



Shared Governance Council

MINUTES

February 26, 2025

2:00 – 4:00 p.m., In Person (L-109 & BRT-135) and via Zoom

MEMBERS PRESENT: R. Anicetti (Zoom), C. Craig-Huddleston, R. Fernandez, L. Giambattista, C. Montoya, H. Nanon, I. Sukhu, M. Trujillo, D. Valencia, G. Villegas.

OTHER ATTENDEES: M. Muterspaugh (Zoom) [guest]; J. Adams [support].

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Welcome – Vice President Montoya welcomed everyone. He explained that he’d be chairing the SGC meeting today for President Ralston, who is leading an IEPI/PRT visit at another college. VP Montoya extended a special welcome to new SGC members David Valencia (Classified Senate), Heidriani Nanon (LMCAS), and Rion Fernandez (LMCAS). All of the members introduced themselves.		
2.	Public Comment – The Classified Senate reps encouraged everyone to purchase Crab Feed tickets, as 2/28 is the last day to register.		
3.	Review <ul style="list-style-type: none">Agenda: Vice President Montoya reviewed the agenda. He explained that Senior Dean Pedersen isn’t able to attend the meeting, so the Accreditation update won’t be included today. SGC approved the agenda, as amended (removal of Accreditation item). <i>MSC: R. Anicetti/I. Sukhu. Yeas – R. Anicetti, C. Craig-Huddleston, R. Fernandez, L. Giambattista, C. Montoya, H. Nanon, I. Sukhu, D. Valencia, G. Villegas. Nays – N/A; Abstentions – N/A.</i>Minutes: SGC approved the 2/12/25 minutes. <i>MSC: R. Anicetti/L. Giambattista. Yeas – R. Anicetti, C. Craig-Huddleston, R. Fernandez, L. Giambattista, C. Montoya, H. Nanon, I. Sukhu, M. Trujillo, D. Valencia, G. Villegas. Nays – N/A; Abstentions – N/A.</i>		Agenda approved 2/12/25 minutes approved
4.	Budget (<i>standing item</i>) Vice President Montoya shared that RAP proposals are still being submitted, as the deadline is next week. The Business Office will aim for entering all of them in the Budget Request Database (BRD) to share with SGC at the 3/12 meeting. For the new members, VP Montoya provided a brief overview RAP. SGC identified members to serve on the RAP proposal review subgroup (David Valencia, Carissa Craig-Huddleston, Max Trujillo, and Rion Fernandez), and re-confirmed reps for the Fund 12 process improvement subgroup (Irene Sukhu, Rachel Anicetti, Max Trujillo, and Heidriani Nanon). VP Montoya reported that the Business Office had received LMC’s tentative budget from the District Office, and it is essentially the same as what we got for our adoption budget. As of right now, we aren’t receiving COLA, but expenses have increased. He noted that we are still tracking a \$1.7M structural deficit at the college level. SGC briefly discussed the District budget, enrollment (growth), and allocations to the three colleges.	Spring 2025 RAP Overview	
5.	New Business [no items]		
6.	Old Business		
	Participatory Governance Assessment Report <ul style="list-style-type: none">Brown Act – Determining Practices to Retain for SGC & SubcommitteesShared Governance Council OperationsCommittees<ul style="list-style-type: none">Operational GuidelinesCharge SheetsCommunication <p>Vice President Montoya noted that this agenda item provides SGC with an opportunity to continue the dialogue from the last meeting, and specifically – within the context of 4CD’s most recent legal opinion regarding the Brown Act (i.e. SGC and its subcommittees aren’t Brown Act bodies) – which practices SGC would like to retain. The SGC members reported that both the Classified Senate and Academic Senate had discussed this topic at their latest meetings. Louie Giambattista shared that, at the</p>	Task Group Assessment Report Task Group Brown Act Research SGC Brown Act Resources (incl. AB 2449) 4CD Brown Act Legal Opinion (2021) Assembly Bill 1855 2025 Draft Committee Guidelines Task Group Proposed Committee Guidelines 2014 SGC Committee Guidelines 2017 SGC Committee Guidelines (Addendum)	

