

LOS MEDANOS COLLEGE

Shared Governance Council

MINUTES

November 15, 2024

1:00 - 3:00 p.m., In Person (L-109 & BRT-135) and via Zoom

MEMBERS PRESENT: R. Anicetti, C. Craig-Huddleston, L. Giambattista, A. Gonzalez, C. Montoya, P. Ralston, I. Sukhu, M. Trujillo.

OTHER ATTENDEES: R. Armendariz, C. Chiu, T. Maxwell, R. Pedersen, A. Smith [presenters]; M. Muterspaugh, A. Simone, D. Valencia [guests]; J. Adams [support].

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Welcome – President Ralston welcomed the SGC members, presenters, and guests to the meeting.		
2.	Public Comment – N/A		
3.	Review <ul style="list-style-type: none"> Agenda: SGC reviewed the 11/15/24 agenda. President Ralston asked to move up the TAG item (#5b) to accommodate the guest presenter. The agenda was approved, as amended. <i>MSC: R. Anicetti/C. Craig-Huddleston. Yeas – R. Anicetti, C. Craig-Huddleston, A. Gonzalez, I. Sukhu, A. Simone (for L. Giambattista), M. Trujillo. Nays – N/A; Abstentions – N/A.</i> Minutes: SGC reviewed the draft minutes from 10/23/24. Irene Sukhu noted a correction for a typo in the title of item #6. The minutes were approved, as amended. <i>MSC: I. Sukhu/M. Trujillo. Yeas – R. Anicetti, C. Craig-Huddleston, A. Gonzalez, I. Sukhu, A. Simone (for L. Giambattista), M. Trujillo. Nays – N/A; Abstentions – N/A.</i> 		Agenda approved 11/15/24 minutes approved
4.	Budget (standing item) <ul style="list-style-type: none"> Fall 2024 Resource Allocation Process (RAP) Cycle Rachel Anicetti displayed and distributed copies of the “Fall 2024 RAP Subcommittee Summary & Recommendations.” She explained that the subcommittee met for three sessions, which included time to review the proposals and become more familiar with the process, and provided a brief overview of their recommendations. SGC approved a motion for members to share the document with their respective constituency groups, gather input from their colleagues, and be prepared to vote on the recommendations at the next Council meeting. <i>MSC: I. Sukhu/M. Trujillo. Yeas – R. Anicetti, C. Craig-Huddleston, A. Gonzalez, C. Montoya, I. Sukhu, A. Simone (for L. Giambattista), M. Trujillo. Nays – N/A; Abstentions – N/A.</i> 	Fall 2024 RAP Subcommittee Summary SGC RAP Summary Fall 2024 BRD	
5.	New Business		
5a.	SEM Committee Restructure Proposal Vice President Smith, Vice President Maxwell, and Senior Dean Armendariz presented a proposal from the Strategic Enrollment Management (SEM) Committee. SEMC is transitioning to the next phase of implementation and proposes to continue that work as two separate workgroups – Enrollment Strategy & Planning Group and Student Success Team – rather than as an SGC subcommittee. The presenters provided information on the background/establishment of SEMC, the transition from Year 1 (plan development) to Year 2 (plan implementation), previously-approved membership changes, the four original workgroups, and the two new workgroups. It was noted this proposal had been unanimously approved by SEMC last Fall, but information about the structural changes may not have been relayed back to all of the constituency groups. SGC recommended that the current SEMC proposal be enhanced with additional details shared/discussed today (e.g. history, transitions, etc.), a clear ask/call to action for SGC, and the draft charges for the two proposed workgroups (using the sample “Charge Sheet” from the Participatory Governance Assessment Report) – then brought back to SGC.	SEM Proposal SEM 3.0 Structure	

	Technology Advisory Group Request Carl Chiu, Technology Systems Manager and chair of the Technology Advisory Group (TAG), provided an overview of an “ask” that has been made of TAG. The District AI Task Team would like to identify a committee/group at each of the colleges that would address/review AI needs, software, etc... Although there would certainly be a connection to the work of the Distance Education (DE) Committee, the thought is that AI implications extend beyond DE, as they would impact the entire institution (not just the instructional areas). As a subcommittee of SGC, TAG wants to get direction on whether or not this is something they should take on. SGC recommended that TAG develop a revised charge that includes the AI element, then bring it back to SGC for review and action. Carl Chiu and Vice President Montoya also shared information regarding the Gramm-Leach-Bliley Act (GLBA) and the District’s efforts related to safeguarding confidential and sensitive info.		
6.	Old Business		
6a.	Participatory Governance Assessment Report <ul style="list-style-type: none"> Review of Assessment Report Recommendations & Proposed Participatory Governance Model This item was tabled, due to time constraints. 	Task Group Assessment Report	
7.	Accreditation (<i>standing item</i>) – N/A		
8.	Curriculum: New Instructional Program Proposals – N/A		
9.	Updates & Announcements/Constituency Reports – This item was tabled, due to time constraints.		
10.	Community College Items of Interest: Legislation, Research & Best Practices President Ralston noted that statewide Proposition 2 (“Bonds for Public School and College Facilities”) in the recent election.		
11.	Campus Communication: Actions & Notable Items to Report from SGC Members should share with their respective constituency groups that SGC: received RAP subgroup recommendations, and were asked to get constituency feedback in preparation for the action item at next meeting; asked TAG to develop a proposed revision to their charge, which would reflect their role in working with District AI Task Team; and reviewed SEM proposal and asked SEM to return with an updated document that includes draft charges for the two proposed workgroups.		
12.	Adjournment <ul style="list-style-type: none"> SGC adjourned the meeting by consensus at 3:10 p.m. <i>MSC: I. Sukhu/R. Anicetti.</i> 		Meeting adjourned