

LOS MEDANOS  
COLLEGE

**Shared Governance Council**

**MINUTES**

November 11, 2020

2:00 - 4:00 p.m., via Zoom

MEMBERS PRESENT: Nicole Almassey, Esteevan Corcoran, Roseann Erwin, Bob Kratochvil, Morgan Lynn, Carlos Montoya, Nikki Moultrie, James Noel, Nicholas Sessions, Irene Sukhu.

OTHER ATTENDEES: Carl Chiu, Chialin Hsieh, Marci Lapriore (presenters); Myles Crain, Rikki Hall, Susie Hansen, Jinpa Tharchin, Paul West, Catt Wood (guests); Jennifer Adams (support).

Item #	Topic/Activity	Handouts/ References	Action(s)
<b>STANDING ITEMS:</b>			
1.	<b>Public Comment</b> – N/A		
2.	<b>Welcome</b> – President Kratochvil welcomed everyone to the meeting.		
3.	<p><b>Review</b></p> <ul style="list-style-type: none"> <li>Agenda for November 11<sup>th</sup> SGC unanimously approved the agenda, as amended. <i>MSC: Moultrie/Almassey.</i> <i>Yeas – Almassey, Erwin, Montoya, Moultrie, Noel, Sessions, Sukhu; Nays – N/A; Abstentions – N/A.</i></li> <li>Minutes (draft) from October 28, 2020 Nicole Almassey noted a correction to the Classified Senate update (missing parentheses). The minutes from October 28<sup>th</sup> were unanimously approved, as amended. <i>MSC: Moultrie/Erwin.</i> <i>Yeas – Almassey, Erwin, Montoya, Moultrie, Noel, Sessions, Sukhu; Nays – N/A; Abstentions – N/A.</i></li> </ul>		<p>Agenda approved</p> <p>Minutes approved</p>
4.	<b>Old Business</b>		
4a.	<p><b>Teaching &amp; Learning Committee (TLC) – 2020-21 Charges</b> This action item was deferred to the next meeting, as the Academic Senate didn't have an opportunity to review the charges with their constituents. Morgan Lynn inquired about why the Classified Senate/classified professionals aren't more involved/represented on TLC. Nicole Almassey will bring the topic to Classified Senate, and Morgan Lynn will discuss it with Marci Lapriore (TLC Chair).</p>	<a href="#">TLC Update &amp; Charges</a>	Deferred
4a.	<p><b>Strategic Enrollment Management (SEM) Committee Update</b></p> <ul style="list-style-type: none"> <li><b>Proposed Voting Membership Structure</b> This action was deferred to the next meeting, as the Senate reps didn't have an opportunity to review the proposal with their respective constituents (no Senate meetings due to holiday).</li> <li><b>SEM Plan 2020-23</b> This action item was also deferred, so that the Senate reps have an opportunity to review with their constituents.</li> </ul>	<p><a href="#">SEM membership proposal</a></p> <p><a href="#">SEM Plan</a></p>	<p>Deferred</p> <p>Deferred</p>
5.	<b>New Business</b> [no items]		
5a.	<p><b>Technology Advisory Group (TAG) – 2020-21 Charges</b> Carl Chiu displayed/reviewed a presentation that provided an update on TAG: old 2011 goals, updated goals, and current ongoing work. Similar to the structure/purpose of the EMP Core Group, there is work to create a Technology Core Group; VP Montoya and Dr. Hsieh are helping to facilitate that. VP Montoya noted that the invitations to participate on the Tech Core Group have been accepted. There is already one student member and he invited LMCAS President Sessions to put forward more reps, as the student voice is so important. SGC discussed how TAG connects/interacts with the DE Committee. VP Montoya noted that they are working on “cross-pollination” between the two committees: he met with the DE chairs and asked them to rotate attendance at TAG meetings; and DE has a membership slot for Carl Chiu (Technology Systems Manager) to participate.</p>	<a href="#">TAG Update &amp; Charges</a>	
6.	<p><b>Budget Update</b> (<i>standing item</i>) Vice President Montoya reported that he and the Business Services team continue to work on improving transparency by making budget information available and understandable for the campus community. Today, he wanted to provide a high-level budget summary to SGC. He displayed a spreadsheet and provided information about the line item categories, with a “look-back” comparison from 2015-16 through 2020-21: fund balance, revenue, academic salaries, classified salaries, benefits, supplies/materials expenses, other operating expenses,</p>	<a href="#">2020-21 4CD Adoption Budget – LMC Fund 11</a>	

