

LOS MEDANOS COLLEGE

Shared Governance Council

DRAFT MINUTES

October 8, 2025

2:00 – 4:00 p.m., In Person (L-109 & BRT-135) and via Zoom

MEMBERS PRESENT: R. Anicetti, C. Craig-Huddleston, L. Giambattista, C. Goff, C. Montoya, P. Ralston, E. Sanchez, I. Sukhu, M. Trujillo, D. Valencia, G. Villegas.

OTHER ATTENDEES: R. Armendariz, J. Casey, E. Chapman, R. Pedersen [presenters]; J. Adams [support]

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Welcome – President Ralston welcomed everyone to the meeting. She explained that Salvador Velazquez is unable to attend today due to a family emergency.		
2.	Public Comment – Irene Sukhu shared that LMC is planning to hold a “Wear Purple” day on October 21 in support of Domestic Violence Awareness Month. President Ralston noted that more information will be forthcoming, and she thanked Ms. Sukhu and Lyssa Shabusheva forward the idea.		
3.	Review - Agenda: SGC reviewed the 10/8 agenda. Rachel Anicetti asked to have the agenda amended to include the RAP Workgroup updated added under “Budget.” SGC approved the agenda, as amended. <i>MSC: G. Villegas/D. Valencia. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, E. Sanchez, I. Sukhu, M. Trujillo, D. Valencia, G. Villegas. Nays – N/A; Abstentions – N/A.</i> - Minutes: SGC approved the 9/24 minutes. <i>MSC: I. Sukhu/C. Craig-Huddleston. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, C. Montoya, E. Sanchez, I. Sukhu, M. Trujillo, D. Valencia, G. Villegas. Nays – N/A; Abstentions – N/A.</i>		Agenda approved 9/24/25 minutes approved
4.	New Business		
4a.	LMC Website Accessibility & Content Compliance Juliet Casey (Director of Marketing & Media Design) and Eloine Chapman (Senior Web Administrator) shared information about changes to the Americans with Disabilities Act (ADA) related to compliance requirements for websites, web content, web-based software and applications utilizing WCAG 2.1 AA (instead of 2.0). These changes, effective 4/24/26, will impact LMC most notably in regard to PDFs posted on our website; there are currently 5,242 PDFs on our website, and 3,853 don’t comply with the new ADA federal requirements; documents that are out of compliance will have to be remediated or removed. The Marketing team will be meeting with departments/groups to provide guidance and support for bringing their respective webpages. In the meantime, on the OmniUpdate log-in page, Ms. Chapman has created a checklist and set of helpful tips that units can use to begin reviewing pages. She is also encouraging a “4Cs” approach to updating webpages: <u>C</u> lear out documents (from the public-facing webpages); <u>C</u> ut out what isn’t needed; <u>C</u> ategorize what can be posted/stored elsewhere (off the public website); and <u>C</u> ontain everything with a manageable workflow. President Ralston noted that the Marketing team will be invited back for an update at a future SGC meeting, once they have presented to/collected feedback from Senates/groups/departments.	To PDF or not to PDF	
4b.	2025-28 Student Equity Plan (Draft) Rosa Armendariz (Senior Dean of Diversity, Equity, Inclusion & Belonging and Ryan Pedersen (Senior Dean of Planning & Institutional Effectiveness) presented information on LMC’s new Student Equity Plan (SEP), which is due to the state by 11/30. They reminded everyone that the purpose of the SEP is to look at equity gaps – or institutional performance gaps – across the institution and through a racial/equity lens. Additionally, the SEP is intended to focus on innovation and is being developed in alignment with Program Review and LMC’s new Educational Strategic Plan (ESP). It contains 13 components (outlined in the attached PPT), and our SEP is grounded in two frameworks: the concept of “servingness” (based on the work of Dr. Gina Garcia); and an anti-racism framework (from the National Association of Diversity & Officers in Higher Education). In line with our ESP development, the SEP is following the phases of our institutional planning model: Discover, Design, Resource, Implement, Evaluate, and Reflect & Report. Senior Deans Armendariz and Pedersen shared the SEP timeline, prioritized populations, and relevant data. Next steps include second reads/action by the Senates (10/20) and SGC (10/22); the SEP will then be sent to the District Office (10/23).	Draft 2025-28 Student Equity Plan SEP presentation	

