

LOS MEDANOS COLLEGE

Shared Governance Council

MINUTES

May 14, 2025

2:00 – 4:00 p.m., In Person (L-109 & BRT-135) and via Zoom

MEMBERS PRESENT: R. Anicetti, C. Craig-Huddleston, L. Giambattista, C. Montoya, P. Ralston, I. Sukhu, M. Trujillo, D. Valencia.

OTHER ATTENDEES: R. Armendariz, R. Pedersen (Brentwood) [presenters]; C. Goff (Zoom), M. Muterspaugh (Brentwood), [guests]; J. Adams [support

| Item # | Topic/Activity | Handouts/ References | Action(s) |
|------------------------|---|---|---|
| STANDING ITEMS: | | | |
| 1. | Welcome – President Ralston welcomed everyone to the last SGC meeting of the academic year. | | |
| 2. | Public Comment <ul style="list-style-type: none"> Vice President Montoya referenced the baby geese and ducks around campus, including outside the Library. Classified Senate VP Sukhu provided a reminder about the Senate’s upcoming Chili Cook-Off events: Monday at the Pittsburg Campus (with 10 submissions); and next Wednesday at the Brentwood Center. President Ralston gave a shout-out to the Management Team for hosting Employee Appreciation yesterday at the Pittsburg Campus; another celebration is planned for the Brentwood Center tomorrow. | | |
| 3. | Review <ul style="list-style-type: none"> Agenda: President Ralston reviewed the agenda, noting that the TAG proposed charges would be deferred to the Fall (providing more time for the committee to incorporate revisions. SGC approved the agenda, as amended. <i>MSC: R. Anicetti/D. Valencia. Yeas – R. Anicetti, C Craig-Huddleston, L. Giambattista, C. Montoya, I. Sukhu, M. Trujillo, D. Valencia. Nays – N/A; Abstentions – N/A.</i> Minutes: SGC deferred the 4/23/25 minutes, as the document wasn’t available until the meeting was underway. | | Agenda approved 4/23/25 minutes deferred |
| 4. | New Business | | |
| 4a. | Re-envisioning Academic Support Vice President Smith provided an overview of the work and discussions that have taken place over the last several years re: academic support at LMC. She discussed the main spaces for academic support, including the Center for Academic Support and the Math Lab. Dr. Smith highlighted the need for a more centralized and populated location for these services, as well as the need to address concerns around student access and success. She also provided clarification around 2002 Bond language (which doesn’t prevent the College from relocating programs/operations) and referenced discussions re: the need for faculty presence in the labs. She proposed the idea of reimagining the Library as a “learning commons,” where students could access various resources and services. The group also discussed the need for better data tracking and analysis to inform their decision-making. | Re-Envisioning Academic Support (PPT) | |
| 4b. | EEO Committee Proposal – Transition to Advisory Status Dr. Montoya and Dr. Armendariz, Co-Chairs for EEO, provided context for the Committee’s discussions to date – and, ultimately, their proposal – regarding changing their structure and format. Over time, there has been a realization that many elements of the original/existing EEO charges are actually the purview of the District EEO Advisory Committee, which wasn’t active at the time LMC’s committee was established. The EEOC explored merging with IDEA, but decided to remain separate (and continue collaboration). The proposed changes include making EEOC an advisory body, providing guidance on implementing district policies, and working with the district office and HR to implement effective practices. EEO would also advise on professional development and continue to sit on the district-wide committee. The changes aim to streamline the committee's role and responsibilities, making it more operational and less policy-focused. EEOC would still report to the VP of Business Services and HR, but would have a more advisory role. During SGC’s discussion, there was feedback that some of the proposed language was too vague and lacked specific details in some areas. It was suggested that a side-by-side comparison of the old and new language would facilitate better understanding the changes. In addition, SGC suggested including a local HR representative on EEO to ensure operationalization of HR policies. | EEO Committee Proposal | |

