

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Welcome – President Ralston welcomed everyone to the meeting.		
2.	Public Comment – Sheri Woltz shared with SGC that LMC now has a modular stage unit, which was purchased with Graduation primarily in mind, but is available for other College uses.		
3.	Review <ul style="list-style-type: none"> Agenda: Honeymeil Montecillo noted the correct spelling of her name for the member listing on the agenda. SGC approved the 3/13/24 agenda, as amended. <i>MSC: C. Reyes/G. Villegas. Yeas – R. Anicetti, M. Lapriore, H. Montecillo, C. Montoya, A. Nogarr, C. Reyes, I. Sukhu, G. Villegas; Nays – N/A; Abstentions – N/A.</i> Minutes: SGC reviewed the minutes from the last two meetings. <ul style="list-style-type: none"> February 14, 2024 – The 2/14 minutes were approved. <i>MSC: R. Anicetti/H. Montecillo. Yeas – R. Anicetti, M. Lapriore, H. Montecillo, C. Montoya, A. Nogarr, I. Sukhu, G. Villegas; Nays – N/A; Abstentions – C. Reyes.</i> February 28, 2024 – It was noted that Cesar Reyes was missing from the “Yeas” who voted to approve the agenda. The 2/28 minutes were approved, as amended. <i>MSC: R. Anicetti/C. Reyes. Yeas – R. Anicetti, M. Lapriore, H. Montecillo, C. Montoya, A. Nogarr, C. Reyes, I. Sukhu, G. Villegas; Nays – N/A; Abstentions – N/A.</i> 		Agenda approved 2/14/24 and 2/28/24 minutes approved
4.	Budget Update Vice President Montoya reported that the Business Services team has submitted the LMC tentative budget to the District. He noted that all three colleges have a structural deficit, so there will be more dialogue and work to address that issue. VP Montoya and President Ralston shared that the District Budget Forum is scheduled at LMC for April 15 (during College Assembly). President Ralston emphasized the importance of having a clear understanding about the budget, particularly when facing a challenging fiscal forecast, and that SGC has a key role related to our budget.		
5.	Old Business [no items]		
6.	New Business		
6a.	LMC Official Seal President Ralston introduced the members of the Marketing & Media Design team – Juliet Casey, David Valencia, Eloine Chapman, and Caitlin Gatsburg – for a presentation about the College seal, which gets used for a variety of purposes (e.g. diplomas, official documents, etc.). Juliet Casey, Director of Marketing & Media Design, explained that the design options being presented were developed by student interns with the Marketing department. David Valencia displayed the six options (A1, A2, B1, B2, C1, and C2), and the SGC members were asked to use voting sheets to select their favorite design. Ms. Casey explained that the Marketing team has already collected feedback from the three Senates and President’s Council. Based on that collective feedback, the six existing options will get narrowed down to two options. At the April 1 st College Assembly, the two final options will be voted on by the campus community.		
7.	Accreditation (<i>standing item</i>) Senior Dean Ryan Pedersen reminded the group that the first draft of the MidTerm Report is currently available for college-wide review and input, and will ultimately go to the Senates, SGC, and the Governing Board. He explained that this is a heavy Accreditation season, with lots of related activity underway – notably, that LMC is also submitting a substantive change report for Distance Education.	LMC Midterm Report – First Draft LMC Midterm Report timeline	

	<p>The presentation, which was also presented to the Academic Senate, is focused on Institutional-Set Standards (ISS): Background (ACCJC requirements re: ISS); Rationale Behind Options (key points for developing options re: the methodology for “floor goals” and “stretch goals”); Options #1 and #2; and Planning Committee Recommendation (Option #1). Senior Dean Pedersen also presented a number of data graphs (2020-21 through 2022-23) related to Option #1 “floor goals” and “stretch goals”: successful course completion rates; certificate awards (raw numbers and percentages); AA/AS degree awards (raw numbers and percentages); transfers (raw numbers and percentages); and 2023-24 Floor Goals & Stretch Goals (using averages from 2018-19 through 2022-23). Lastly, the presentation addressed ISS employment rates for Career and Technical Education students and outlined the CTE Committee’s recommendation for “floor goals” and “stretch goals.” Senior Dean Pedersen and President Ralston emphasized the importance of using these goals and related data – and, as a result – the ISS goals and data need to be understandable, accessible, and usable.</p>	Presentation on Institution-Set Standards: Package of Options	
8.	<p>Curriculum: New Instructional Program Proposals – Early Childhood Education (ECE), Phase 2</p> <ul style="list-style-type: none"> • Associate of Science in ECE: Master Teacher • Certificate of Achievement in ECE: Master Teacher • Associate of Science in ECE: Site Supervisor • Certificate of Achievement in ECE: Site Supervisor <p>Louie Giambattista reported that the Curriculum Committee approved the ECE Phase 2 proposals at their last meeting.</p>	AS Master Teacher Certificate Master Teacher AS Site Supervisor Certificate Site Supervisor	
9.	<p>Updates & Announcements/Constituency Reports</p> <ul style="list-style-type: none"> • President Ralston reported that she was honored and delighted to attend the Classified Senate’s Crab Feed on Saturday. She noted that several folks in the room worked to make the event a success, and offered kudos to all for the great fun, good food, and terrific band. She shared several items that will be part of her President’s Report at the Governing Board meeting this evening, including: hosting the Contra Costa County Science Fair; collaboration between our Marketing department and MESA program; highlights from the inaugural Dr. Martin Luther King, Jr. celebration, and information on development of our College seal. • Academic Senate – Louie Giambattista stated that Academic Senate’s last meeting included an FMP update, providing input on the College seal, the presentation on ISS, and a review of job descriptions for Guided Pathways faculty roles. • Classified Senate – Cesar Reyes shared that, at its last meeting, the Classified Senate: received an updated on the FMP; provided input on the College seal; discussed plans for their upcoming elections; and had a debrief on the Crab Feed, which raised about \$6,700 for student scholarships (total gross was approximately \$11,000 – 12,000). • LMCAS – Honeymeil Montecillo reported that LMCAS reviewed funding requests, and has been generally busy. They are still working on getting more representatives appointed to committees. Marci Lapriore noted how excited the GE Committee is to have a student named Brandon attending the meetings. • Curriculum – no report (see Item #8) • Management Team – Dean Aprill Nogarr noted that the College has now gone through its first one-year schedule, which was a major effort and change for the campus community. She also expressed kudos to the Journalism students who won a number of awards at a recent conference. President Ralston added that the management team is working on the 2024 Employee Appreciation events. 		
10.	<p>Community College Items of Interest: Legislation, Research & Best Practices</p> <p>President Ralston noted that SGC talked about the new ACCJC Accreditation Standards and Institution-Set Standards, as well as prospective challenges and opportunities resulting from our fiscal landscape.</p>		
11.	<p>Campus Communication: Actions & Notable Items to Report from SGC</p> <p>Members should share with their respective constituency groups that SGC: had a presentation on Institution-Set Standards; learned that the ECE Phase 2 proposals were approved by the Curriculum Committee and will move forward to the state; and provided feedback on the College seal design options, which will be narrowed down for a vote at the 4/1 College Assembly. Marci Lapriore noted that the next SGC meeting falls on the same date as the 4CD Tenure & Classified of the Year reception.</p>		
12.	<p>Adjournment</p> <p>SGC adjourned the meeting at 3:28 p.m. by consensus. <i>MSC: C. Reyes/G. Villegas.</i></p>		Meeting adjourned