

Shared Governance Council DRAFT MINUTES

September 24, 2025 2:00 – 4:00 p.m., In Person (L-109 & BRT-135) and via Zoom

MEMBERS PRESENT: R. Anicetti, C. Craig-Huddleston, L. Giambattista, C. Goff, R. Fernandez, C. Montoya, P. Ralston, E. Sanchez, I. Sukhu, M. Trujillo, D. Valencia, G. Villegas.

OTHER ATTENDEES: R. Pedersen (Zoom) [presenter]; J. Adams [support]. Item # Topic/Activity Handouts/References Action(s) **STANDING ITEMS: Welcome** – President Ralston welcomed everyone to the meeting. **Public Comment** – N/A Review Agenda: SGC approved the 9/24 agenda. MSC: R. Anicetti/C. Craig-Huddleston. Yeas – R. Anicetti, C. Craig-Huddleston, Agenda approved L. Giambattista, E. Sanchez, I. Sukhu, M. Trujillo, G. Villegas. Nays – N/A; Abstentions – N/A. 3. Minutes: SGC approved the 9/10 agenda MSC: G. Villegas/L. Giambattista. Yeas – R. Anicetti, C. Craig-Huddleston, L. 9/10/25 minutes approved Giambattista, E. Sanchez, I. Sukhu, M. Trujillo, G. Villegas. Nays – N/A; Abstentions – N/A. **New Business** Professional Development Advisory Committee (PDAC) Update The PDAC Co-Chairs, Erlinda Jones and Justin Nogarr, asked to have SGC review their Charge Sheet and membership. It was noted that the Charge Sheet didn't include Brown Act information, as the updated version wasn't available at the time PDAC Charge Sheet 4a. completed the form; President Ralston will provide PDAC and the other committees with the approved Charge Sheet. During Membership their review and dialogue, SGC expressed interest in learning more about several items, including: PDAC's relationship to LPG; and the designation of a membership slot for the PIP Coordinator(s). Ms. Jones and Mr. Nogarr will be invited to attend an upcoming SGC meeting to address questions and provide clarification. Old Business Planning & Institutional Effectiveness o LMC Draft Mission, Vision & Values - Review Feedback President Ralston invited the Senate reps to share the feedback they collected from their respective constituents. Irene Sukhu displayed and reviewed the collective feedback that she compiled during the Classified Senate meeting, as well as feedback that individuals sent to her offline (which she had invited colleagues to do); she also outlined the process that she uses (e.g. agendize, include hyperlink to materials and/or make available in advance, provide post-meeting opportunities to contribute input via email and/or shared document, etc.). Rion Fernandez reported that LMCAS collected feedback during their recent meeting, and he will follow up with Salvador Velazquez to send it to President Ralston. Louie Giambattista explained that the Academic Senate didn't collect faculty feedback, as they must have missed the request to agendize this item. SGC then discussed: the timeline for Mission/Vision/Values review and ESP development; considered potential impacts of any delays Mission, Vision & Values 5a. and options for next steps; and emphasized the importance of including feedback from all constituency groups in this very **Draft Options** important institutional effort. Louie Giambattista agreed to agendize the Mission/Vision/Values drafts for the 10/6 Academic Senate meeting and collect feedback, which wouldn't necessitate a second-read and taking action. Then, once SGC has reviewed all of the constituency group feedback and incorporated any revisions, the "final draft" versions would go to the Senates as action items. This will hopefully provide "final drafts" to share at the ESP Community Forums scheduled for October 14 & 15. SGC reached consensus that: to avoid any duplication of effort, they will hold off on doing any wordsmithing until they've received all of the Senate feedback; the Academic Senate will seek feedback (not action) on the original drafts at their 10/6 meeting; and that, for the final Mission/Vision/Values, it will be important to have a clear distinction between the Mission (a clear/straightforward statement of who we are and what we do NOW) and the Vision (a forward-looking statement, in future tense, that reflects what we strive for [the best potential version of our institution]).

