

LOS MEDANOS  
COLLEGE

**Shared Governance Council**

**MINUTES**

August 26, 2020

2:00 - 4:00 p.m., via Zoom

MEMBERS PRESENT: Nicole Almassey, Roseann Erwin, Susie Hansen, Bob Kratochvil, Carla Molina, Carlos Montoya, Nikki Moultrie, James Noel.

OTHER ATTENDEES: Chialin Hsieh, Diane White (presenter); Sabrina Kwist, Catt Wood (guests); Jennifer Adams (support).

Item #	Topic/Activity	Handouts/ References	Action(s)
<b>STANDING ITEMS:</b>			
1.	<b>Public Comment</b> – N/A		
2.	<b>Welcome &amp; Introductions</b> President Kratochvil welcomed everyone to the meeting and asked the attendees to introduce themselves.		
3.	<b>Review</b> <ul style="list-style-type: none"> <li>• Agenda for August 26<sup>th</sup> SGC approved the agenda. <i>MSC: Moultrie/Almassey.</i> <i>Yeas – Almassey, Erwin, Hansen, Molina, Montoya, Moultrie, Noel; Nays – N/A; Abstentions – N/A.</i></li> <li>• Minutes (draft) from May 20 The minutes from May 20<sup>th</sup> were approved. <i>MSC: Hansen/Almassey.</i> <i>Yeas – Almassey, Erwin, Hansen, Molina, Montoya, Noel; Nays – N/A; Abstentions – Moultrie.</i></li> </ul>		Agenda approved  Minutes approved
4.	<b>Old Business</b>		
4a.	<b>LMC Mission, Vision &amp; Values Statements</b> <ul style="list-style-type: none"> <li>• <b>Mission Statement</b> While displaying the three draft Mission Statements, President Kratochvil provided a brief recap of how each version was developed and approved/voted down. The goal for today’s dialogue is for SGC to reach consensus on a single version that can move forward to all three Senates. Roseann Erwin expressed appreciation for the Classified Senate’s efforts to draft version #3, but she noticed that “diverse and inclusive environment” had been removed and inquired about the reason for the change. Nicole Almassey explained it was just an attempt to make the statement more succinct, and noted that she would be open to re-inserting the language. She also noted that version #3 was developed in a joint meeting of the Classified and Student Senates. During the group dialogue, the SGC members considered/agreed to: changing “LMC” to “Los Medanos College”; changing “is committed to providing” (passive) to “provides” (more active); adding back “in a diverse and inclusive environment”; referring to “our community”; and not using “them.” The SGC members voted unanimously to forward the amended version #3 to the three Senates for review: Los Medanos College provides our community with equitable access to educational opportunities and support services that empower students to achieve their academic and career goals in a diverse and inclusive learning environment. <i>MSC: Almassey/Moultrie. Yeas – Almassey, Erwin, Hansen, Molina, Montoya, Moultrie, Noel; Nays – N/A; Abstentions – N/A.</i></li> <li>• <b>Values and Vision Statements</b> <ul style="list-style-type: none"> <li>○ <b>Vision Statement</b> President Kratochvil reminded the group that, at its May 20<sup>th</sup> meeting, SGC endorsed two draft versions to send the Senates for review at their first Fall meetings.</li> </ul> </li> </ul>	<a href="#">Mission, Vision &amp; Values College Assembly PPT (9/30/19)</a>  <a href="#">College Assembly PPT (3/2/20)</a>  <a href="#">Draft/Proposed Mission, Values &amp; Vision</a>	Draft Mission approved