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| | 4c. Draft College-wide Calendar of Meetings This item was going to be discussed in conjunction with the Committee Guidelines and Monday Meeting Calendar, but was deferred due to time constraints. | College Calendar of Mtgs. (draft, Spring 2023) | Deferred |
| 5. | Old Business | | |
| | 5a. Technology Advisory Group – Proposed Charges This item was deferred to the Fall, so that TAG would have time to incorporate revisions into the charges. | TAG Charge Sheet | Deferred to Fall 2025 |
| | 5b. Draft Monday Meeting Calendar for 2025-26 • SGC approved the Monday Meeting Calendar. <i>MSC: I. Sukhu/M. Trujillo. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, C. Montoya, I. Sukhu, M. Trujillo, D. Valencia. Nays – N/A; Abstentions – N/A.</i> | 2025-26 Monday Meeting Calendar (draft) | Monday Mtg. Calendar approved |
| | 5c. Participatory Governance <ul style="list-style-type: none"> Brown Act – Determining Practices to Retain for SGC & Subcommittees Shared Governance Council Operations Committees – Operational Guidelines, Charge Sheets & Communication President Ralston provided overview of updated document, which now includes the Academic & Classified Senates' feedback and SGC addendum into the narrative. SGC approved a motion to extend the meeting by 10 minutes. <i>MSC: R. Anicetti/M. Trujillo. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, C. Montoya, I. Sukhu, M. Trujillo, D. Valencia. Nays – N/A; Abstentions – N/A.</i> SGC engaged in an in-depth review and discussion of the proposed guidelines, as well as the feedback from the constituency groups. SGC approved the first iteration of the Participatory Governance Committee Guidelines. <i>MSC: R. Anicetti/I. Sukhu. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, C. Montoya, I. Sukhu, M. Trujillo, D. Valencia. Nays – N/A; Abstentions – N/A.</i> | 2025 Draft Committee Guidelines – UPDATED (including Senate feedback) Classified Senate Feedback Academic Senate Feedback Task Group Proposed Committee Guidelines SGC Committee Guidelines: 2014 & 2017 Addendum Task Group Report & Brown Act Research SGC Brown Act Resources (incl. AB 2449) 4CD Brown Act Legal Opinion (2021) Assembly Bill 1855 SGC Charge Sheet (draft) Committee Charge Sheet (blank) | Committee Guidelines approved |
| | 6. Budget (standing item) <ul style="list-style-type: none"> Budget Update – N/A Spring 2025 RAP Cycle – Subcommittee Recommendations It was noted that the Welding request on the list of RAP Subcommittee recommendations was misidentified, and is actually a one-time item. SGC approved the funding recommendations, as amended. <i>MSC: C. Craig-Huddleston/M. Trujillo. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, C. Montoya, I. Sukhu, M. Trujillo, D. Valencia. Nays – N/A; Abstentions – N/A.</i> | RAP Subcommittee Recommendations | |
| | 7. Accreditation (standing item) In reference to the discussion regarding the EEO Committee proposal – as it relates to Accreditation – Senior Dean Pedersen asked to have the following comment reflected in the minutes: One thing I would like us to ensure is that we define our responsibilities locally from an accreditation standpoint. The District is not accredited. Only the colleges are accredited. We need to ensure with these shared functions that we are clear how we as a college ensure that we meet the standards even as District is responsible for some policies. | | |
| | 8. Curriculum: New Instructional Program Proposals – N/A | | |
| | 9. Updates & Announcements/Constituency Reports – Due to time constraints, the report-outs were skipped for this meeting. <ul style="list-style-type: none"> President Academic Senate, Classified Senate, Associated Students & Management Team Curriculum Committee | | |
| | 10. Community College Items of Interest: Legislation, Research & Best Practices – N/A | | |
| | 11. Campus Communication: Actions & Notable Items to Report from SGC Members should share with their respective constituency groups that SGC approved: Spring RAP recommendations; the 2025-26 Monday Meeting Calendar; and the new Committee Guidelines. They also reviewed/discussed several proposals, including: re-envisioning Academic Support; and converting the EEO Committee to an operational group. | | |
| | 12. Adjournment – SGC adjourned the meeting by consensus at 4:10 p.m. <i>MSC: I. Sukhu/L. Giambattista.</i> | | Adjourned |