Review Criteria](#); this document is also available online, and each Standard section can be printed separately as a one-page handout.

9. Curriculum – New Instructional Program Proposals – N/A

10. Updates & Constituency Group Reports [standing item]

- This item was deferred due to time limitations.

11. Community College Items of Interest – Legislation, Research & Best [standing item] – N/A

12. Campus Communications – Actions & Notable Items to Report from SGC to Constituency Groups [standing item]

- During the September 9th meeting, the Shared Governance Council:
 - Identified preliminary reps for the pilot Quad Chair facilitation model: Dr. Mindy Capes (faculty), Dr. Carlos Montoya (manager). The remaining two reps will be identified once Classified Senate and LMCAS have appointed all reps. Dr. Montoya will serve as the Designated Chair for the Fall 2026 semester.
 - Approved a revised version of the [RAP rating rubric](#)
 - Selected 3 of 4 members for the RAP Proposal Review Workgroup (Rachel Anicetti, Eric Sanchez, and Richard Stanfield)
 - Received a [budget update](#) presented by VP Montoya
 - Tabled item on [Budget Committee Exploration & Development](#) (due to time)
 - Approved proposal for the IDEA Committee to review/draft narrative descriptions for the five [LMC Values Statements](#)
 - Received info about plans ([overview](#), [infographic](#)) to realign/increase support for Library, Learning Resources, regulatory programs & Brentwood Center

13. Adjournment

- SGC adjourned at 4:01 p.m. by consensus. MSC: R. Anicetti/C. Montoya.