

LOS MEDANOS COLLEGE

Shared Governance Council

MINUTES

April 24, 2024

2:00 - 4:00 p.m., In Person (L-109 & BRT-135) and via Zoom

MEMBERS PRESENT: R. Anicetti, W. Cruz, M. Lapriore, H. Montecillo, C. Montoya, A. Nogarr, C. Reyes, I. Sukhu, G. Villegas

OTHER ATTENDEES: R. Pedersen [presenter]; J. Holcombe, L. Litowitz, H. Sidhu (Zoom) [guests]; J. Adams [support].

Item #	Topic/Activity	Handouts/ References	Action(s)																				
STANDING ITEMS:																							
1.	Welcome – Vice President Montoya welcomed everyone to the SGC meeting.																						
2.	Public Comment – Cesar Reyes shared that “someone” decorated the Outdoor Quad trees for Graduation and other end-of-year celebrations.																						
3.	Review <ul style="list-style-type: none"> SGC reviewed and approved the 4/24/24 agenda. <i>MSC: C. Reyes/R. Anicetti. Yeas – R. Anicetti, W. Cruz, M. Lapriore, H. Montecillo, C. Montoya, A. Nogarr, C. Reyes, I. Sukhu, G. Villegas; Nays – N/A; Abstentions – N/A.</i> Minutes: SGC reviewed the minutes from the April 10th meeting. It was noted that a hyperlink will be inserted for the Midterm Report PPT, and a notation added regarding the English department’s agenda item (e.g. “Deferred to next meeting”). SGC approved the 4/10/24 minutes. <i>MSC: G. Villegas/C. Reyes. Yeas – R. Anicetti, W. Cruz, M. Lapriore, H. Montecillo, C. Montoya, C. Reyes, G. Villegas; Nays – N/A; Abstentions – A. Nogarr, I. Sukhu.</i> 		<p>Agenda approved</p> <p>4/10/24 minutes approved</p>																				
4.	Budget Update <ul style="list-style-type: none"> Resource Allocation Process (RAP) – Spring 2024 Cycle <p>Rachel Anicetti presented an overview of recommendations from the RAP sub-group, which also includes Grace Villegas and William Cruz. She reminded SGC of the divisional breakdown for the total amounts of RAP requests submitted:</p> <table border="1"> <thead> <tr> <th>UNIT</th><th>ONGOING</th><th>ONE-TIME</th><th>TOTAL</th></tr> </thead> <tbody> <tr> <td>Administrative</td><td>328,826</td><td>-</td><td>328,826</td></tr> <tr> <td>Instructional</td><td>616,152</td><td>1,102,669</td><td>1,718,821</td></tr> <tr> <td>Student Services</td><td>361,155</td><td>100,000</td><td>461,155</td></tr> <tr> <td>Total</td><td>1,306,133</td><td>1,202,669</td><td>2,508,802</td></tr> </tbody> </table> <p>Ms. Anicetti then displayed and reviewed the sub-group’s list of proposals recommended for funding: \$268,223.63 total in one-time funding (Prop 20 = \$134,072.63, Instructional Support = \$134,151.00). This will be an action item on the May 8th SGC agenda. SGC members were encouraged to share info about the RAP requests and funding recommendations with their respective constituents.</p>	UNIT	ONGOING	ONE-TIME	TOTAL	Administrative	328,826	-	328,826	Instructional	616,152	1,102,669	1,718,821	Student Services	361,155	100,000	461,155	Total	1,306,133	1,202,669	2,508,802	<p>RAP Workgroup Recommendations</p> <p>Budget Request Database (BRD)</p> <p>RAP Request Totals by Area</p> <p>Spring 2024 RAP Funding & Priorities</p>	
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5.	Old Business																						
6a.	Facilities Master Plan (FMP) – Draft VP Montoya provided a brief recap of the FMP presentation at the last SGC meeting and the College Assembly presentation. He also outlined the updates and feedback that had been incorporated into the final draft of the FMP. SGC approved the Facilities Master Plan. <i>MSC: C. Reyes/M. Lapriore. Yeas – R. Anicetti, W. Cruz, M. Lapriore, H. Montecillo, C. Montoya, A. Nogarr, C. Reyes, I. Sukhu, G. Villegas; Nays – N/A; Abstentions – N/A.</i>	Draft FMP	FMP approved																				
6b.	Draft Monday Meeting Calendar for 2024-25 SGC reviewed the proposed calendar, which was originally presented at the March 27 th meeting. Because ACCJC is scheduled to provide a September 9 th training, which can be offered as part of College Assembly, the calendar topics for 9/9 and 9/16 will be switched (9/9 becomes College Assembly, 9/16 will be a date for Senates to meet). Additionally, a notation will be added to the calendar to indicate that the District Budget Forum will be held either on 4/7 or 4/21 (pending presenter availability). SGC approved the 2024-25 Monday Meeting Calendar, as amended. <i>MSC: I. Sukhu/R. Anicetti. Yeas – R. Anicetti, W. Cruz, M. Lapriore, H. Montecillo, C. Montoya, A. Nogarr, C. Reyes, I. Sukhu, G. Villegas; Nays – N/A; Abstentions – N/A.</i>	Draft 2024-25 Calendar	2024-25 Monday Mtg. Calendar approved, as amended																				

