



Shared Governance Council

MINUTES

December 11, 2024

2:00 – 4:00 p.m., In Person (L-109 & BRT-135) and via Zoom

MEMBERS PRESENT: R. Anicetti, C. Craig-Huddleston, L. Giambattista, A. Gonzalez, C. Montoya, P. Ralston, I. Sukhu, M. Trujillo, G. Villegas. OTHER ATTENDEES: J. Adams [support].

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Welcome – President Ralston welcomed everyone to the meeting.		
2.	Public Comment – N/A		
3.	Review <ul style="list-style-type: none">Agenda: SGC reviewed and approved the 12/11/24 agenda. <i>MSC: I. Sukhu/R. Anicetti. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, A. Gonzalez, I. Sukhu, M. Trujillo, G. Villegas. Nays – N/A; Abstentions – N/A.</i>Minutes: SGC reviewed and approved the draft minutes from 11/15/24. <i>MSC: R. Anicetti/L. Giambattista. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, A. Gonzalez, I. Sukhu, M. Trujillo, G. Villegas. Nays – N/A; Abstentions – G. Villegas.</i>		Agenda approved 11/15/24 minutes approved
4.	Budget (<i>standing item</i>) <ul style="list-style-type: none">Fall 2024 Resource Allocation Process (RAP) Cycle<p>Rachel Anicetti displayed/reviewed the “Fall 2024 RAP Subcommittee Summary & Recommendations,” and President Ralston reminded the SGC members that they were to be prepared to share feedback today (after sharing the RAP info with their respective constituency group). The SGC members indicated that they didn’t have any concerns or questions to share from the constituency groups. SGC discussed getting clarification on approving those proposals identified as having “tentative” (or pending categorical) funding. Interim Dean Anicetti offered to send President Ralston a memo (on behalf of SGC and the RAP Subcommittee) outlining that the appropriate fund managers have provided a commitment for certain proposals. President Ralston also stated that she can include a reference to the “tentative” funding in her college-wide approval memo. SGC unanimously approved the Spring 2025 funding recommendations, as outlined in the subcommittee summary. <i>MSC: A. Gonzalez/G. Villegas. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, A. Gonzalez, C. Montoya, I. Sukhu, M. Trujillo, G. Villegas. Nays – N/A; Abstentions – N/A.</i></p> <p>SGC discussed the prospect of process improvements for RAP, ways to make things more efficient, and opportunities to further maximize resources (e.g. repurposing existing computers when new computers requested/funded, addressing maintenance-/infrastructure-related requests, and proposals related to safety issues). Since there will be limited time to incorporate process revisions next semester (before RAP launches), it was suggested that: submitted proposals could be separated into categories (e.g. safety, operational, etc.); and relevant operational managers could be invited to review proposals with the RAP subcommittee. President Ralston offered to discuss this approach, along with key process take-aways from the subcommittee, with managers at the upcoming President’s Council meeting.</p>	Fall 2024 RAP Subcommittee Summary SGC RAP Summary Fall 2024 BRD	Spring 2025 RAP funding recommendations approved
5.	New Business [no items]		

6.	Old Business		
6a.	Participatory Governance Assessment Report <ul style="list-style-type: none"> Review of Assessment Report Recommendations & Proposed Participatory Governance Model President Ralston provided a brief recap of SGC’s discussion and decisions to date regarding the Task Group’s recommendations. She reminded the group that SGC had already endorsed three of the five recommendations (#1, #2, and #5). SGC then discussed possible paths for moving forward with the Assessment Report, including: the Brown Act; aligning LMC’s participatory governance committees with the most recent 4CD legal opinion, which would essentially result in only the Senates (and their subcommittees) being Brown Act bodies; committees operating under the “spirit” of the Brown Act (even if not required to comply); determining a process for compensating students; recruiting/engaging faculty to serve on committees; utilizing the new Charge Sheets; reviewing all SGC subcommittees’ charges, areas of overlap, gaps, and alignment with Accreditation Standards (particularly if not ready to move forward with proposed four-Council structure; and enhanced bi-directional communication. President Ralston summarized the discussion and Spring 2025 focus for SGC’s work in four key areas: 1) Brown Act review; 2) continued efforts to engage the college community in participatory governance, with increased participation for faculty and students; 3) implementation of Charge Sheets (incorporating reference to Accreditation); and 4) an overall focus on committee support and improvements. In response to a question about Senate feedback on the proposed governance structure and “phase two” implementation (e.g. a prospective second Task Group), President Ralston and several SGC members noted that the Assessment Report had been adopted following input from the Senates and college at large, and that SGC already adopted three of the five Task Group recommendations. They suggested that “the ball is now in SGC’s court” to work on next steps for moving forward with implementation. The Senate reps were encouraged to make sure their respective constituency groups are familiar with the Assessment Report recommendations and to stay up to date on SGC’s progress. 	Task Group Assessment Report	
7.	Accreditation (standing item) President Ralston provided a brief Accreditation update on behalf of Senior Dean Pedersen, who wasn’t able to attend SGC today. After holding trainings for Standard I and Standard II, the Office of Planning & Institutional Effectiveness (PIE) determined that one session wasn’t enough. Two areas that the PIE Office wants our college to keep top of mind include: 1) the use of disaggregated student data; and 2) regular and substantive interaction for online courses. Kudos to the DE Committee, for looking at the latter, which will be the topic of Spring 2025 Focused Flex.		
8.	Curriculum: New Instructional Program Proposals – N/A		
9.	Updates & Announcements/Constituency Reports <ul style="list-style-type: none"> President Ralston was glad so many people attended and enjoyed the Holiday Reception on Monday. Later that evening, as the result of a car accident down the street, the Pittsburg Campus experienced a power outage and had to evacuate on the first night of finals. She also provided a brief update regarding two items that were on the 11/15 agenda: SEM Update and TAG Proposed Charge. The SEM reps have developed revised Charge Sheets for the two new working groups, and are looking at potential modifications (based on feedback from the Academic Senate co-presidents). Similarly, TAG will bring back a proposed charge that includes AI-work via the District AI Task Team. Academic Senate – Louie Giambattista shared that the Academic Senate has been reviewing/working on participatory governance. Classified Senate – Irene Sukhu reported that the Classified Senate is working on planning the Crab Feed (March 2025) and JobLinks (June 2025). They will also have a Council retreat in January 2025. Associated Students – Armon Gonzalez reported that LMCAS is working on the Task Group Assessment Report item related to compensating students for committee participation. Also, a group of students will be attending the ASACC conference in D.C. Management Team – Rachel Anicetti reminded everyone about the retirement celebration for Eileen Valenzuela on December 12. Curriculum Committee – no report 		
10.	Community College Items of Interest: Legislation, Research & Best Practices – N/A		
11.	Campus Communication: Actions & Notable Items to Report from SGC Members should share with their respective constituency groups that SGC: approved a funding recommendation for Spring 2025 RAP proposals; next semester will focus its ongoing participatory governance work on the Brown Act, increasing faculty and student engagement, utilizing Charge Sheets, and overall process/efficiency improvements; and learned that, for the upcoming Accreditation cycle, LMC should keep in mind the use of disaggregated student data and regular/substantive interaction for online courses.		
12.	Adjournment <ul style="list-style-type: none"> SGC adjourned the meeting by consensus at 4:04 p.m. <i>MSC: G. Villegas/A. Gonzalez.</i> 		Meeting adjourned