

LOS MEDANOS COLLEGE

Shared Governance Council MINUTES

April 9, 2025

2:00 – 4:00 p.m., In Person (L-109 & BRT-135) and via Zoom

MEMBERS PRESENT: R. Anicetti, C. Craig-Huddleston, R. Fernandez, L. Giambattista, C. Montoya, P. Ralston, I. Sukhu, M. Trujillo, D. Valencia, G. Villegas.

OTHER ATTENDEES: R. Pedersen [presenter]; M. Muterspaugh (Brentwood), B. Stone (Zoom) [guests]; J. Adams [support]

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Welcome – Vice President Montoya welcomed everyone to the meeting. He explained that President Ralston would join the group shortly, as she was attending a District meeting that ran long.		
2.	Public Comment <ul style="list-style-type: none"> Dean Anicetti encouraged everyone to attend the Multicultural Food Festival, which begins at 5:30 p.m. tonight in the SU. Dean Muterspaugh shared that the Brentwood Advisory Group has been developing their goals and working on a proposal to hold a graduation reception at the Brentwood Center prior to Commencement. 		
3.	Review <ul style="list-style-type: none"> Agenda: VP Montoya reviewed the agenda, which was approved by SGC. <i>MSC: R. Anicetti/C. Craig-Huddleston. Yeas – R. Anicetti, C. Craig-Huddleston, R. Fernandez, L. Giambattista, C. Montoya, I. Sukhu, D. Valencia, G. Villegas. Nays – N/A; Abstentions – N/A.</i> Minutes: SGC approved the 3/12/25 minutes. <i>MSC: R. Anicetti/C. Craig-Huddleston. Yeas – R. Anicetti, C. Craig-Huddleston, R. Fernandez, L. Giambattista, C. Montoya, I. Sukhu, D. Valencia. Nays – N/A; Abstentions – G. Villegas.</i> 		Agenda approved 3/12/25 minutes approved
4.	Budget (standing item) <ul style="list-style-type: none"> Spring 2025 RAP Cycle Update Carissa Craig-Huddleston reported that the RAP Sub-group met last week to review proposals and determine eligibility for Prop 20 funds. The Sub-group will meet at least two more times to develop funding recommendations for eligible proposals. Budget Update Vice President Montoya provided a brief recap of the District Budget Forum, which was held on Monday. He discussed the impact on the three colleges, noting that some cuts are necessary. He also explained that the budget has been actively managed in recent years, particularly at LMC, with adjustments made to avoid harming staff. Now, the focus will be on our institutional priorities and the alignment of budgets. VP Montoya discussed the Student-Centered Funding Formula, the need to manage enrollment to maximize revenue, the state's funding formula, the impact of no cost of living adjustment (COLA), the need to accommodate increasing costs, and the challenges of budget forecasting/projections due to limited data. 	4CD Budget Forum Spring 2025 RAP Overview	
5.	New Business [no items]		
6.	Old Business		
6a.	Technology Advisory Group – Proposed Charges This item was deferred to the next meeting, as the presenter was on vacation	TAG Charge Sheet	Deferred
6b.	Planning Committee Proposal on Strategic Planning Timeline and Interim Strategic Priorities <ul style="list-style-type: none"> Feedback on MVV Survey & Update on Institutional Priorities Ryan Pedersen, Senior Dean of Planning & Institutional Effectiveness, asked to agendize the Institutional Priorities for the next SGC meeting, as Louie Giambattista reported that the Academic Senate wouldn't have feedback collected until their upcoming (4/14) meeting. Senior Dean Pedersen then reviewed the draft Mission, Vision & Values survey, as well as feedback from the Planning Committee and Senates on the draft survey. He explained that the survey is intended to be a "temperature check" to gather data from the campus community, and it is designed to be completed in 5 to 7 minutes or less. SGC discussed the draft survey and offered feedback. 	Proposed Strategic Planning Calendar Draft Survey – Mission, Vision & Values	