	capital outlay, and other outgo. VP Montoya then displayed/reviewed a visual representation of that fiscal data over the same period. President Kratochvil suggested that it would be helpful at a future meeting to have a three-year summary presented, particularly with info on salaries and benefits, notable changes, and the availability of RAP funds.		
7.	<b>Accreditation</b> ( <i>standing item</i> ) President Kratochvil shared that the visit Team Chair sent him a copy of the draft report for the correction of any factual errors. The next step will be for ACCJC to review the final Team Report at their January meeting, and then their decision is expected in February.	<a href="#">LMC Accreditation 2020</a>	
8.	<b>Curriculum</b> ( <i>standing item</i> ) – N/A		
9.	<b>COVID-19 Public Health Emergency</b> ( <i>standing item</i> ) President Kratochvil reported that Consultation Council met yesterday; the group includes the three college Presidents, Academic Senate Presidents, and District leadership. There is a draft proposal/recommendation to continue Summer 2021 as remote, and transition to hybrid for Fall 2021. At this point, it is just a draft that will require discussion and input from the Academic Senates.		
10	<b>Updates &amp; Announcements/Constituency Reports:</b> <ul style="list-style-type: none"> <li>• President Kratochvil noted that the Governing Board Study Session begins at 4:00 p.m. today; the agenda will include a presentation on high school outreach (Mehdizadeh), info on LMC’s new EMP (Hsieh), and an action item on LMC’s new Mission. It will also be the new Chancellor’s first Board meeting. The two newly elected Governing Board members will be sworn in at the December meeting.</li> <li>• Academic Senate: James Noel shared that the Academic Senate’s last meeting included highlights of work related to the Undocumented Week of Action, recognition of Filipino and Hispanic heritage month, report-outs from GE and DE, info about the District’s credit-for-prior-learning policy, and a budget update. He noted that committees are feeling the impact of remote work (e.g. reaching quorum).</li> <li>• Classified Senate: Nicole Almassey reported that the Classified Senate’s “Trick Your Ride” fundraiser raised more than \$200 and had more than 100 cars come through. The Senate is keeping the online donation link active, and is looking at future scholarship fundraisers (which will most likely be some sort of online auction). There will be Caring Campus presentations at the 11/19 Student Services meeting and the 12/16 President’s Council meeting.</li> <li>• Student Senate: Nicholas Session shared that lately LMCAS has been focusing on follow-up with budget reports and working on their racial justice resolution.</li> <li>• Management Team: no report.</li> <li>• Curriculum: Morgan Lynn shared that the Curriculum Committee is updating as much as they can and getting addenda passed.</li> <li>• Other: N/A.</li> </ul>		
11	<b>Community College Items of Interest: Legislation, Research &amp; Best Practices</b> Nicole Almassey noted that there is an item on tonight’s Governing Board agenda regarding the policy for credit-for-prior-learning.		
12	<b>Campus Communication: Actions &amp; Notable Items to Report from SGC</b> There will be several action items on the next SGC agenda that require review/input from the constituency groups: SEM Plan, SEM membership, TLC charges, and TAG charges.		
13	<b>Adjournment</b> – The meeting adjourned at 3:14 p.m. <i>MSC: Sukhu/Sessions.</i> <i>Yeas – Almassey, Corcoran, Erwin, Montoya, Moultrie, Noel, Sessions, Sukhu; Nays – N/A; Abstentions – N/A.</i>		