LOS MEDANOS
COLLEGE

Shared Governance Council
DRAFT MINUTES
October 22, 2025
2:00 – 4:00 p.m., In Person (L-109 & BRT-135) and via Zoom

MEMBERS PRESENT: C. Craig-Huddleston, L. Giambattista, C. Goff, P. Ralston, E. Sanchez, I. Sukhu (Zoom), N. Trager (for R. Anicetti), D. Valencia, G. Villegas.
OTHER ATTENDEES: R. Armendariz, E. Jones, J. Nogarr, R. Pedersen [presenters]; M. Muterspaugh, T. Oranje, T. Sanders [guest]; J. Adams [support]

Item #	*Topic/Activity*	*Handouts/ References*	*Action(s)*
STANDING ITEMS:			
1.	**Welcome –**President Ralston welcomed everyone to the SGC meeting and noted that Dr. Nicole Trager was sitting in for Ms. Anicetti.		
2.	**Public Comment** – Tammy Oranje (Director of Financial Aid) and Tara Sanders (Director of College Advancement) extended an invitation to attend the Scholarship Committee meeting scheduled for October 24, at 2:00 p.m.; they shared info about recent efforts to evaluate and strengthen the application review process and encouraged the College community to join the Committee.		
3.	**Review** • Agenda: SGC approved the agenda. *MSC: C. Craig-Huddleston/D. Valencia. Yeas – C. Craig-Huddleston, L. Giambattista, E. Sanchez, I. Sukhu, N. Trager, D. Valencia, G. Villegas. Nays – N/A; Abstentions – N/A.* • Minutes: SGC approved the 10/8 minutes. *MSC: E. Sanchez/G. Villegas. Yeas – C. Craig-Huddleston, L. Giambattista, E. Sanchez, I. Sukhu, D. Valencia, G. Villegas. Nays – N/A; Abstentions – N. Trager.*	Draft 10/8/25 minutes	Agenda approved 10/8/25 minutes approved
4.	**New Business – N/A**		
5.	**Old Business**		
	5a. **2025-28 Student Equity Plan (Final Draft)** Rosa Armendariz (Senior Dean of Diversity, Equity, Inclusion & Belonging) and Ryan Pedersen (Senior Dean of Planning & Institutional Effectiveness) presented the final draft of the 2025-31 Student Equity Plan (SEP). They shared context that wasn't included in their first (10/8/25) presentation: NOVA instructions regarding SEP data; a timeline and overview of the SEP data and the IDEA Committee's review; Academic Senate feedback on the SEP draft related to persistence data; and a recommended update and language edits based on the Academic Senate's feedback. The Senior Deans acknowledged IDEA for their efforts on this, given the nuanced data they had to consider. Eric Sanchez distributed copies of the SEP feedback from Academic Senate. Mr. Pedersen explained that "Hispanic" is used in the SEP because it's language used by the NOVA reporting system. Dr. Armendariz also shared the context for use "Latine," which was a District-wide agreement during the DEIB framework efforts. The Senior Deans provided a recap of the SEP updates summarized in their presentation. SGC unanimously approved a motion to adopt this "final draft" version of the 2025-31 Student Equity Plan, as amended. *MSC: G. Villegas/C. Craig-Huddleston. Yeas – C. Craig-Huddleston, L. Giambattista, E. Sanchez, I. Sukhu, N. Trager, D. Valencia, G. Villegas. Nays – N/A; Abstentions – N/A.*	SEP Final Draft SEP Executive Summary SEP Presentation	2025-31 SEP approved
	5b. **Professional Development Advisory Committee (PDAC) Update** Justin Nogarr (Professional Development Coordinator and PDAC Co-Chair) began with an overview of 2025-26 highlights for PDAC and LPG, including: with matching funds, supporting 50 participants to attend 17 conferences; collaborating with the President's Office and Office of Planning & Institutional Effectiveness on Fall 2025 Opening Day; working with the AI Task Force and Distance Education Committee to host Focused Flex, "AI is Here" (with nearly 100 participants); approving the Spring 2026 Focused Flex topic (participatory governance); professional development programming strands and onboarding processes for different constituency groups; partnering with the District-wide professional development team; two professional development series (managers, adjunct faculty); two Nexus programs (new full-time faculty, new permanent classified professionals); collaborating with Caring Campus and Equity in Action on professional development for classified professionals; and providing support for the Pedagogy Innovation Project (PIP). Erlinda Jones (PDAC Co-Chair) reviewed PDAC's charge sheet and provided clarification on the relationship between PDAC and LPG, the latter of which meets contractual requirements for FLEX; she noted that, because LPG is contractually-based, classified professionals and students are invited to attend LPG meetings – which are typically adjacent to PDAC meetings – but don't participate in LPG voting. Senior Dean Armendariz added that the Office of Diversity, Equity, Inclusion & Belonging is working to strengthen the connection among PDAC, LPG, and the Academic Senate. During SGC's review of the charge sheet, it was noted that the template should be updated to reflect that charges will be reviewed every two years (so PDAC's form would cover 2025-27). SGC also talked with the PDAC Co-Chairs about SGC and its	Updated Charge Sheet Membership	PDAC charge sheet approved

