

LOS MEDANOS COLLEGE

Shared Governance Council

MINUTES

January 24, 2024

2:00 - 4:00 p.m., In Person (L-109 & BRT-135) and via Zoom

MEMBERS PRESENT: R. Anicetti, C. Craig-Huddleston, W. Cruz, L. Giambattista, M. Lapriore, H. Montecillo, A. Nogarr, P. Ralston, I. Sukhu.

OTHER ATTENDEES: R. Pedersen [presenter]; C. Konsavage (Zoom), Z. Sandy (Zoom) [guests]; J. Adams [support].

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Welcome – President Ralston welcomed everyone to the meeting.		
2.	Public Comment – N/A		
3.	Review <ul style="list-style-type: none"> Agenda: SGC approved the 1/24/24 agenda <i>MSC: M. Lapriore/W. Cruz. Yeas – R. Anicetti/C. Craig-Huddleston, W. Cruz, M. Lapriore, H. Montecillo, A. Nogarr, I. Sukhu; Nays – N/A; Abstentions – N/A.</i> Minutes: SGC approved the 11/29/23 and 12/6/23 draft minutes. <i>MSC: A. Nogarr/W. Cruz. R. Anicetti/C. Craig-Huddleston, W. Cruz, M. Lapriore, H. Montecillo, A. Nogarr, I. Sukhu; Nays – N/A; Abstentions – R. Anicetti.</i> 		Agenda approved 11/29/23 & 12/6/23 minutes approved
4.	Old Business		
4a.	Facilities Master Plan (FMP) Update President Ralston provided a brief update on development of the Facilities Master Plan, which will be the focus of the upcoming February 5 th College Assembly. She reviewed the process and timeline on the FMP webpage, noting that the District expects to have some results from local Bond polling in February. The draft FMP will work its way through the college-wide vetting process, wrapping up this semester with a plan that looks at our immediate and more long-term facilities needs. President Ralston talked with SGC about the context of higher education and post-pandemic transitions in relation to the FMP (i.e. the scheduling/offering of face-to-face, hybrid, and online classes), as well as this being an inflection point with regard to the age of facilities at the Pittsburg Campus.	FMP webpage	
5.	New Business [no items]		
6.	Budget Update <ul style="list-style-type: none"> CCCCO Joint Analysis – Governor’s January 2024 Budget To provide context for SGC’s understanding of the college/district budget and work on RAP, President Ralston shared and reviewed the Joint Budget Analysis produced by the California Community Colleges Chancellor’s Office and the Legislative Analyst’s Office. She provided an overview of the state’s budget development process/timeline, discussed the projected statewide budget shortfall and implications, and reviewed various sections of the document, including: policy adjustments to community college funding; how the Student-Centered Funding Formula is applied; apportionment, COLA, and eligibility/ineligibility for growth dollars; funding for special programs; limited capital outlay investments; the statewide budget cycle and Governor’s priorities; and the glossary. In closing, President Ralston noted that Tony Wold, Associate Vice Chancellor/Chief Financial Officer for the District, will present during the 4CD Budget Forum in April and has offered to come to LMC for budget presentations when needed. 	Joint Budget Analysis	