	<p>Academic Senate meeting, a concern had been expressed that no longer having Brown Act status/practices could result in a lack of transparency (e.g. a committee sneaking/hiding a decision). Jennifer Adams offered that, during the time under a prior legal opinion designating it as a non-Brown-Act body, SGC functioned exactly as it does today. It operated in the spirit of the Brown Act: open meetings; public comment; posted agendas and minutes; college-wide reminders; and documented votes/decisions. SGC went on to identify the practices they would like to designate for itself and its subcommittees as “musts” (required) and “shoulds” (recommended):</p> <table><tr><th>“MUSTS” (Required Practices)</th><th>“SHOULDs” (Recommended Practices)</th></tr><tr><td>Post meeting agenda at least 24 hours in advance</td><td>Post meeting agenda at least 72 hours in advance</td></tr><tr><td>Post meeting minutes with votes/decisions recorded</td><td></td></tr><tr><td>Members meet in person or via Zoom (with camera on)</td><td>Members meet in person</td></tr><tr><td>Have a quorum (based on committee’s parameters) present for any voting/action</td><td>Have a quorum present, including at least 1 rep from each constituency group, for any voting/action</td></tr><tr><td>Section #4 (Training & Support), as-is, in draft committee guidelines</td><td></td></tr><tr><td>Section #5 (Communication), as-is, in draft committee guidelines</td><td></td></tr><tr><td>Section #6 (Evaluation & Reporting), with further discussion of must/should, in draft committee guidelines</td><td></td></tr></table> <p>SGC also discussed the prospect of having the role of Committee Chair rotate among the constituency groups from year to year, similar to the District Governance Council. The Senate reps requested additional time to review these elements with their respective groups, so this item will return on the next SGC agenda for further feedback and discussion.</p>	“MUSTS” (Required Practices)	“SHOULDs” (Recommended Practices)	Post meeting agenda at least 24 hours in advance	Post meeting agenda at least 72 hours in advance	Post meeting minutes with votes/decisions recorded		Members meet in person or via Zoom (with camera on)	Members meet in person	Have a quorum (based on committee’s parameters) present for any voting/action	Have a quorum present, including at least 1 rep from each constituency group, for any voting/action	Section #4 (Training & Support), as-is, in draft committee guidelines		Section #5 (Communication), as-is, in draft committee guidelines		Section #6 (Evaluation & Reporting), with further discussion of must/should, in draft committee guidelines			
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7.	Accreditation (<i>standing item</i>) This item was removed from the agenda, as Senior Dean Pedersen wasn’t able to attend the meeting.		Item removed																
8.	Curriculum: New Instructional Program Proposals – N/A																		
9.	<p>Prior to beginning the Constituency Updates & Announcements, SGC approved extending the meeting by five minutes. <i>MSC: I. Sukhu/L. Giambattista. Yeas – R. Anicetti, C. Craig-Huddleston, R. Fernandez, L. Giambattista, C. Montoya, H. Nanon, I. Sukhu, M. Trujillo, D. Valencia, G. Villegas. Nays – N/A; Abstentions – N/A.</i></p> <p>Updates & Announcements/Constituency Reports</p> <ul style="list-style-type: none">• President – no report• Academic Senate – Louie Giambattista referenced the updates that he had provided during the meeting, including Academic Senate feedback on participatory governance and the proposed committee guidelines.• Classified Senate – Grace Villegas and Irene Sukhu reported that, at their last meeting, the Classified Senate discussed: the proposed committee guidelines; and a policy revision presented at DGC re: external employment and conflicts of interest.• Associated Students – Rion Fernandez and Heidriani Nanon reported that they had approved funding for the Multicultural Food Festival, as well as funding to send LMCAS reps to a conference.• Management Team – no report• Curriculum Committee – Louie Giambattista shared that a new program will be coming forward soon.																		
10.	Community College Items of Interest: Legislation, Research & Best Practices – N/A																		
11.	Campus Communication: Actions & Notable Items to Report from SGC Members should share with their respective constituency groups that SGC: identified members of the RAP subgroup to review proposals; is moving forward with work to prepare for the Spring RAP cycle; discussed Brown Act practices to retain for participatory governance bodies; reviewed proposed committee guidelines, identifying certain elements as “must” or “recommended.”																		
12.	Adjournment <ul style="list-style-type: none">• SGC adjourned the meeting by consensus at 4:05 p.m. <i>MSC: I. Sukhu/R. Anicetti</i>		Meeting adjourned																