

Shared Governance Council

DRAFT MINUTES

December 10, 2025

2:00 – 4:00 p.m., In Person (L-109 & BRT-135) and via Zoom

MEMBERS PRESENT: R. Anicetti, C. Craig-Huddleston, L. Giambattista, C. Goff, L. Marroquin C. Montoya, E. Sanchez, J. Solano, I. Sukhu, M. Trujillo (Zoom), D. Valencia, G. Villegas.
OTHER ATTENDEES: R. Osburn, R. Pedersen, T. Wold [presenters]; R. Skrypnyk [guest]; J. Adams [support]

| Item # | Topic/Activity | Action(s) | Handouts/References |
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| 1. | Welcome – President Ralston welcomed everyone to the meeting. | | |
| 2. | Public Comment – N/A | | |
| 3. | Review <ul style="list-style-type: none"> Agenda: SGC approved the agenda. <i>MSC: G. Villegas/R. Anicetti. Yeas – R. Anicetti, C. Craig-Huddleston, L. Marroquin, E. Sanchez, J. Solano, I. Sukhu, M. Trujillo, D. Valencia. Nays – N/A; Abstentions – N/A.</i> Minutes: SGC approved the 11/26 minutes. <i>MSC: D. Valencia/L. Marroquin. Yeas – C. Craig-Huddleston, L. Marroquin, E. Sanchez, J. Solano, I. Sukhu, M. Trujillo, D. Valencia. Nays – N/A; Abstentions – R. Anicetti, G. Villegas.</i> | Agenda approved 11/26/25 minutes approved | Draft 11/26/25 minutes |
| 4. | New Business | | |
| 4a. | Teaching & Learning Committee (TLC) – Proposed Position Paper Changes Randi Osburn, TLC Chair, provided an overview of proposed changes to the Committee's Position Paper. TLC no longer reports to SGC, but wanted to share this information as it relates to Institutional Student Learning Outcomes (ISLOs). The ISLOs were developed by a cross-constituency/cross-committee task group and approved in 2021-22, but they weren't "assigned" to any committee/group to manage going forward. Revisions to the Position Paper include the removal of references to ISLOs, so TLC wanted to make sure SGC is aware of the change (in case the ISLOs need to be connected to GE or another body). Senior Dean Pedersen noted that, per our prior ACCJC Liaison, ISLOs aren't required for Accreditation; apparently, that had been conveyed at some point, but that was an incorrect interpretation of Accreditation Standards/requirements. For next steps, Randi Osburn will recommend to the General Education (GE) Committee – via GE Chair, Dr. Adrianna Simone – that they develop a proposal re: ISLOs and present it to SGC. | | TLC Position Paper – Proposed Changes |
| 5. | Old Business | | |
| 5a. | Planning & Institutional Effectiveness – Educational Strategic Plan (ESP) Draft Goals Senior Dean Pedersen began by introducing Renée Skrypnyk, the new Administrative Assistant III for the Office of Planning & Institutional Effectiveness. He then provided a recap of the ESP draft goals development process, including the college-wide feedback collected and the Planning Committee's work. The four draft goal areas are: 1) Campus Culture; 2) Equitable Student Access, Learning, and Outcomes; 3) Partnership in Career Path Readiness; and 4) Continuous Improvement of Practices and Infrastructure. President Ralston and Senior Dean Pedersen invited SGC members to participate in refining the draft goals; Carissa Craig-Huddleston, Christina Goff, and Grace Villegas (with Irene Sukhu as back-up) volunteered to work on the ESP goals. Senior Dean Pedersen closed with a reminder that the Program Review deadline is February 27. | | ESP Presentation – Draft Goals, Process & Next Steps ESP Draft Goals |
| 6. | Budget (<i>standing item</i>) <ul style="list-style-type: none"> Budget Update President Ralston and Vice President Montoya provided context for the budget update. District CFO Tony Wold was on hand to participate in the presentation, as much of the content include info he's presented to the Governing Board and district-wide. VP Montoya noted that the presentation (see attached) would take a macro-to-micro approach: beginning with the enacted California state budget, moving on to the 4CD budget and LMC adoption budget, and wrapping up with details on the Student-Centered Funding Formula. In terms of fiscal conditions, from a district perspective, we're in Hold Harmless (re: SCFF), have no COLA being applied, and revenue is flat; at the same time, | | 2025-26 Adoption Budget (9/10/25 Gov Bd Mtg PPT) Budget Update (12/10/25) |

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| | <p>expenses continue to go up (e.g. benefits, salary increases, operational costs), resulting in a deficit increase. As we prepare to move into SCFF for 2027-28, discussion opportunities (re: possible areas for increasing revenues) could include: FTES targets (not just about net growth); Dual Enrollment/CCAP; Career Development & College Preparation (CDCP) noncredit courses; scheduling strategies; considerations for creating more certificates and/or maximizing Pell applications; and developing/expanding CTE programs.</p> <p>○ Update from RAP Process Workgroup</p> | Process Workgroup update tabled | |
| 7. | Accreditation (<i>standing item</i>) – N/A | | |
| 8. | Curriculum – New Instructional Program Proposals – N/A | | |
| 9. | Updates, Announcements & Constituency Reports (<i>standing item</i>) – This item was tabled, due to time limitations. | Item tabled | |
| 10. | Community College Items of Interest: N/A | | |
| 11. | Campus Communication: Actions & Notable Items to Report from SGC to Constituency Groups – N/A | | |
| 12. | Adjournment SGC adjourned the meeting by consensus at 3:59 p.m. | Meeting adjourned | |