

LOS MEDANOS COLLEGE

Shared Governance Council

DRAFT MINUTES

September 10, 2025

2:00 – 4:00 p.m., In Person (L-109 & BRT-135) and via Zoom

MEMBERS PRESENT: R. Anicetti, C. Craig-Huddleston, L. Giambattista, C. Goff, C. Montoya, E. Sanchez, I. Sukhu, M. Trujillo, D. Valencia, S. Velazquez, G. Villegas.

OTHER ATTENDEES: R. Pedersen [presenter]; M. Muterspaugh (Brentwood), [guest]; J. Adams [support]

| Item # | Topic/Activity | Handouts/ References | Action(s) |
|------------------------|--|---|--|
| STANDING ITEMS: | | | |
| 1. | Welcome – Vice President welcomed everyone to the meeting and explained that he would be facilitating the meeting for President Ralston, who was out of town. Eric Sanchez was welcomed as a new SGC member representing the Academic Senate. | | |
| 2. | Public Comment – N/A | | |
| 3. | Review <ul style="list-style-type: none"> Agenda: SGC approved the 9/10 agenda. <i>MSC: G. Villegas/R. Anicetti. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, C. Montoya, E. Sanchez, I. Sukhu, M. Trujillo, D. Valencia, S. Velazquez, G. Villegas. Nays – N/A; Abstentions – N/A.</i> Minutes: <i>MSC: R. Anicetti/C. Craig-Huddleston. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, C. Montoya, E. Sanchez, I. Sukhu, M. Trujillo, D. Valencia, S. Velazquez, G. Villegas. Nays – N/A; Abstentions – N/A.</i> | | Agenda approved 8/27/25 minutes approved |
| 4. | New Business | | |
| 4a. | President’s Report – Dr. Montoya provided a brief President’s Report on behalf of Dr. Ralston: <ul style="list-style-type: none"> Update on Brentwood Center Bookstore Fire – The fire, which started from an electrical fire in a refrigeration unit, triggered the alarm and the fire suppression system. The majority of the damage resulted from smoke and water, rather than from the fire itself. There was a quick response from our Buildings & Grounds and Custodial teams, as well as the local Fire Department. 4CD Police Services had already left before the incident, as they were scheduled to depart at 5:30 p.m. on Fridays, but officers immediately returned/were deployed to the Brentwood Center upon learning about the fire. Initial cleaning has been completed, and we are currently awaiting repair proposals. The Brentwood Center Bookstore will remain closed, pending repairs from the damage. Concept 3D Campus Mapping – LMC is moving with a campus mapping project through Concept 3D, which will provide: an interactive map that will help students navigate campus through exterior/interior/accessible route wayfinding with interior floor plans; a mapping tool that will allow for easy updates, communications to students, and a digitally accessible mapping platform; and an enhanced centralized event calendar that will enhance LMC’s events page and provide an easy to use CSM that will allow all departments to easily add and manage events. Creation of President’s “Expanded Cabinet” – The Wednesday schedule for Management Team meetings has been modified to incorporate new operational sessions and establish a monthly “President’s Expanded Cabinet” meeting, which will include President’s Cabinet, the Deans, and leadership representatives from each of the constituency groups. “Expanded Cabinet” will serve as an advisory group to the President (not a decision-making group or part of the participatory governance structure), and is intended to help enhance communication, improve transparency, and increase opportunities for input. The first meeting will be held next week. | | |
| 4a. | Coordination of RAP Timelines and Processes with Educational Strategic Planning and Program Review Senior Dean Pedersen and Vice President Montoya presented information regarding the importance of coordinating RAP timelines and processes with LMC’s upcoming Program Review cycle and Educational Strategic Plan development. They highlighted a diagram that depicts the phases of the Integrated Planning Cycle: Discover; Design; Resource; Implement; Evaluate; and Reflect & Report. In addition, they reviewed the cross-walked calendar (through Spring 2028) that outlines key activities across Program Review, SEA Planning, Educational Strategic Planning, and RAP. SGC was asked to consider a series of questions related to RAP timing, strategies, and processes, in relation to alignment with institutional planning. | Planning Cycle & Integrated Planning Table Proposed Fund 12/RAP Updates with Educational Planning Considerations | Approved creation of workgroup |