	<p>Participatory Governance</p> <ul style="list-style-type: none"> Brown Act – Determining Practices to Retain for SGC & Subcommittees Shared Governance Council Operations Committees – Operational Guidelines, Charge Sheets & Communication <p>David Valencia provided an overview of the Classified Senate feedback collected regarding the proposed committee guidelines. Louie Giambattista explained that he didn't have Academic Senate feedback to share yet, because they were first addressing the proposed governance model in the Task Group Report; this includes a survey created by the Senate to collect faculty feedback on the proposed structure. President Ralston asked if the Academic Senate could shift its focus to (or at least include) the proposed committee guidelines, as that is the element that SGC has been working on collectively.</p> <p>SGC approved a motion to extend the meeting by 7 minutes, in order to include several more agenda items. <i>MSC: G. Villegas/C. Craig-Huddleston. Yeas – R. Anicetti, C. Craig-Huddleston, R. Fernandez, L. Giambattista, C. Montoya, I. Sukhu, D. Valencia, G. Villegas. Nays – N/A; Abstentions – N/A</i></p>	<p>Task Group Assessment Report SGC Brown Act Resources (incl. AB 2449) 4CD Brown Act Legal Opinion (2021) SGC Charge Sheet (draft) 2025 Draft Committee Guidelines – UPDATED SGC Committee Guidelines: 2014 & 2017 Addendum Committee Charge Sheet (blank) Classified Senate feedback on draft guidelines</p>	
7.	<p>Accreditation (<i>standing item</i>)</p> <ul style="list-style-type: none"> Update on ACCJC Annual Report & Institution-Set Standards <p>Senior Dean Pedersen asked to table the Institution-Set Standards, as this item is going before the Senates on Monday (4/14). He will then present to SGC after the Senates have had an opportunity to review.</p>		Tabled until after presentation to Senates
8.	<p>Curriculum: New Instructional Program Proposals</p> <ul style="list-style-type: none"> California General Education Transfer Curriculum (Cal-GETC) Certificate of Achievement – Phase 1 Proposal <p>SGC reviewed the Cal-GETC new program proposal. The Council approved a motion to make the proposal an action item. <i>MSC: G. Villegas/M. Trujillo. Yeas – R. Anicetti, C. Craig-Huddleston, R. Fernandez, L. Giambattista, C. Montoya, I. Sukhu, D. Valencia, G. Villegas. Nays – N/A; Abstentions – N/A</i></p> <p>SGC approved the Cal-GETC certificate proposal. <i>MSC: I. Sukhu/C. Montoya. Yeas – R. Anicetti, C. Craig-Huddleston, R. Fernandez, L. Giambattista, C. Montoya, I. Sukhu, D. Valencia, G. Villegas. Nays – N/A; Abstentions – N/A.</i></p>	<p>Cal-GETC Certificate of Achievement (proposal) 2024-25 Cal-GETC Requirements</p>	Cal-GETC Certificate proposal approved
9.	<p>Updates & Announcements/Constituency Reports – Due to time constraints, the report-outs were deferred to the next SGC meeting.</p> <ul style="list-style-type: none"> President Academic Senate Classified Senate Associated Students Management Team Curriculum Committee 		
10.	Community College Items of Interest: Legislation, Research & Best Practices – N/A		
11.	<p>Campus Communication: Actions & Notable Items to Report from SGC</p> <p>Members should share with their respective constituency groups that SGC: approved the Cal-GETC Certificate of Achievement program proposal; reviewed the District Budget Forum presentation and received a budget update; continues its work on participatory governance, and will review the Senates' feedback on proposed committee guidelines at the next meeting.</p>		
12.	<p>Adjournment – SGC adjourned the meeting at 4:12 p.m. <i>MSC: G. Villegas/L. Giambattista. Yeas – R. Anicetti, C. Craig-Huddleston, R. Fernandez, L. Giambattista, C. Montoya, I. Sukhu, D. Valencia, G. Villegas. Nays – N/A; Abstentions – N/A.</i></p>		
			Adjourned