

LOS MEDANOS COLLEGE

Shared Governance Council

MINUTES

April 26, 2023

2:00 - 4:00 p.m., In Person (L-109 and BRT-135) and via Zoom

MEMBERS PRESENT: R. Anicetti, J. Bui, W. Cruz, L. Giambattista, N. Korkuna, M. Lapriore, C. Montoya, A. Nogarr, P. Ralston, C. Reyes, I. Sukhu.

OTHER ATTENDEES: M. Bransford, T. Ferguson, J. Hubbard, M. Inzunza, M. Lewis, M. Lynn, R. Pedersen, A. Simone, B. Stone, J. Townsend, N. Trager, S. Woltz (guests); J. Adams (support).

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Welcome – Dr. Ralston welcomed everyone to the meeting.		
2.	Public Comment <ul style="list-style-type: none"> Dr. Morgan Lynn suggested that the option of a hyflex modality be available for the Monday Meeting Calendar. Dr. Adrianna Simone spoke in favor of the proposal from the Academic Senate Institutional Racism Task Force. Ms. BethAnn Stone addressed plans to remove the Brentwood Center student printer and emphasized the need for an alternate option. 		
3.	Review <ul style="list-style-type: none"> Agenda: Dr. Ralston reviewed the agenda, which was approved by SGC. <i>MSC: R. Anicetti/C. Montoya. Yeas – R. Anicetti, J. Bui, W. Cruz, N. Korkuna, M. Lapriore, C. Montoya, A. Nogarr, C. Reyes, I. Sukhu; Nays – N/A; Abstentions: N/A.</i> Minutes: <ul style="list-style-type: none"> The 3/22/23 minutes were approved by SGC. <i>MSC: I. Sukhu/C. Montoya. Yeas – R. Anicetti, J. Bui, W. Cruz, N. Korkuna, M. Lapriore, C. Montoya, A. Nogarr, I. Sukhu; Nays – N/A; Abstentions: C. Reyes.</i> The 4/12/23 minutes were approved by SGC. <i>MSC: R. Anicetti/W. Cruz. Yeas – R. Anicetti, J. Bui, W. Cruz, N. Korkuna, M. Lapriore, C. Montoya, A. Nogarr, C. Reyes, I. Sukhu; Nays – N/A; Abstentions: N/A.</i> 		Agenda approved 3/22/23 and 4/12/23 minutes approved
4.	Old Business		
4a.	Assessment of LMC Participatory Governance Structure Dr. Ralston provided an overview of the draft document for assessing LMC's participatory governance structure, and sought feedback from the constituency groups after reviewing the proposal. Cesar Reyes shared that the Classified Senate discussion included: more engagement and hybrid opportunities; the prospect of schedules that accommodate participation; and clarification about interpretation of the Brown Act. Mark Lewis stated that the Academic Senate has only done a first-read, and suggested that SGC shouldn't take action before the Academic Senate has more time to provide feedback. Marci Lapriore suggested that "task force" not be used, as it may feel like an association with policing. She also noted that faculty members on TLC have expressed interest in changing the committee's reporting relationship (i.e. no longer reporting to SGC) and being more faculty-focused. William Cruz added that engaging adjunct instructors in participatory governance should also be considered. Jeffrey Bui reported that LMCAS wasn't able to meet Monday, so there isn't student feedback to share yet. Rachel Anicetti shared feedback from the Student Services Leadership Team (managers), including: overall support for the participatory governance assessment; consideration of including info on the role of constituency reps and training; identifying strategies for fostering more sustainable student participation on committees; and revisiting the college-wide meeting calendar to avoid scheduling conflicts (e.g. Classified and Academic Senates meeting at the same time). Dr. Ralston noted that SGC should hold off on voting today, since two constituency groups haven't provided feedback. As a follow-up, Dr. Ralston added that this work would include looking at the roles of/training for committee chairs, and that the "task group" would likely spend considerable time focusing on student engagement. Irene Sukhu suggested that the group could be called a "task team" or "advisory group." SGC discussed the proposed "2 + 2 + 2 + 2" membership for constituency representation on the task group. Suggestions included: increasing membership for broader participation; could have "1 + 1 + 1 + 1" membership, as a larger group can complicate scheduling, but could then risk missing out on a group's input if the single rep can't attend a meeting; keep the "2 + 2 + 2 + 2" format, and ensure that there are also opportunities for college-wide engagement and broad input (e.g. College Assembly sessions, college-wide survey, student survey, bi-directional communication with the Senates), as was done with the Mission Statement. Dr. Ralston noted that the proposal could be more specific and include some of the recommendations made regarding opportunities for college-wide input. She asked the SGC members to send any further feedback to Jennifer Adams for incorporating for the next meeting.	Draft proposal	