5.	Old Business		
5a.	Planning & Institutional Effectiveness LMC Draft Mission, Vision & Values – Review Feedback SGC reviewed and considered feedback received from the constituency groups. SGC voted to extend the meeting by 5 minutes. <i>MSC: P. Ralston/C. Craig-Huddleston. Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, C. Montoya, E. Sanchez, I. Sukhu, M. Trujillo, D. Valencia, G. Villegas. Nays – N/A; Abstentions – N/A.</i> After having significant dialogue, SGC endorsed the following “final drafts,” which the President’s Office will send to the Senate leaders for placement on their upcoming agendas (Oct. 20 & Nov. 3): Mission – SGC members unanimously agreed to modify the draft: change “community partnership” to “partnership”; and change “holistic support services” to “student-centered support.” <i>Yeas – R. Anicetti, C. Craig-Huddleston, L. Giambattista, C. Montoya, E. Sanchez, I. Sukhu, M. Trujillo, G. Villegas. Nays – N/A. Abstentions – N/A.</i> Rooted in inclusion, innovation, and partnership, Los Medanos College serves our diverse community by providing transformative education and student-centered support. Vision – SGC members voted against a motion to adopt the draft Vision as-is. <i>MSC: E. Sanchez/L. Giambattista. Yeas – L. Giambattista, E. Sanchez, M. Trujillo. Nays – R. Anicetti, C. Craig-Huddleston, C. Montoya, I. Sukhu, D. Valencia, G. Villegas. Abstentions – N/A.</i> They then voted to approve one modification to the draft: change closing language to “...highest potential as leaders, learners, and professionals.” <i>MSC: M. Trujillo/E. Sanchez. Yeas – L. Giambattista, E. Sanchez, I. Sukhu, M. Trujillo, G. Villegas. Nays – R. Anicetti, C. Craig-Huddleston, C. Montoya, D. Valencia. Abstentions – N/A.</i> Los Medanos College will transform our community by providing innovative, dynamic, equitable and diverse educational experiences, support services, and career opportunities that empower students and staff to achieve their highest potential as leaders, learners, and professionals. Values – SGC voted to approve the draft as-is. <i>MSC: C. Montoya/M. Trujillo. Yeas – L. Giambattista, C. Montoya, E. Sanchez, M. Trujillo, D. Valencia, G. Villegas. Nays – C. Craig-Huddleston, I. Sukhu. Abstentions – N/A.</i> Diversity, Equity, Respect, Empowerment & Integrity	Final drafts of Mission, Vision & Values Statements	Approval of 5-minute meeting extension Mission Statement final draft endorsed Vision Statement final draft approved Values final draft approved
6.	Budget (<i>standing item</i>) – This item was deferred to the next meeting, due to time constraints.	Fall 2025 RAP Overview	Deferred
7.	Accreditation (<i>standing item</i>) – N/A		
8.	Curriculum: New Instructional Program Proposals – N/A		
9.	Updates & Announcements/Constituency Reports – This item was deferred to the next meeting, due to time constraints. - President - Academic Senate, Classified Senate, Associated Students & Management Team - Curriculum Committee		
	Community College Items of Interest: Legislation, Research & Best Practices – N/A		
	Campus Communication: Actions & Notable Items to Report from SGC to Constituency Groups On 10/8, SGC: approved final drafts of the LMC Mission, Vision, and Values for constituency group review and action (returning for SGC action on 11/12); received a presentation on the 2025-28 Student Equity Plan, which will return for a second read/action on 11/22; learned about new accessibility compliance requirements (e.g. PDFs), which will necessitate website updates by 4/4/26.		
10.	Adjournment – SGC adjourned the meeting by consensus.		