	<p>○ <b>Values Statement</b>  With the draft statements displayed, President Kratochvil provided SGC time to review and asked Diane White to briefly recap the purpose of institutional Values (in comparison to Mission and Vision). SGC then discussed the drafts, including: inclusion of reference to racial and social justice in “Diversity”; that “equity”/“equitable” appear in Vision/Mission; not needing to begin each narrative with the College’s name. Diane White noted that the draft Mission, Vision, and Values look good and work in concert, and she commended SGC on its work. SGC voted unanimously to put forward the amended draft Values to the Senates for review. <i>MSC: Almassey/Noel. Yeas – Almassey, Erwin, Hansen, Molina, Montoya, Moultrie, Noel; Nays – N/A; Abstentions – N/A.</i></p> <p><b>Excellence:</b> We strive for <b>EXCELLENCE</b> in the academic programs, support services, resources, facilities, and educational experiences that we provide to our students and community. We continuously work toward performing at the highest level, exceeding standards, and achieving our institutional goals.</p> <p><b>Respect:</b> All members of our campus community deserve – and must be treated with – <b>RESPECT</b>. We honor the attributes, skills, abilities, and contributions of each individual, and are committed to treating one another with dignity, civility, and compassion.</p> <p><b>Diversity:</b> We believe deeply in the important role of <b>DIVERSITY</b> in the success of our students and institution. We recognize that our highest potential – individually and collectively – can only be achieved when we: embrace and celebrate the diversity in our student body and community; hire, support, and retain a diverse and highly-qualified workforce; provide a wide array of diverse course offerings, academic programs, and support services; ensure that diverse perspectives and culturally-responsive practices are reflected in our curricula and learning environments; and advocate for racial and social justice for all.</p> <p><b>Integrity:</b> We demonstrate <b>INTEGRITY</b> in the development and delivery of all programs, services, and operations. As good stewards of public resources and trust, it is incumbent upon us to educate and engage our students, colleagues, and community with honesty, transparency, and accountability.</p> <p><b>Responsiveness:</b> We demonstrate <b>RESPONSIVENESS</b> to serve our students and the community. Through strong collaboration with educational partners, business and industry, community-based organizations, and civic agencies, we are able to effectively address the changing needs and dynamic environment in our service area.</p>		Draft Values Statement approved
4b.	<p><b>2020-25 Educational Master Plan (EMP) Draft Goals &amp; Objectives</b>  President Kratochvil asked Senior Dean Hsieh to provide a brief overview of the updated Goals and Objectives, as a fifth goal (Goal #1) addressing racial justice was added since the last draft was presented to SGC. The 2020-25 Goals have also been aligned with the 4CD Strategic Directions, CCCCO Vision for Success, and CCCCO Call to Action. Senior Dean Hsieh displayed and reviewed the draft Goals and Objectives, focusing primarily on Goal #1: Strengthen a culture of equity, diversity, inclusion, and racial justice. She also reminded the group that the campus community has until August 31 to provide feedback on the draft EMP.</p>		
5.	<p><b>New Business</b></p>		
5a.	<p><b>Review of Shared Governance Materials</b></p> <ul style="list-style-type: none"> <li>• <b>SGC Position Paper &amp; Guidelines for Committees – Membership/Participation &amp; Operations</b>  President Kratochvil referred the SGC members to the three documents linked in the meeting agenda: SGC Position Paper, Committee Information &amp; Operations (2014), and SGC Guidelines for Committees (2017). He provided a brief overview of the committee guidelines, and asked the SGC members to further review the documents offline.</li> </ul>		
6.	<p><b>Budget Update</b> (<i>standing item</i>)  Vice President Montoya stated that he just received some updated budget info today; he hasn’t had an opportunity to review all of the details yet, and will share it at the next SGC meeting.</p>		

7.	<b>Accreditation</b> ( <i>standing item</i> ) President Kratochvil and Senior Dean Hsieh explained that our Team Chair and Peer Review Team members have been identified by ACCJC; once their bios have been received, that info will be posted on the LMC website and shared with the campus community. The Visit Team is scheduled to have ACCJC training next week, and soon thereafter will begin accessing/reviewing info on our website. Senior Dean Hsieh asked that all of the SGC members, particularly the Senate leaders, make sure their respective webpages are up to date. President Kratochvil noted that the virtual Visit schedule for October 5-8 is in development, but it is likely that members of the Team will ask to meet with SGC.		
8.	<b>Curriculum</b> ( <i>standing item</i> ) – N/A		
9.	<b>COVID-19 Public Health Emergency</b> ( <i>standing item</i> ) President Kratochvil reminded SGC that this was added as a standing item in Spring semester, as an opportunity for updates/input related to the public health emergency and remote operations. He noted that those who come to campus will see new safety protocols in place (e.g. signage, floor markings, partitions, etc...). Vice President Montoya added that the District return-to-work plan includes important information, such as safety checklists and providing two cloth face coverings to all employees. There haven't been many requests thus far for masks, but employees can ask their manager/supervisor, who will relay it to VP Montoya and/or Russ Holt.		
10	<b>Updates &amp; Announcements/Constituency Reports:</b> <ul style="list-style-type: none"> <li>• President Kratochvil passed on giving a report, since he provided extensive updates at Opening Day last Friday.</li> <li>• Academic Senate: James Noel shared that last week the Academic Senate held a retreat, during which they spent time discussing the CCCCCO “Call to Action” and how they can align their Senate goals to that. The first regular Academic Senate will be held on Monday.</li> <li>• Classified Senate: Nicole Almassey reported that the Classified Senate typically sends 5 representatives to the Classified Leadership Institute. This year the session was conducted virtually, so anyone could participate. The Senate held four meetings over the summer; they introduced a racial justice series and held a joint meeting with LMCAS. They also kicked off the Caring Campus initiative, and Ms. Almassey has talked with Dr. Noel about plans for the town hall on racial justice.</li> <li>• Student Senate: no representative present.</li> <li>• Management Team: no report.</li> <li>• Curriculum: no representative present.</li> <li>• Other: N/A.</li> </ul>		
11	<b>Community College Items of Interest: Legislation, Research &amp; Best Practices</b> – N/A		
12	<b>Campus Communication: Actions &amp; Notable Items to Report from SGC</b> SGC is sending forward draft Mission, Values, and Vision Statements to the three Senates for their review.		
13	<b>Adjournment</b> –The meeting adjourned at 4:02 p.m.		