	<p>Budget Update (cont'd)</p> <ul style="list-style-type: none"> ▪ Resource Allocation Process (RAP) – Spring 2024 Process & Priorities <p>President Ralston displayed and reviewed the updated Spring 2024 RAP timeline provided by VP Montoya. In order to assist them in determining the Spring 2024 priorities, SGC reviewed and discussed the RAP priorities from the Fall 2023 cycle: 1) implementing LMC Pathways; 2) achieving and exceeding the 2022-25 SEA Plan outcomes; 3) supporting instruction and services in a hybrid environment; 4) increasing opportunities for high demand and living wage occupational fields; and 5) improving Brentwood Center operations. One-time funds available for Spring 2024 include Instructional Support and restricted Prop 20 Lottery Fund (unrestricted RAP funds are unavailable for Spring 2024). The SGC members had extensive dialogue about the Fall 2023 priorities, the limited funding options for Spring 2024, and having/providing clarity about what's available when members of the campus community complete and submit their requests. SGC agreed to retain priorities #1, #2, #3, and #5, with an additional descriptive sentence added to #3. <i>MSC: A. Nogarr/W. Cruz. Yeas – C. Craig-Huddleston, W. Cruz, M. Lapriore, H. Montecillo, A. Nogarr, I. Sukhu; Nays – N/A; Abstentions – N/A.</i></p> <p>Based on the newly-approved Spring 2024 RAP priorities, SGC updated the rating rubric to reflect the necessary scoring changes/alignment. With four priorities (instead of five), the assigned points were adjusted accordingly, while maintaining the same total points possible: "Priority Areas Met" changed from 15 points total (3 points for each priority) to 20 points total (5 points each); and the point spread in the "Justification" section changed from "0 points No Info/10 points Low/15 points Fair/20 points Good/25 points Strong/35 points Excellent" to "0 points No Info/10 points Low/15 points Fair/20 points Good/25 points Strong/30 points Excellent" to SGC approved the updated Spring 2024 rubric. <i>MSC: C. Craig-Huddleston/H. Monticello. Yeas – C. Craig-Huddleston, W. Cruz, M. Lapriore, H. Montecillo, A. Nogarr, I Sukhu; Nays – N/A; Abstentions – N/A.</i></p>	<p>Spring 2024 RAP Rubric</p>	
7.	<p>Accreditation (standing item)</p> <p>Senior Dean Pedersen provided a recap of the Midterm Report work done last semester, including: informational visits to constituency groups and committees; collecting input and feedback from various groups; and incorporating information from the College's recent 2025 Aspen Prize application. He displayed and reviewed the Midterm Report timeline for this semester, noting key dates for SGC and the campus community. Based on the dialogue today, he will revisit the timeline to explore adding a "2nd read" date for SGC.</p>	<p>ACCJC Midterm Template LMC Midterm Report timeline</p>	
8.	<p>Curriculum: New Instructional Program Proposals – Automotive Technology Non-Credit Certificate</p> <ul style="list-style-type: none"> • Career Development & College Preparation Certificate in Automotive Detailing & Exterior Maintenance <p>Jason Dearman, Automotive Technology Professor, provided an overview of the Automotive Detailing & Exterior maintenance non-credit certificate. He explained that the courses have already been written, and that the department sees the certificate as a way to provide more entrepreneurial opportunities for students. They are hoping to attract more non-traditional students via the certificate, and then to the broader Auto Tech program, and our industry partners have demonstrated interest and support for the certificate. He also noted the potential connection to/crossover with LMC's Art program, with the prospect of Auto Tech students wanting to design wraps for vehicles. In response to a question from President Ralston, Professor Dearman shared that he will provide an updated version of the certificate proposal that includes the info on course hours.</p>	<p>CDCP Certificate: Automotive Detailing & Exterior Maintenance</p>	

9.	Updates & Announcements/Constituency Reports <ul style="list-style-type: none"> • President – Dr. Ralston provided a brief recap of Opening Day, which featured data on enrollment (up approximately 10%) and retention, a real-time poll to select the 50th Anniversary logo, and more in-person attendance than expected. She noted that the enrollment data and info are being streamlined into a shareable format that can be posted online for viewing. President Ralston also provided a brief facilities update regarding: replacement of the Brentwood Center chiller (on schedule); the Outdoor Quad elevator, which had the motor replaced but isn't operational due to a water leak; and expanded repair work in the College Complex. • Academic Senate – No report (holding first Spring 2024 meeting next week) • Classified Senate – No report, except a reminder re: 3/9 Crab Feed (holding first Spring 2024 meeting next week) • LMCAS – Honeymeil Montecillo shared that, during Welcome Week, LMCAS signed up a number of new Senators. • Curriculum – no report (holding first Spring 2024 meeting next week) • Management Team – no report 		
10.	Community College Items of Interest: Legislation, Research & Best Practices President Ralston encouraged the SGC members to continue reviewing the Joint Analysis budget document and to share the information with their respective constituency groups.		
11.	Campus Communication: Actions & Notable Items to Report from SGC Members should share with their respective constituency groups that SGC: approved the RAP priorities and rating rubric for the Spring 2024 cycle; reviewed the New Instructional Program Proposal for an Automotive Technology CDCP certificate, which will be an action item at the next meeting; received an update on the Facilities Master Plan, which will be the focus of the February 5 th College Assembly; reviewed the Joint Analysis budget document that can be shared with constituency groups; and looks forward to the February 14 th activity and update from the Participatory Governance Task Group. President Ralston also reminded classified professionals, faculty, and managers to complete the survey regarding Opening Day, as the feedback provided can be used to improve the All-College and All-Faculty Meetings.		
12.	Adjournment SGC adjourned the meeting at 4:04 p.m. by consensus. <i>MSC: M. Lapriore/A. Nogarr.</i>		Meeting adjourned