		Budget Update (<i>standing item</i>) <ul style="list-style-type: none"> Resource Allocation Process (RAP) for Spring 2023 Vice President Montoya displayed and reviewed the “SGC Spring 2023 Review Summary,” and reminded SGC of the available funding sources and relevant restrictions on each. He reported that the sub-group reviewed all of the proposals on Friday, as well as the proposals for ongoing requests, and noted that one was added as a one-time proposal. Dr. Montoya explained that the sub-group: reviewed the entire list of proposals; identified all one-time requests; determined if those requests were eligible for the funding source parameters; and that the approach was to err on the side of being more inclusive of proposals, rather than excluding a request for not being a perfect proposal. He reviewed the summary, stating that there is \$299K available in Instructional Support funding, and that \$94,612 (the total of 9 requests) was identified. For the Physical Sciences request for a color printer, it was agreed that VP Montoya will contact the department to get more info on the intended outcome (since a new color printer will be coming online in Central Services, and the department’s proposal doesn’t include the cost of a maintenance contract). For the Restricted Lottery dollars, \$11,426 was identified as aligning with the funding parameters and \$30K is pending for additional review by the President. The pending proposals are both from the Math department: 1) \$10K for a glass-front refrigerator to be stocked with drinks in the Math Building lobby; and 2) \$20K for Math to host pizza lunches for students at the Pittsburg Campus and Brentwood Center every other week. Lastly, there are three proposals that would need to be funded via other sources: Child Development – Community Mentor Coordinator (\$7K); Math – Boot Camp (\$2K); and Academic Senate Institutional Racism Task Force – Consultant (\$50K). Dr. Ralston shared that she would like to agendaize the latter as a separate item for discussion. 	Spring 2023 RAP Overview Spring 2023 RAP Summary Spring 2023 Budget Request Database Budget Update	
5.		New Business		
	5a.	Academic Senate Recommendation – College Ombudsperson In the interest of time, and to provide sufficient time to present/discuss this recommendation, Dr. Ralston asked that the item be moved to the next SGC agenda. She also asked Mark Lewis to provide a brief write-up of the recommendation to help guide that conversation.		Deferred
	5b.	Monday Meeting Calendar – Draft for Fall 2023 Dr. Ralston asked Jennifer Adams to provide a brief overview of the draft Fall 2023 calendar, which had been sent to the SGC members just in advance of the meeting today. Regarding meeting modality, Irene Sukhu noted that conducting a hyflex session is helpful for keeping employees informed – particularly for classified professionals who often aren’t able to leave their department/office while working. Rachel Anicetti expressed understanding around the need to support all team members and employee groups; she added that remote/Zoom meetings are often more useful for listening and observing, but can be challenging for having engaged participation. She encouraged consideration of exploring the adjustment of operational hours to create a “college hour” (when student-/public-facing services are closed), enabling classified professionals to fully participate in these college-wide meetings. Dr. Ralston reminded the group that the draft Monday Meeting Calendar will return on the next meeting agenda as an action item.	Draft calendar	
6.		Accreditation (<i>standing item</i>) – N/A		
7.		Curriculum: New Instructional Program Proposals – N/A		
	8.	Updates & Announcements/Constituency Reports – <ul style="list-style-type: none"> President – Dr. Ralston shared that LMC has been selected as the single site in our District to move forward in the statewide Student Housing Grant application process. More information should be available soon, but she wanted to share that exciting news with the group today. Classified Senate – no report (in the interest of time) Academic Senate – no report (in the interest of time) LMCAS – Jeffrey Bui reported that LMCAS elections are getting underway. Management Team – no report Curriculum – Louie Giambattista shared that the Curriculum Committee has been working on AB 1705/705 modifications to COORs. Other – N/A 		
9.		Community College Items of Interest: Legislation, Research & Best Practices – N/A		
10.		Campus Communication: Actions & Notable Items to Report from SGC Members should share with their respective constituency groups that, at its next meeting, SGC will: complete the review of RAP requests; take action on the draft Monday Meeting Calendar; and discuss two proposals from the Academic Senate (College Ombudsperson and Institutional Racism Taskforce funding request).		
11.		Adjournment – The meeting adjourned at 4:03 p.m. <i>MSC: C. Reyes/W. Cruz; Approved by consensus.</i>		Meeting adjourned