| | | | |
|------------|--|---|---|
| | <p>Senior Dean Pedersen and Vice President Montoya closed with a request of SGC:</p> <ul style="list-style-type: none"> Can we utilize this strategic planning year to apply the “discover” and “design” stages of our integrated planning process to your resource allocation process to answer some of these questions? <p>SGC approved creation of a workgroup – including a rep from each constituency group (Rachel Anicetti, Eric Sanchez, Irene Sukhu, and Sal Velazquez) – to focus on this effort and bring a recommendation back to SGC. <i>MSC: E. Sanchez/I. Sanchez. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, C. Montoya, E. Sanchez, I. Sukhu, M. Trujillo, D. Valencia, S. Velazquez, G. Villegas. Nays – N/A; Abstentions – N/A.</i></p> | | |
| 5. | Old Business | | |
| 5a. | <p>Planning & Institutional Effectiveness</p> <ul style="list-style-type: none"> LMC Values – Mentimeter Results & Adoption Options Senior Dean Pedersen provided a recap from the last meeting, as well as an update on the results from LMCAS. Based on their prior discussion and vote, as well as the alignment with the student feedback, SGC voted to unanimously endorse five (5) Values for LMC: Diversity, Equity, Respect, Empowerment, and Integrity. <i>MSC: E. Sanchez/R. Anicetti. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, C. Montoya, E. Sanchez, I. Sukhu, M. Trujillo, D. Valencia, S. Velazquez, G. Villegas. Nays – N/A; Abstentions – N/A.</i> LMC Mission & Vision – Draft Options The Workgroup presented the draft options they developed for the Mission and Vision Statements. After thorough review and extensive discussion, SGC voted to approve drafts to send to the constituency groups for consideration. SGC reps will share the feedback at the 9/24 meeting. <i>MSC: G. Villegas/I. Sukhu. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, C. Montoya, E. Sanchez, I. Sukhu, M. Trujillo, D. Valencia, S. Velazquez, G. Villegas. Nays – N/A; Abstentions – N/A.</i> <ul style="list-style-type: none"> Mission – Rooted in inclusion, innovation, and community partnership, Los Medanos College serves our diverse community by providing transformative education and holistic support services. Vision – Los Medanos College will transform our community by providing innovative, dynamic, equitable and diverse educational experiences, support services, and career opportunities that empower students and staff to achieve their highest potential as learners and professionals. | <p>Values – Survey Results</p> <p>Mission & Vision Draft Options</p> | <p>Draft Values approved</p> <p>Draft Mission & Vision approved</p> |
| 5a. | <p>Participatory Governance</p> <ul style="list-style-type: none"> Working Draft of Committee Guidelines (Updated) This item was deferred due to time constraints. 2025 SGC Charge Sheet (Updated) Rachel Anicetti and Irene Sukhu provided an overview of updates they incorporated into the SGC Charge Sheet, including the addition of committee membership and Brown Act practices. SGC reviewed and discussed the form, and proposed revising the Brown Act field to only indicate whether or not the committee completing the Charge Sheet is required to comply with the Brown Act. SGC approved the updated Charge Sheet, including amending the Brown Act field to indicate “Yes” or “No” for required status. <i>MSC: R. Anicetti/G. Villegas. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, C. Montoya, E. Sanchez, I. Sukhu, M. Trujillo, D. Valencia, S. Velazquez, G. Villegas. Nays – N/A; Abstentions – N/A.</i> | <p>Updated 2025 Committee Guidelines (Working Draft – “Clean Copy”)</p> <p>Updated 2025 Committee Guidelines (Working Draft – “Marked Up Copy”)</p> <p>Updated 2025 SGC Charge Sheet (“Clean Copy”)</p> | <p>Committee Guidelines deferred</p> <p>Charge Sheet approved</p> |
| 6. | <p>Budget (standing item)</p> <ul style="list-style-type: none"> Resource Allocation Process (RAP): Fall 2025 RAP Cycle This item was deferred due to time constraints. | Fall 2025 RAP Overview | Deferred |
| 7. | Accreditation (standing item) – N/A | | |
| 8. | Curriculum: New Instructional Program Proposals – N/A | | |
| 9. | <p>Updates & Announcements/Constituency Reports – Due to time constraints, the report-outs were skipped for this meeting.</p> <ul style="list-style-type: none"> President Academic Senate, Classified Senate, Associated Students & Management Team Curriculum Committee | | |
| 10. | Community College Items of Interest: Legislation, Research & Best Practices – N/A | | |
| 11. | Adjournment – SGC adjourned the meeting by consensus at 4:00 p.m. <i>MSC: G. Villegas/I. Sukhu.</i> | | |