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	Participatory Governance • Working Draft of Committee Guidelines (Updated) President Ralston displayed a marked-up version of the revised Committee Operational Guidelines and reviewed all changes. SGC agreed to add language in the "Committee Webpage" section (p. 5). Every webpage should include "Active/functioning links to key documents, information related to committee processes/products (including the process for placing items on the agenda), and relevant resources" [new language is underlined]. The group also discussed how committees determine a quorum and whether operating under Roberts Rules of Order is recommended or required. SGC unanimously approved adoption of the Committee Operational Guidelines, as amended. MSC: R. Anicetti/C. Montoya. Yeas – R. Anicetti, C. Craig-Huddleston, R. Fernandez, L. Giambattista, C. Montoya, E. Sanchez, I. Sukhu, M. Trujillo, D. Valencia, G. Villegas. Nays – N/A; Abstentions – N/A.	Updated 2025 Committee Guidelines (Working Draft – "Clean Copy") Updated 2025 Committee Guidelines (Working Draft – "Marked Up Copy")	Committee Operational Guidelines approved
	Budget (standing item)		
	• Resource Allocation Process (RAP): Fall 2025 RAP Cycle Vice President Montoya presented an overview (see attached PPT) of the Fall 2025 RAP cycle, including: the proposed BRD review timeline, funding priorities, and available funding sources/eligibility. SGC identified membership of the cross- constituency RAP Proposal Review workgroup: Rachel Anicetti, David Valencia, Max Trujillo, and Sal Velazquez or Rion Hernandez (pending availability).	Fall 2025 RAP Overview	Members of the RAP Proposal Review subgroup were identified
6.	• Workgroup Feedback The Workgroup members – Rachel Anicetti, Irene Sukhu, Eric Sanchez, and Salvador Velazquez – presented their process and thinking from their initial meeting (see attached PPT), including: mapping the ideal strategic and operational vision of RAP, as well as the current workflow and timetable; summarizing commonly-discussed barriers and problem areas of funding cycle, application, and approval; explored areas of curiosity (e.g., "What if X was implemented?"); developing four areas of short-term and long-term change for SGC consideration; and identifying issues with the existing process. For their next meeting, the Workgroup plans to bring in "resident experts" (such as VP Montoya, Senior Dean Pedersen, and possible fund managers) to talk through the feasibility of their ideas. They will return to SGC once they have updated info to present.	RAP Workgroup Update	
	Accreditation (standing item)		
7.	Senior Dean Pedersen shared that LMC has an interim liaison at ACCJC (the previously ACCJC VP moved on to another job), and		
	he is building a relationship with the new rep.		
8.	Curriculum: New Instructional Program Proposals – N/A		
9.	 President Ralston noted that she is working with colleagues at LMC and at the District Office to implement new legislation – SB 98, which is related to communications about ICE activity on campuses – signed by Governor Newsome over the weekend; SB98 goes into effect immediately. In addition, efforts are underway related to the software that will replace eLumen. Academic Senate – Louie Giambattista reported that the Academic Senate: looked at an early copy of LMC's Educational Planning Report and the upcoming 4CD Full-Time Faculty Staffing meeting; reviewed BP10.06 (acceptable technology use); looked at their Senate bylaws, with some changes in the reorganization and distribution of responsibilities; began to review work being done with the FTEF allocation model; and approved a handful of committee appointments. Classified Senate – Irene Sukhu shared that, yesterday (Brentwood Center) and today (Pittsburg Campus), the Classified Senate held "Crazy Hat Day" events (with breakfast) as professional engagement activities; they will continue to hold this type of activity each month. Other upcoming Senate activities include: planning a Nov. 6 bunco fundraiser for scholarships; sending reps to the statewide 4CS gathering in October; and filling committee vacancies (only 1 left to fill). Associated Students – no report Management Team – Rachel Anicetti explained that President's Cabinet has been reorganizing management team meeting times to include opportunities for convening/including other groups. As a result, a monthly cross-constituency leadership meeting ("Expanded Cabinet") has been established, and there are now bi-monthly operational meetings. VP Montoya added that the management team is incorporating more professional development opportunities into their monthly meeting; the last meeting included a budget management training. Curriculum Committee – no report 		
	Community College Items of Interest: Legislation, Research & Best Practices – N/A		
11.	Campus Communication: Actions & Notable Items to Report from SGC Members should share with their respective constituency groups that SGC: approved the Committee Guidelines (with amendments); reviewed Mission/Vision/Values feedback from Classified Senate, will review Academic Senate feedback at 10/8 meeting; and is moving forward with RAP (had a presentation about the Fall 2025 cycle, identified subgroup members to review proposals, and received a workgroup update on aligning RAP and Program Review).		
12.	Adjournment – SGC adjourned the meeting by consensus at 3:59 p.m. MSC: G. Villegas/I. Sukhu.		
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