

**LOS MEDANOS  
COLLEGE**

**Shared Governance Council**

**MINUTES**

February 14, 2018

2:00 - 4:00 p.m., Room CO-420

MEMBERS PRESENT: Nicole Almassey, Deborah Baskin, Louie Giambattista (via teleconference), Susie Hansen, Marco McMullen, Bob Kratochvil, Alex Porter

OTHER ATTENDEES: Ryan Hiscocks, Chialin Hsieh (presenters); Milton Clarke, Paul West (guests); Jennifer Adams (support).

Item #	Topic/Activity	Handouts/ References	Action(s)
<b>STANDING ITEMS:</b>			
<b>1.</b>	<b>Public Comment – N/A</b>		
<b>2.</b>	<b>Welcome</b> President Kratochvil welcomed the SGC members and guests to the meeting.		
<b>3.</b>	<b>Review</b> <ul style="list-style-type: none"> <li>• Agenda for February 14<sup>th</sup> President Kratochvil reviewed the agenda, which was approved by SGC. <i>MSC: Hansen/Porter.</i> <ul style="list-style-type: none"> <li>○ <i>Yeas – Almassey, Baskin, Giambattista, Hansen, McMullen, Porter; Nays – N/A; Abstentions – N/A.</i></li> </ul> </li> <li>• Minutes (draft) from January 24<sup>th</sup> The SGC members reviewed and approved the minutes from the meeting held on January 24, 2018. <i>MSC: Hannum/Porter.</i> <ul style="list-style-type: none"> <li>○ <i>Yeas – Almassey, Baskin, Giambattista, Hansen, McMullen, Porter; Nays – N/A; Abstentions – N/A.</i></li> </ul> </li> </ul>		<p>Agenda approved</p> <p>Minutes approved</p>
<b>4.</b>	<b>Old Business</b>		
4a.	<b>Budget &amp; Resource Allocation</b> <ul style="list-style-type: none"> <li>○ <b>Resource Allocation Process (RAP)</b> <ul style="list-style-type: none"> <li>○ Vice President Porter explained that he will defer this item to the next meeting, following his presentation at the Academic Senate; Louie Giambattista confirmed that the item will be on the next Academic Senate agenda. Marco McMullen asked VP Porter to present the same information at an upcoming LMCAS meeting. Nicole Almassey and Debbie Baskin reported that they had shared the RAP info with the Classified Senate, who voice no questions about the proposed improvement recommendations.</li> </ul> </li> </ul>		
4b.	<b>Shared Governance</b> <ul style="list-style-type: none"> <li>○ <b>Shared Governance Structure and Definitions</b> <ul style="list-style-type: none"> <li>○ President Kratochvil provided a recap of the sample committee definitions, compiled from other institutions, which were displayed on the screen and previously distributed to SGC. Jennifer Adams also previewed a working draft that attempts to consolidate the sample definitions, align them with existing District terminology (taken from the “Districtwide Standing Committees” document), and clarify committee roles as “governance” or “operational.” SGC will continue this discussion, including feedback from their respective constituency groups.</li> </ul> </li> </ul>		
4c.	<b>Planning &amp; Institutional Effectiveness</b> <ul style="list-style-type: none"> <li>○ <b>Educational Master Plan (EMP): Closing the Loop</b> <ul style="list-style-type: none"> <li>○ President Kratochvil explained that this item was placed on the agenda to provide an opportunity for SGC to offer feedback about the 2006-16 Educational Master Plan; this approach was also suggested to other committees/groups. Chialin Hsieh provided an overview of the EMP review process and timeline posted on the LMC website (Planning &amp; Institutional Effectiveness page &gt;&gt;&gt; College Plans &gt;&gt;&gt; Educational Master Plans), along with the drop-down sections in which individuals and/or groups can provide (and view) feedback. President Kratochvil reviewed each of the six EMP goals with SGC. Based on the group’s dialogue, the consensus was that members would like to have time to further review the info on their own before submitting feedback. President Kratochvil recommended that, when they do so, they “wear their SGC hat” (in addition to other roles they have) to capture that particular perspective. Senior Dean Hsieh reminded everyone that the feedback deadline is March 1<sup>st</sup>.</li> </ul> </li> </ul>		

