

# LOS MEDANOS COLLEGE

## Shared Governance Council

### MINUTES

April 23, 2025

2:00 – 4:00 p.m., In Person (CC3-361 & BRT-135) and via Zoom

MEMBERS PRESENT: R. Anicetti, C. Craig-Huddleston, C. Montoya, P. Ralston, I. Sukhu, M. Trujillo, D. Valencia, G. Villegas.

OTHER ATTENDEES: C. Chiu (Zoom), R. Pedersen [presenter]; M. Muterspaugh (Brentwood), B. Stone (Zoom) [guests]; J. Adams [support]

Item #	Topic/Activity	Handouts/ References	Action(s)
<b>STANDING ITEMS:</b>			
1.	<b>Welcome</b> –President Ralston welcomed everyone to the meeting.		
2.	<b>Public Comment</b> – N/A		
3.	<b>Review</b> <ul style="list-style-type: none"> <li>Agenda: President Ralston reviewed the agenda. It was noted that item #8 (Cal-GETC Certificate of Achievement program proposal), which was approved at the last meeting, was mistakenly listed for today and will be stricken from the agenda. SGC approved the agenda, as amended. <i>MSC: G. Villegas/M. Trujillo. Yeas – R. Anicetti, C. Craig-Huddleston, C. Montoya, I. Sukhu, M. Trujillo, D. Valencia, G. Villegas. Nays – N/A; Abstentions – N/A.</i></li> <li>Minutes: SGC reviewed the agenda. It was noted that item #8 contained a typo (change “Cal=GETC” to “Cal-GETC”). SGC approved the 4/9 minutes, as amended. <i>MSC: G. Villegas/C. Craig-Huddleston. Yeas – R. Anicetti, C. Craig-Huddleston, C. Montoya, I. Sukhu, M. Trujillo, D. Valencia, G. Villegas. Nays – N/A; Abstentions – N/A.</i></li> </ul>		Agenda approved  4/9/25 minutes approved
4.	<b>Old Business</b>		
4a.	<b>Technology Advisory Group – Proposed Charges</b> President Ralston provided a recap of Carl Chiu’s prior visit to SGC regarding updating TAG’s charge. Carl presented a revised version, which included: reviewing technology questions from the college community; addressing academic and student-focused needs; and updating the college Technology Plan. SGC discussed the importance of aligning with district standards and the need for a shared governance committee structure. President Ralston noted that TAG’s charge should outline its alignment with ACCJC Accreditation Standard 3.9, and Senior Dean Pedersen added that certain elements of Standard 3.10. For next steps, Carl will work with TAG to incorporate the relevant ACCJC Standards (3.9 & 3.10), as well as the goals from the Technology Plan. He will then return to SGC, either at the next meeting or in the Fall.	<a href="#">TAG Charge Sheet</a>	
4b.	<b>Planning Committee Proposal on Strategic Planning Timeline and Interim Strategic Priorities</b> <ul style="list-style-type: none"> <li><b>Extending LMC’s Institutional Priorities</b>            Senior Dean Pedersen reported that this was approved by the Classified and Academic Senates; he’ll visit LMCAS this coming Monday. He displayed the updated version of the Priorities presented to the Senates. SGC unanimously approved the extension of the Institutional Priorities for 2025-26. <i>MSC: R. Anicetti/M. Trujillo. Yeas – R. Anicetti, C. Craig-Huddleston, C. Montoya, I. Sukhu, M. Trujillo, D. Valencia, G. Villegas. Nays – N/A; Abstentions – N/A.</i> </li> </ul>	<a href="#">2024-25 Institutional Priorities</a> <a href="#">Proposed Strategic Planning Calendar</a>	Approved extending Institutional Priorities for 2025-26
4c.	<b>Participatory Governance</b> <ul style="list-style-type: none"> <li>Brown Act – Determining Practices to Retain for SGC &amp; Subcommittees</li> <li>Shared Governance Council Operations</li> <li>Committees – Operational Guidelines, Charge Sheets &amp; Communication</li> </ul> Max Trujillo reported that, after a second read, the Academic Senate voted to endorse an amended version of the draft Committee Guidelines. Their proposed revision involves changing “civility” to “collegiality, as appropriate” in the “Guiding Principles” section on page 1 (Bullet 1.b.). Max also shared that the Academic Senate is currently surveying faculty on participatory governance, and he hopes to have further feedback to share at the next SGC meeting.	Task Group <a href="#">Report &amp; Brown Act Research</a> <a href="#">SGC Brown Act Resources (incl. AB 2449)</a> <a href="#">4CD Brown Act Legal Opinion (2021)</a> <a href="#">Assembly Bill 1855</a> <a href="#">SGC Charge Sheet (draft)</a> <a href="#">2025 Draft Committee Guidelines – UPDATED</a> <a href="#">Task Group Proposed Committee Guidelines</a> SGC Committee Guidelines: <a href="#">2014</a> & <a href="#">2017</a> <a href="#">Addendum</a> <a href="#">Committee Charge Sheet (blank)</a>	

