

# LOS MEDANOS COLLEGE

## Shared Governance Council

### MINUTES

September 11, 2024

2:00 - 4:00 p.m., In Person (L-109 & BRT-135) and via Zoom

MEMBERS PRESENT: R. Anicetti, C. Craig-Huddleston, L. Giambattista, A. Gonzalez, C. Montoya, P. Ralston, I. Sukhu, G. Villegas.

OTHER ATTENDEES: R. Pedersen [guest]; J. Adams [support].

Item #	Topic/Activity	Handouts/ References	Action(s)
<b>STANDING ITEMS:</b>			
1.	<b>Welcome</b> – President Ralston welcomed everyone to the meeting, with a special welcome to new SGC member Armon Gonzalez (LMCAS President), and introductions were provided.		
2.	<b>Public Comment</b> – N/A		
3.	<b>Review</b> <ul style="list-style-type: none"> <li>Agenda: SGC reviewed the 9/11/24 agenda. The membership list at the top of the agenda was updated to include Armon Gonzalez. SGC approved the agenda, as amended. <i>MSC: C. Montoya/R. Anicetti. Yeas – R. Anicetti, C. Craig-Huddleston, A. Gonzalez, C. Montoya, I. Sukhu, G. Villegas; Nays – N/A; Abstentions – N/A.</i></li> <li>Minutes: SGC reviewed the draft minutes from 5/8/24 and 8/28/24. <ul style="list-style-type: none"> <li>The 5/28/24 minutes were approved. <i>MSC: R. Anicetti/G. Villegas. Yeas – R. Anicetti, C. Craig-Huddleston, A. Gonzalez, C. Montoya, I. Sukhu, G. Villegas; Nays – N/A; Abstentions – N/A.</i></li> <li>The 8/28/24 minutes were approved. <i>MSC: R. Anicetti/C. Craig-Huddleston. Yeas – R. Anicetti, C. Craig-Huddleston, A. Gonzalez, C. Montoya, I. Sukhu, G. Villegas; Nays – N/A; Abstentions – N/A.</i></li> </ul> </li> </ul>		<p>Agenda approved</p> <p>5/8/24 and 8/28/24 minutes approved</p>
4.	<b>Budget</b> <ul style="list-style-type: none"> <li><b>Fall 2024 RAP Cycle</b> <ul style="list-style-type: none"> <li><b>Funding Eligibility Presentation</b> With a new member in attendance, President Ralston provided a brief overview of the Resource Allocation Process (RAP) and SGC’s role in the process. Vice President Montoya presented details on the relevant elements, including: the proposed Budget Request Database (BRD) review timeline; RAP priorities; available funding sources and funding eligibility; and the draft rating rubric. VP Montoya will share the PPT with SGC following the meeting.</li> <li><b>Rubric Development</b> SGC discussed how to proceed regarding rubric approval and workgroup selection, since faculty reps hadn’t been appointed yet. Rachel Anicetti voiced a preference to wait for faculty reps; Louie Giambattista suggested moving forward (not waiting), so that the process doesn’t get behind schedule. SGC voted to agendaize the RAP rubric as an action item on the 9/25/24 agenda. <i>MSC: R. Anicetti/G. Villegas. Yeas – R. Anicetti, C. Craig-Huddleston, A. Gonzalez, C. Montoya, I. Sukhu, G. Villegas; Nays – N/A; Abstentions – N/A.</i></li> </ul> </li> </ul>	<p><a href="#">SGC RAP Overview</a></p> <p><a href="#">Fall 2024 RAP Rating Sheet (DRAFT)</a></p>	
5.	<b>Old Business</b>		
5a.	<b>Participatory Governance Task Group</b> <ul style="list-style-type: none"> <li><b>LMC Mission Statement</b> While reviewing the Mission Statement with SGC, President Ralston noted that it will likely be revisited as LMC begins work on a new Educational Strategic Plan</li> <li><b>SGC Position Paper</b> President Ralston provided the group with an overview of the document, commenting that it explains the “who” and “why” of SGC, and encouraged them to review it further on their own.</li> </ul>	<p><a href="#">LMC Mission</a></p> <p><a href="#">SGC Position Paper</a></p> <p><a href="#">Task Group Assessment Report</a></p> <p><a href="#">SGC Charge Sheet</a></p>	

		<ul style="list-style-type: none"> <li>• <b>Task Group Assessment Report</b> President Ralston briefly recapped the Task Group report, including the five recommendations. SGC will have further discussion once all of the constituency group representatives have been appointed.</li> <li>• <b>SGC Charge Sheet</b> This document was displayed for the group, and President Ralston noted that the “Charge Sheet” was one of the templates put forward by the Participatory Governance Task Group.</li> </ul>		
6.	<b>New Business</b>			
	6a.	<b>20204-25 Institutional Priorities</b> President Ralston reviewed the Institutional Priorities, along with the related metrics. She explained that, ideally, she would like to have SGC endorse the Priorities. Irene Sukhu noted that the Institutional Priorities were on the upcoming Classified Senate agenda for review. Carissa Craig-Huddleston added that she had shared the Priorities with the Student Services Leadership Team, who had questions about the timeline for “TBD” metrics to be added. After a group discussion regarding the metrics and prospective analysis, President Ralston and Senior Dean Pedersen stated that they would have baseline data to share at the next SGC meeting. The 2024-25 Institutional Priorities will return as an action item once all of the constituency group reps are identified.	<a href="#">2024-25 Priorities</a>	
	6b.	<b>Emergency Preparedness: Power Outage &amp; Campus Evacuation</b> Due to several member absences and vacancies, this item was tabled to a future meeting. <i>MSC: C. Craig-Huddleston/R. Anicetti. Yeas – R. Anicetti, C. Craig-Huddleston, A. Gonzalez, C. Montoya, I. Sukhu, G. Villegas; Nays – N/A; Abstentions – N/A.</i>		Item tabled to a future meeting
7.	<b>Accreditation</b> ( <i>standing item</i> )			
8.	<b>Curriculum: New Instructional Program Proposals</b> [no items]			
9.	<b>Updates &amp; Announcements/Constituency Reports</b> Due to time constraints, and because the constituency groups hadn’t held their first meetings of the semester, the report-outs were deferred to the next SGC meeting.			
10.	<b>Community College Items of Interest: Legislation, Research &amp; Best Practices</b> President Ralston shared that, at a recent meeting, the Governing Board decided not to go out for a facilities Bond.			
11.	<b>Campus Communication: Actions &amp; Notable Items to Report from SGC</b> Members should share with their respective constituency groups that SGC: received information about the Fall 2024 RAP cycle, including overview of funding eligibility and review of draft rating rubric, which will be shared college-wide once approved; reviewed/discussed participatory governance materials; reviewed the 2024-25 Institutional Priorities and discussed related metrics; and tabled the “Emergency Preparedness” item to a future meeting (once additional members are appointed).			
12.	<b>Adjournment</b> SGC adjourned the meeting at 4:01 p.m. by consensus. <i>MSC: I. Sukhu/G. Villegas.</i>			Meeting adjourned