

Shared Governance Council

MINUTES

February 12, 2025

2:00 – 4:00 p.m., In Person (L-109 & BRT-135) and via Zoom

MEMBERS PRESENT: R. Anicetti (Zoom), C. Craig-Huddleston, R. Fernandez, L. Giambattista, B. Martinez-Ordonez, C. Montoya, P. Ralston, I. Sukhu, M. Trujillo, G. Villegas.

OTHER ATTENDEES: R. Pedersen [presenter]; M. Muterspaugh (Zoom), D. Valencia (Zoom) [guests]; J. Adams [support].

<i>Item #</i>	<i>Topic/Activity</i>	<i>Handouts/ References</i>	<i>Action(s)</i>
STANDING ITEMS:			
1.	Welcome – President Ralston welcomed everyone, including two new members representing LMCAS: Rion Fernandez and Berenice Martinez-Ordonez.		
2.	Public Comment – Grace Villegas encouraged everyone to purchase tickets for the Classified Senate Crab Feed on March 8.		
3.	Review <ul style="list-style-type: none"> Agenda: President Ralston noted several adjustments to the agenda: the SEMC item will be postponed, as both of the VPs presenting are away at conferences; and VP Montoya will chair the latter portion of the meeting, as President Ralston has to leave to lead an IEPI/PRT Visit at another college. SGC reviewed and approved the 2/12/25 agenda, as amended. <i>MSC: G. Villegas/M. Trujillo. Yeas – R. Anicetti, C. Craig-Huddleston, R. Fernandez, L. Giambattista, C. Montoya, I. Sukhu, M. Trujillo, G. Villegas. Nays – N/A; Abstentions – N/A.</i> Minutes: SGC reviewed and approved the draft minutes from 12/11/24. <i>MSC: I. Sukhu/G.Villegas. Yeas – R. Anicetti, C. Craig-Huddleston, R. Fernandez, L. Giambattista, B. Martinez-Ordonez, C. Montoya, I. Sukhu, M. Trujillo, G. Villegas. Nays – N/A; Abstentions – N/A.</i> 		Agenda approved 12/11/24 minutes approved
4.	Budget (standing item) <ul style="list-style-type: none"> Spring 2025 Resource Allocation Process (RAP) Cycle <ul style="list-style-type: none"> Overview of Process Vice President Montoya provided and overview/recap of the Resource Allocation Process, including: the proposed Spring 2025 timeline for reviewing the Budget Request Database (BRD); pending RAP priorities; and available funding sources. Draft Rating Rubric VP Montoya displayed and reviewed the draft Spring 2025 rating rubric, which was approved by ‘SGC. <i>MSC: R. Anicetti/L. Giambattista. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, A. Gonzalez, C. Montoya, I. Sukhu, M. Trujillo, G. Villegas. Nays – N/A; Abstentions – N/A.</i> <p>Several SGC members were identified to summarize the RAP Subcommittee takeaways from the Fall 2024 cycle: Rachel Anicetti; Carissa Craig Huddleston; Irene Sukhu; Max Trujillo; and himself (Carlos Montoya).</p>	Spring 2025 RAP Overview Spring 2025 Draft Rating Rubric	Spring 2025 RAP rating rubric approved
5.	New Business [no items]		
6.	Old Business		
6a.	SEM Committee Restructure Proposal <ul style="list-style-type: none"> Enrollment Strategy and Planning Group Student Success Team (SST) <p>This item was deferred to a future meeting, to allow time for the SEM reps to incorporate revisions into their charge sheets.</p>	Enrollment Strategy & Planning Charge Sheet SST Charge Sheet	Deferred to a future meeting

	<p>Participatory Governance Assessment Report</p> <ul style="list-style-type: none"> Brown Act President Ralston provided information regarding the Brown Act, the District’s most recent regarding Brown Act compliance. AB 1855, and AB 2449. SGC discussed whether or not to continue operating in the spirit of the Brown Act and the prospect of applying the same practices to SGC’s subcommittees. In addition, SGC members considered whether or not the Brown Act practices and parameters would need to be consistent across all of LMC’s participatory governance bodies – or even from college to college within the District. Committee Guidelines President Ralston displayed/reviewed a new draft set of committee guidelines, which combined elements from the Task Group recommendations and SGC’s existing guidelines from 2014 and 2017. The SGC members were asked to review the document and return with feedback at the next meeting 	Task Group Assessment Report Task Group Brown Act Research SGC Brown Act Resources (incl. AB 2449) 4CD Brown Act Legal Opinion (2021) Assembly Bill 1855 Task Group Proposed Committee Guidelines 2014 SGC Committee Guidelines 2017 SGC Committee Guidelines (Addendum)	
7.	<p>Accreditation (<i>standing item</i>)</p> <p>Senior Dean Pedersen shared exciting news that LMC’s Midterm Report was accepted by ACCJC, without any additional “asks.” He also offered a shout-out to the DE Committee, who hosted the Focused Flex Workshop on enhancing Regular Substantive Interaction (RSI) in online or hybrid courses. Some great feedback was collected, including questions that Sr. Dean Pedersen is sharing with our ACCJC VP Liaison. He reported that the Office of Planning & Institutional Effectiveness will continue its series of Standards training this Spring, beginning with part two of the Standard II training on February 25. And, lastly, he noted that the writing of LMC’s next Institutional Self-Evaluation Report (ISER).</p>		
8.	<p>Curriculum: New Instructional Program Proposals – N/A</p>		
9.	<p>Updates & Announcements/Constituency Reports</p> <ul style="list-style-type: none"> President Ralston shared that she was pleased with the turnout and engagement at the recent College Assembly. She is working to compile all of the presentations and materials to send out college-wide and post online. Academic Senate – Louie Giambattista reported that the Academic Senate: had reviewed the Task Group Report and discussed Brown Act status; received an AI briefing; completed all long-term agreement approvals; completed FSA approvals; and had a discussion on eminence. Classified Senate – Irene Sukhu shared that, at their last meeting, the Classified Senate: discussed the upcoming Crab Feed; has several positions coming up for election on their Executive Council; put out a call for classified to serve on the Scholarship Committee and the Classified of the Year Award selection committee; and are planning for LMC’s hosting of JobLinks toward the end of the semester. Associated Students – Berenice Martinez-Ordonez reported that LMCAS discussed funds for Future Leaders of America and Honor. They also identified a representative to serve on the Student Senate for California Community Colleges (SSCCC). Management Team – Vice President Montoya shared that the last management team meeting focused on immigration enforcement. He noted that there will be a Safety Monitor training on February 26, followed by a fire drill at the Pittsburg Campus in March. Curriculum Committee – no report. 		
10.	<p>Community College Items of Interest: Legislation, Research & Best Practices – N/A</p>		
11.	<p>Campus Communication: Actions & Notable Items to Report from SGC</p> <p>Members should share with their respective constituency groups that SGC: continued discussions on participatory governance (Brown Act status/practices, implications for SGC and its subcommittees, and draft committee guidelines); reviewed info on the Spring 2025 RAP cycle, approved the Spring rating rubric, and identified workgroup members to summarize take-aways from the Fall 2024 cycle).</p>		
12.	<p>Adjournment</p> <ul style="list-style-type: none"> SGC adjourned the meeting by consensus at 3:40 p.m. <i>MSC: L. Giambattista/G. Villegas.</i> 		Meeting adjourned