5.	<p><b>Budget</b> (<i>standing item</i>)</p> <ul style="list-style-type: none"> <li>• <b>Budget Update</b> Vice President Montoya presented a budget update, noting that his office will be submitting the Tentative Budget to the District this Friday. He emphasized the need for caution and careful planning due to the structural deficit President Ralston explained that our two sister-colleges have larger structural deficits than LMC. She added that, given the fiscal landscape, LMC is going to be working through our budget, focusing on institutional priorities, and leveraging our resources. We won't be looking at adding/creating new positions (unless it's by repurposing existing, vacant FTE), and don't want to make new commitments to new programs/positions.</li> <li>• <b>Spring 2025 RAP Cycle Update</b> Carissa Craig-Huddleston reviewed the spreadsheet of Spring 2025 RAP recommendations from the subcommittee, explaining that items highlighted in green indicate those recommended for funding (Column A) and Prop 20 eligibility (Column E). She noted that, in some cases, proposals requesting two-year funding were being recommended for one-year funding; all recommendations are for one-time funding (not ongoing). These RAP recommendations will be an action item for the May 14<sup>th</sup> agenda, so SGC members were encouraged to garner feedback from their respective constituency groups.</li> </ul>	<p><a href="#">Budget Update</a></p> <p><a href="#">Spring 2025 RAP Overview</a></p> <p><a href="#">RAP Subcommittee Recommendations</a></p>	
6.	<b>New Business</b>		
6a.	<p><b>Draft Monday Meeting Calendar for 2025-26</b></p> <p>President Ralston reviewed the draft 2025-26 Monday Meeting Calendar. She explained that designations for several topics will be incorporated, as dates are pending for Educational Strategic Plan (ESP) goals/objectives development, ESP draft document, Employee Appreciation, etc. Rachel Anicetti inquired about the college-wide calendar of meetings that had been reviewed by SGC in a prior year. Jennifer Adams explained that a draft had been developed and presented to SGC, but was put on hold when the Participatory Governance Task Group began their work. SGC can review the draft college-wide calendar at the next meeting, and determine if they'd like to move forward with it.</p>	<p><a href="#">2025-26 Monday Meeting Calendar (draft)</a></p>	
7.	<p><b>Accreditation</b> (<i>standing item</i>)</p> <ul style="list-style-type: none"> <li>• <b>Update on ACCJC Annual Report &amp; Institution-Set Standards</b> Senior Dean Pedersen provided info on the ACCJC Annual Report and an update on LMC's Institution-Set Standards. He explained that the full report is available on the Planning &amp; Institutional Effectiveness website. Lastly, he shared additional data on student metrics.</li> </ul>	<p><a href="#">ACCJC Annual Report &amp; Institution-Set Standards</a></p> <p><a href="#">Integrated Planning Student Metrics Matrix</a></p>	
8.	<b>Curriculum: New Instructional Program Proposals – N/A</b>		
9.	<p><b>Updates &amp; Announcements/Constituency Reports</b> – Due to time constraints, the report-outs were deferred to the next SGC meeting.</p> <ul style="list-style-type: none"> <li>• President Ralston encouraged everyone to attend as many of the end-of-year celebrations as their schedules would allow.</li> <li>• Academic Senate</li> <li>• Classified Senate</li> <li>• Associated Students</li> <li>• Management Team</li> <li>• Curriculum Committee</li> </ul>		
10.	<b>Community College Items of Interest: Legislation, Research &amp; Best Practices – N/A</b>		
11.	<p><b>Campus Communication: Actions &amp; Notable Items to Report from SGC</b></p> <p>Members should share with their respective constituency groups that SGC: approved the extension of the Institutional Priorities through 2025-26; reviewed the RAP recommendations and will take action at the next meeting; discussed proposed revisions to TAG's charge; reviewed the draft Monday Meeting Calendar for 2025-26; and continues its work to update the Committee Guidelines.</p>		
12.	<p><b>Adjournment</b> – SGC adjourned the meeting by consensus at 4:04 p.m. <i>MSC: G. Villegas/I. Sukhu.</i></p>		Adjourned