	<p><b>4d. Guided Pathways – Steering Committee Proposal</b></p> <ul style="list-style-type: none"> <li>○ Julie Von Bergen provided an update about the Guided Pathways (GP) Steering Committee proposal, which had been further discussed by the GP Task Force. The group now proposes moving forward as an “Advisory Committee” (similar to those for Student Equity and 3SP). Those groups were not established via vote/action by SGC, but certain “products” (e.g. SEP budget) were presented to/endorsed by SGC. Professor Von Bergen also noted that the Advisory Committee membership is being updated, and she is working with Ms. Almassey and Ms. Baskin regarding classified participation. The GP Advisory Committee will work on the Action Plan, which will need to be presented to/endorsed by SGC, signed by President Kratochvil, and approved by the Governing Board. Professor Von Bergen and Vice President Horan will serve as co-chairs of the Advisory Committee.</li> <li>○ Since it relates to the Guided Pathways work, Professor Von Bergen shared and reviewed two handouts (“Showcasing Math Outcomes” and “DVC Academic Clusters”). The former outlined Math Department data (for Pittsburg Campus and Brentwood Center) on new approaches implemented since 2010. These include “evidence-based practices to increase access and success in college and/or transfer-level math and English, including (but not limited to): use of H.S. performance for placement (e.g. cumulative GPA, course grades, non-cognitive measures); co-requisite remediation or shortening of developmental sequence; and curricular innovations including creation of math pathways to align with students’ field of study. The latter is a draft from DVC, which they are working to refine.</li> <li>○ President Kratochvil, Dean Hannum, and others expressed kudos to Professor Von Bergen for all of her efforts. She will present the revised draft to the Academic Senate, and will forward it to SGC for the March 14<sup>th</sup> agenda (then on to the March 28<sup>th</sup> Board agenda).</li> </ul>		
5.	<b>New Business</b> [no items]		
6.	<p><b>Curriculum</b></p> <ul style="list-style-type: none"> <li>○ <b>New Instructional Program Proposal – Political Science AA-T Degree</b> Ryan Hiscocks gave an overview of the Political Science AA-T Degree proposal, which was provided to SGC in advance. This will serve LMC students, who will no longer have to go to DVC for this degree. Dean Hannum and President Kratochvil recognized Assistant Professor Hiscocks for his work and contributions during his first year at LMC, which includes reactivating International Relations.</li> <li>○ SGC approved the New Instructional Program Proposal for the Political Science AA-T. <i>MSC: Hannum/Almassey.</i> <ul style="list-style-type: none"> <li>▪ <i>Yeas – Almassey, Baskin, Giambattista, Hansen, McMullen, Porter; Nays – N/A; Abstentions – N/A.</i></li> </ul> </li> </ul>		Political Science AA-T proposal approved
7.	<p><b>Updates &amp; Announcements/Constituency Reports:</b></p> <ul style="list-style-type: none"> <li>• President Kratochvil shared that a groundbreaking ceremony for the new Brentwood Center is planned for April 18. Based on an offline conversation with Marco McMullen regarding a request for reflective/meditation space on campus, he is having further discussions with President’s Cabinet to explore options. As follow-up to a previous agenda item about the IEPI PRT Visits, Dr. Kratochvil announced that the dates have been identified as April 11 and May 9.</li> <li>• Academic Senate: Louie Giambattista shared that the last Academic Senate meeting included an update on Guided Pathways (provided by Julie Von Bergen) and discussion about the District website blocking (joined by Satish Warriar). Roseann Erwin is working to draft a Senate resolution for consideration at the next meeting.</li> <li>• Classified Senate: Nicole Almassey reminded the group that JobLinks will be held at LMC this year. The New Employee Orientation/Classified Nexus is planned for February 28, and will feature a panel of classified professionals. The Classified Senate is working on its bylaws, and is planning to send 8 attendees to the Classified Leadership Institute. President Kratochvil asked Ms. Almassey if the Senate had been able to identify estimated costs and funding sources, and asked her to send him the info.</li> <li>• Management Team: no report.</li> <li>• Student Senate: Marco McMullen reported that LMCAS is going to pass a statement of support for no website censorship. The annual Academic Competition is planned for March 10<sup>th</sup>, and work on the “Club-chella” event is underway. LMCAS is also working on workshops about financial aid and sexual assault.</li> <li>• Curriculum Committee: no report.</li> <li>• Other: N/A.</li> </ul>		
8.	<b>Community College Items of Interest: Legislation, Research &amp; Best Practices</b> [no items]		
9.	<b>Campus Communication: Actions &amp; Notable Items to Report from SGC</b> – N/A		
10.	<p><b>Adjournment</b> The SGC meeting adjourned at 3:39 p.m. <i>MSC: Giambattista/Hansen.</i></p>		