		subcommittees – including PDAC – no longer being considered Brown Act bodies (per the most recent legal opinion received by the District); as a result, PDAC's Brown Act status would be changed on the charge sheet. SGC unanimously approved the PDAC charge sheet, as amended (two-year term for charge sheet, not Brown Act body). *MSC: E. Sanchez/D. Valencia. Yeas – C. Craig-Huddleston, L. Giambattista, E. Sanchez, I. Sukhu, N. Trager, D. Valencia, G. Villegas. Nays – N/A; Abstentions – N/A.*		
	5c.	**Planning & Institutional Effectiveness** ○ **LMC Draft Mission, Vision & Values – Review Feedback** President Ralston invited the constituency group reps to share any feedback they collected regarding the draft Mission, Vision, and Values. Irene Sukhu displayed and reviewed Classified Senate feedback, which included: Mission – flip-flop the sentence, so that it begins with the College's name, and a revised version of the draft from an individual (see attached); Vision – it's too long/"word salad," and a revised version of the draft from an individual (see attached); and Values – suggestion to include "Excellence" and list it first, mentions of "Learning" and "Collaboration," discussion around adding "Servingness," and expand Values to include a description of each (like current Values format). Louie Giambattista and Eric Sanchez shared Academic Senate comments: the draft Vision is lengthy; it could be divided into two sentences after "…career opportunities." Nicole Trager offered feedback that had been shared with her from several managers regarding the draft Values: reorganize the order; consider listing the Values to create an acronym that can be used for marketing purposes. When asked by President Ralston, the SGC members agreed that they would like to review updated drafts (preferably one option for each statement) that attempts to incorporate the feedback shared today. The proposed timeline would involve SGC reviewing (and ideally adopting) final drafts at their 11/12 meeting; those versions would then be forwarded to the constituency groups for review at their subsequent meetings (11/17 for Senates, 11/19 for management team).	Mission, Vision & Values Final Drafts Classified Senate feedback on draft Mission, Vision & Values	
6.	**Budget** *(standing item)*	• **Resource Allocation Process – Fall 2025 Cycle** ○ **Budget Request Database (BRD)** President Ralston displayed the spreadsheet of the current Budget Request Database, which was included with the agenda, so that the SGC members can become familiar with the requests submitted during the Fall 2025 RAP cycle. ○ **BRD Summary** President Ralston also displayed and reviewed the summary of Fall 2025 RAP requests submitted in each area/category (i.e. Instruction, Student Services, and Administrative Services, as well as one-time or ongoing). SGC revisited the amount of RAP funds available for this cycle: $400K for one-time requests; $85K for ongoing. ○ **Update from Process Workgroup** Irene Sukhu and Eric Sanchez presented the Process Workgroup's update, including recommendations to improve RAP: 1) establish a Budget & Planning Council (as outlined in the Participatory Governance Task Group Report; 2) adjust cycle for Spring 2026 RAP to better integrate with 2025-26 Program Review; 3) create separate funding process(es) for: 1) Maintenance & Repair; and 2) Strategic Planning, growth, and/or reallocation; and 4) create a common fund request application for college funds: one-time, categorical, ongoing, etc… [currently have separate processes to request RAP, conference (PDAC), Perkins, other categorical funds, etc..]. Senior Dean Pedersen acknowledged that a potential challenge of adjusting the RAP timeline to align with Program Review is not being able to have all the necessary budget details from District Office. President Ralston offered to reach out to RAP "decision-makers," fund managers, and those who experience RAP to explore the relevant Workgroup recommendations.	Fall 2025 Budget Request Database Fall 2025 BRD Summary Fall 2025 RAP Overview	
7.	**Accreditation** *(standing item)* – N/A			
8.	**Curriculum: New Instructional Program Proposals** – N/A			
9.	**Updates & Announcements/Constituency Reports –** This item was deferred to the next meeting, due to time constraints. • President • Academic Senate, Classified Senate, Associated Students & Management Team • Curriculum Committee			
10.	**Community College Items of Interest: Legislation, Research & Best Practices –** N/A			
11.	**Campus Communication: Actions & Notable Items to Report from SGC to Constituency Groups** Members should share that SGC: approved the SEP; approved PDAC's charge sheet; continues work on Mission/Vision/Values; and is preparing to review RAP proposals.			
12.	**Adjournment –** SGC adjourned the meeting by consensus at 4:00 p.m. *MSC: L. Giambattista/E. Sanchez.*			