

LOS MEDANOS
COLLEGE

Shared Governance Council

MINUTES

February 14, 2024

2:00 - 4:00 p.m., In Person (L-109 & BRT-135) and via Zoom

MEMBERS PRESENT: R. Anicetti, W. Cruz, L. Giambattista, M. Lapriore, H. Montecillo, C. Montoya, A. Nogarr, P. Ralston, I. Sukhu, G. Villegas

OTHER ATTENDEES: R. Erwin, R. Pedersen [presenters]; C. Craig-Huddleston, P. Gunder, J. Holcombe [guests]; J. Adams [support].

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Welcome – President Ralston welcomed the SGC members and guests to the meeting. She noted that Rachel Anicetti will now resume her voting role on SGC, and that Carissa Craig-Huddleston will continue to attend and observe. President Ralston thanked Ms. Craig-Huddleston for her participation and contributions.		
2.	Public Comment – Marci Lapriore shared that she was asked by her faculty colleague, Estelle Davi, to convey her (Professor Davi’s) concern about the amount that LMC spends on reassigned time. President Ralston provided some context for those not familiar with faculty reassigned/release time. She noted that, just a day or so earlier, a report was presented to the Academic Senate showing that the College spends the equivalent of approximately 7.1 or 7.2 FTE. Vice President Montoya reported that, at the next SGC meeting, 4CD Associate Vice Chancellor Tony Wold (District CFO) will give a budget presentation; he will also present at the District Budget Forum, which is scheduled to take place on April 15. President Ralston suggested that, if members of the Academic Senate want to have a printed copy of the oral report that Vice President Moore provided, they should ask one of the Senate Co-Presidents to request it. She added that she will make VP Moore aware of the forthcoming request.		
3.	Review <ul style="list-style-type: none"> • Agenda: SGC approved the 2/14/24 agenda. <i>MSC: G. Villegas/I. Sukhu. Yeas – R. Anicetti, W. Cruz, M. Lapriore, H. Montecillo, C. Montoya, A. Nogarr, I. Sukhu, G. Villegas; Nays – N/A; Abstentions – N/A.</i> • Minutes: SGC approved the 1/24/24 draft minutes. <i>MSC: M. Lapriore/W. Cruz. Yeas – W. Cruz, M. Lapriore, H. Montecillo, A. Nogarr, I. Sukhu; Nays – N/A; Abstentions – R. Anicetti, C. Montoya, G. Villegas.</i> 		Agenda approved 1/24/24 minutes approved
4.	Old Business		
4a.	Participatory Governance Task Group <ul style="list-style-type: none"> • Update to SGC President Ralston welcomed the members of the Task Group, who introduced themselves. The Task Group includes six appointment members: three SGC members – Marci Lapriore, Aprill Nogarr, Irene Sukhu; and three non-SGC members – Roseann Erwin, Irma Gregory, Ryan Pedersen. They updated SGC on their work to date, which included: an overview of the Task Group and its charge; research on participatory governance at the Bay 10 colleges; a College Assembly session; an institutional survey; focus groups to engage directly with/gather input from constituency groups and committees; and a Task Group retreat. The Task Group members explained that they aren’t sharing out info from the focus groups yet, and will wait to share out the cumulative results/themes at the end of the process. Louie Giambattista voiced questions about the scope of the Task Group, particularly related to the Academic Senate and its sub-committees. President Ralston reminded everyone about the process by which the Task Group proposal was developed and approved, which included a presentation to Academic Senate and the Senate’s approval. She, members of the Task Group, and others provided clarification about: the work of the Task Group; having the goal of an improved, more efficient governance model that better serves the institution, our campus community, and ultimately our students; and the process of garnering broad input from across the College, particularly from constituency groups that appoint representatives to committees and engage in bi-directional communication via the governance structure. It was also noted that the scope of the Task Group involves neither evaluating the work of the Senates and committees, nor dictating purview or operations of the Senates. SGC also discussed: shared governance vs. participatory governance; “Participatory” vs. “participatory”; and the relevance and role of Brown Act status for governance bodies. 	Task Group Update	

	<ul style="list-style-type: none"> • Focus Group Activity The Task Group led SGC through their focus group activity, which included the same guiding questions asked of all the committees, groups, and Senates. The questions were organized in four categories: Committee Impacts & Achievements; Participatory Governance Structure; Bi-directional & Representative Communication; and Challenges & Needs for Support. 		
5.	New Business [no items]		
6.	Budget Update <ul style="list-style-type: none"> ▪ Resource Allocation Process (RAP) – Spring 2024 Process & Priorities President Ralston and Vice President Montoya reminded the group about recent emails sent out regarding RAP: Jinpa Tharchin sent information to those whose RAP requests were approved during the Fall 2023 cycle; and, last Friday, VP Montoya sent out a college-wide message to launch the Spring 2024 cycle. VP Montoya then presented a RAP update to SGC (see attached PPT). 	RAP Update to SGC	
7.	Accreditation (<i>standing item</i>) – Due to time constraints, this item was tabled until the next meeting.	ACCJC Midterm Template LMC Midterm Report timeline	
8.	Curriculum: New Instructional Program Proposals – Automotive Technology Non-Credit Certificate <ul style="list-style-type: none"> • Automotive Technology <ul style="list-style-type: none"> ○ Career Development & College Preparation Certificate in Automotive Detailing & Exterior Maintenance (Non-Credit) SGC approved moving item #8 up on the agenda. <i>MSC: R. Anicetti/A. Nogarr. Yeas – R. Anicetti, W. Cruz, M. Lapriore, H. Montecillo, C. Montoya, A. Nogarr, I. Sukhu, G. Villegas; Nays – N/A; Abstentions – N/A.</i> <p>SGC approved the New Instructional Program Proposal (Phase 1) for Automotive Technology: Career Development & College Preparation Certificate in Automotive Detailing & Exterior Maintenance (Non-Credit). <i>MSC: G. Villegas/A. Nogarr. Yeas – R. Anicetti, W. Cruz, M. Lapriore, H. Montecillo, C. Montoya, A. Nogarr, I. Sukhu, G. Villegas; Nays – N/A; Abstentions – N/A.</i></p> <p>It was noted that several elements on the proposal form are out of date (e.g. change “Senior Dean of Instruction” to “Vice President of Instruction,” move form revision date from top of document to the footer). Louie Giambattista indicated that he would bring the recommended updates to Curriculum Committee.</p>	CDCP Certificate: Automotive Detailing & Exterior Maintenance	Proposal approved
9.	Updates & Announcements/Constituency Reports – Due to time constraints, this item was deferred to next meeting. <ul style="list-style-type: none"> • President • Academic Senate • Classified Senate • LMCAS • Curriculum • Management Team 		
10.	Community College Items of Interest: Legislation, Research & Best Practices President Ralston reminded the group about the budget information to be presented at the Governing Board meeting this evening, and encouraged everyone to view the presentation.		
11.	Campus Communication: Actions & Notable Items to Report from SGC Members should share with their respective constituency groups that SGC: received an update from the Participatory Governance Task Group and took part in their focus group activity; approved the new instructional program proposal from Auto Tech (non-credit); and will have a budget presentation by Associate Vice Chancellor Wold at the next meeting.		
12.	Adjournment SGC adjourned the meeting at 4:07 p.m. by consensus. <i>MSC: G. Villegas/I. Sukhu.</i>		Meeting adjourned