

LOS MEDANOS COLLEGE

Shared Governance Council

MINUTES

October 9, 2024

2:00 - 4:00 p.m., In Person (L-109 & BRT-135) and via Zoom

MEMBERS PRESENT: R. Anicetti, C. Craig-Huddleston, L. Giambattista, A. Gonzalez, J. Gutierrez, C. Montoya, P. Ralston, I. Sukhu, G. Villegas.

OTHER ATTENDEES: R. Pedersen, P. Wilkins [presenters]; M. Muterspaugh [guest]; J. Adams [support].

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Welcome – President Ralston welcomed everyone to the meeting, including new member and LMCAS rep, John Gutierrez. The attendees took turns introducing themselves.		
2.	Public Comment – N/A		
3.	Review <ul style="list-style-type: none"> Agenda: SGC reviewed the 10/9/24 agenda, and President Ralston asked to move up the Business certificate to accommodate the guest presenter. SGC approved the agenda, as amended. <i>MSC: G. Villegas/R. Anicetti. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, A. Gonzalez, J. Gutierrez, C. Montoya, I. Sukhu, G. Villegas; Nays – N/A; Abstentions – N/A.</i> Minutes: SGC reviewed and approved the draft minutes from 9/25/24. <i>MSC: R. Anicetti/G. Villegas. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, A. Gonzalez, J. Gutierrez, C. Montoya, I. Sukhu, G. Villegas; Nays – N/A; Abstentions – N/A.</i> 		Agenda approved 9/25/24 minutes approved
4.	Budget (<i>standing item</i>) – N/A		
5.	Old Business		
5a.	Participatory Governance Assessment Report In preparation for the follow-up dialogue with the Participatory Governance Task Group regarding the Assessment Report, SGC reviewed the five recommendations. President Ralston reminded SGC that they had voted to endorse recommendations #1 (compensation for student participation), #2 (process to encourage/recruit tenure-track faculty for participatory governance bodies), and #5 (guidelines for communication and records practices across all participatory governance bodies). To move forward with implementing recommendation #5, President Ralston recommended that a group of people who support committees be invited to work on compiling and/or developing templates and providing input on guidelines. At its 10/23 meeting, SGC will focus its dialogue with the Task Group on recommendation #3. Without picking through the survey results, specific comments, and focus group feedback, SGC wants to gain a better understanding of the Task Group's selection of the proposed model. SGC agreed that they would like to gain insights from the Task Group on: 1) what they collectively feel are the most important elements of the proposed four-council structure (particularly if SGC considers adopting only portions of recommendation #3; and 2) what led them to feel that the structure outlined in recommendation #3 could address LMC's participatory governance challenges?	LMC Mission SGC Position Paper Task Group Assessment Report SGC Charge Sheet	
5b.	20204-25 Institutional Priorities President Ralston reminded SGC about the presentation on the Institutional Priorities at the last meeting (9/25) and the group consensus, in concept, about the metrics reviewed that day. As discussed, the updated metrics were incorporated into the Priorities document, which was then presented at College Assembly on September 30. Rachel Anicetti noted a Priority #5 typo, which will be corrected on the document's final version. Louie Giambattista requested additional time before the SGC vote, so that the Academic Senate could review the final printed document (without placeholders). SGC approved a motion to table the vote on the 2024-25 Institutional Priorities until the next meeting (10/23). <i>MSC: L. Giambattista/C. Montoya. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, A. Gonzalez, J. Gutierrez, C. Montoya, I. Sukhu, G. Villegas; Nays – N/A; Abstentions – N/A.</i>	Presentation: 2024-25 Institutional Priorities & Metrics 2024-25 Priorities	Tabled until next SGC meeting
6.	New Business [no items]		