6.	New Business		
6a.	English Department Statement on Belonging and Innovation Marci Lapriore presented the statement on belonging and innovation, noting that the English department had essentially adopted the statement that Morgan Lynn shared during SGC public comment several meetings ago. The statement encourages the use of hyflex and hybrid formats for college meetings. SGC reviewed and discussed the statement, including dialogue regarding: most medium- and large-scale meeting spaces on campus aren't equipped to be fully hyflex; the financial investment that would be needed to convert spaces to hyflex-ready; the impact on and additional workload for (and perhaps training needed for) those individuals/departments/programs designing hyflex meetings; and the additional workload and impact on those individuals and departments that then have to support a hyflex meeting (and for whom the option to participate remotely then may not be available).	English Department statement	
7.	Accreditation (<i>standing item</i>) Senior Dean Pedersen shared that there weren't any significant Accreditation updates to provide, and that the Midterm Report will be an action item on the next SGC agenda.		
8.	Curriculum: New Instructional Program Proposals [no items]		
9.	Updates & Announcements/Constituency Reports <ul style="list-style-type: none"> • President Ralston – no report • Academic Senate – Marci Lapriore reported that Academic Senate endorsed the FMP and approved the faculty prioritization timeline. She also noted that, at its Spring plenary session, the ASCCC approved 15 colleges to offer Nursing bachelor's degrees. • Classified Senate – Cesar Reyes and Irene Sukhu shared that Classified Senate approved the FMP, reviewed the proposed Monday Meeting Calendar, and received results from their elections committee (Irene elected to serve as VP, Lyssa Shabusheva and Christian Diaz-Galarza will be new Executive Council members). • LMCAS – Honeymeil Montecillo reported that she and two other student reps will participate in the visit with Congressman Garamendi's staff. LMCAS also has elections underway for Student Trustee. • Curriculum – no rep present • Management Team – Jarrod Holcombe shared that the managers are working on plans for Employee Appreciation events to be held on May 8 (Brentwood Center) and May 9 (Pittsburg Campus), with info going out soon. Carlos Montoya noted that, at the recent President's Council meeting, managers also discussed amount limits for food expenses (for off-campus travel and on-campus events) and upcoming changes to relevant Board policies and procedures. • Other – N/A 		
10.	Community College Items of Interest: Legislation, Research & Best Practices – N/A		
11.	Campus Communication: Actions & Notable Items to Report from SGC Members should share with their respective constituency groups that SGC: approved the FMP; approved the Monday Meeting Calendar for 2024-25; received an update from the RAP sub-group on proposals recommended for funding (approx. \$268K); and reviewed and discussed the English department's statement on belonging.		
12.	Adjournment SGC adjourned the meeting at 3:45 p.m. by consensus. <i>MSC: C. Reyes/G. Villegas.</i>		Meeting adjourned