7.	Accreditation (<i>standing item</i>) Senior Dean Pedersen reported that LMC’s Midterm Report was uploaded to the new ACCJC portal. He also announced that the Accreditation Tri-Chairs – BethAnn Stone, Adrianna Simone, and himself – will begin holding follow-up sessions to the September 9 th ACCJC training. The first meeting will be held on October 28, 2:00 – 3:00 p.m. and will focus on Standard I.		
8.	Curriculum: New Instructional Program Proposals <ul style="list-style-type: none"> Non-Credit Business Communication Certificate (Phase 1) Professor Wilkins provided an overview of the new program proposal, noting that it doesn’t require any additional institutional resources. It was suggested that the Business Department may want to explore collaborating with other units (e.g. EOPS) to create cohorts for Business English. SGC approved a motion to consider today’s agenda listing for the Business Communications noncredit certificate as a first-read and second-read item. <i>MSC: R. Anicetti/L. Giambattista. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, A. Gonzalez, J. Gutierrez, C. Montoya, I. Sukhu, G. Villegas; Nays – N/A; Abstentions – N/A.</i> SGC approved the Business Communications noncredit certificate. <i>MSC: A. Gonzalez/C. Craig-Huddleston. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, A. Gonzalez, J. Gutierrez, C. Montoya, I. Sukhu, G. Villegas; Nays – N/A; Abstentions – N/A.</i>	Business Communication Certificate proposal	Approved
9.	Updates & Announcements/Constituency Reports <ul style="list-style-type: none"> President Ralston voiced appreciation for everyone who helped support LMC’s 50th Anniversary Celebration, Homecoming Game, and Homecoming Dance. During the celebration, Pittsburg Vice Mayor Jelani Killings presented LMC with a proclamation to mark the 50th anniversary. And, yesterday, she attended the Contra Costa County Board of Supervisors meeting to receive a similar recognition. She noted that October 15 will feature events to support Undocumented Student Action Week. Academic Senate – Louie Giambattista reported that the Academic Senate: had a presentation from VP Maxwell on AB 2683 (Sexual Harassment Prevention Training); is working on an internal process to help faculty better prepare for meetings; and is working on common course and CalGETC. Classified Senate – Irene Sukhu reported that the Classified Senate: also had a presentation on AB 2683 from VP Maxwell; tabled NACC survey results until their next meeting; reviewed a draft application and rubric for the new “Classified of the Year” award; discussed plans for an “escape room” fundraiser; and discussed creation of a subcommittee for JobLinks, since LMC will host in the Spring. President Ralston added that the LMC Foundation will provide a \$1K prize for the Classified award each year. Associated Students – Armon Gonzalez shared that he will be attending the CCCSAA conference this weekend with 7 other LMC students. LMC’s Impact Leadership Conference is coming up next month, and LMCAS is hoping that it can eventually become a district-wide event; in the meantime, he is encouraging DVC and CCC to have their students participate. He closed by noting that approximately 130 students attended the Homecoming Dance. Management Team – no report Curriculum Committee – Louie Giambattista shared that the Curriculum Committee will have 51 courses to review at its next meeting. They will also address common course numbering at the subsequent meeting. 		
10.	Community College Items of Interest: Legislation, Research & Best Practices President Ralston shared that Governor Newsome recently signed a number of pieces of legislation related to community colleges, including SB 1348 (“Postsecondary education: Designation of California Black-Serving Institutions”)		
11.	Campus Communication: Actions & Notable Items to Report from SGC Members should share with their respective constituency groups that SGC: at its next meeting will vote on the 2024-25 Institutional Priorities, have a follow-up dialogue with the Participatory Governance Task Group regarding the Assessment Report, and will review a BRD summary from the RAP subgroup; and approved the noncredit Business certificate.		
12.	Adjournment <ul style="list-style-type: none"> SGC adjourned the meeting at 4:03 p.m. <i>MSC: L. Giambattista/G. Villegas. Yeas – C. Craig-Huddleston, L. Giambattista, A. Gonzalez, J. Gutierrez, C. Montoya, I. Sukhu, G. Villegas; Nays – N/A; Abstentions – N/A.</i> 		Meeting adjourned