

LOS MEDANOS COLLEGE

Shared Governance Council

MINUTES

April 8, 2020

2:00 - 4:00 p.m., via Zoom

MEMBERS PRESENT: Nicole Almassey, Thyra Cobbs, Robert Delgado, Louie Giambattista, Natalie Hannum, Susie Hansen, Bob Kratochvil, Carlos Montoya, James Noel (for Josh Bearden).

OTHER ATTENDEES: Chialin Hsieh (presenter); Sandhya Bhatnagar, Jordyn Toscano, Paul West, Angela Fantuzzi, Bob Estrada, 2 additional by phone (guests); Jennifer Adams (support).

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Public Comment – N/A		
2.	Welcome President Kratochvil welcomed everyone to the meeting and conducted roll call to verify those members in attendance.		
3.	Review <ul style="list-style-type: none"> • Agenda for April 8th SGC approved the agenda. <i>MSC: Hansen/Montoya.</i> <i>Yeas – Almassey, Cobbs, Delgado, Giambattista, Hannum, Hansen, Montoya, Noel (for Bearden); Nays – N/A; Abstentions – N/A.</i> • Minutes (draft) from March 25, 2020 The minutes from March 25th were deferred to the next meeting. 		Agenda approved
4.	Old Business		
	4a. LMC Mission, Vision & Values Statements <ul style="list-style-type: none"> • Draft Mission Statement The SGC-endorsed Mission will be reviewed (and ultimately approved) by the three Senates at their upcoming meetings. • Vision and Values Statements <ul style="list-style-type: none"> ○ Vision: President Kratochvil displayed the draft Vision statements reviewed at the last meeting, asking for further SGC input: During the discussion, the members noted that: several of them liked #3; a preference for “community” instead of “communities”; liking “innovative, equitable, dynamic”; liking “opportunities”; and a preference for a shorter Vision. Three additional suggestions were put forward, with slight wording changes, and SGC had further dialogue. The word “transformation” resonated with one member, while others wondered if its use implied that our students/community needed to be transformed or were lacking in some way. The group will continue the discussion at the next meeting. ○ Values: President Kratochvil displayed the Values words/themes reviewed at the last meeting and sought feedback from SGC. Several members shared their preferences: student-centered, critical thinking, success; equity, transformative learning, diversity, collaboration; and adaptive, respect. Additional words put forward for consideration included: authentic, resilience, honesty, and integrity. It was also suggested that five Values should be selected, but no more than eight. 	Mission, Vision & Values College Assembly PPT (9/30/19) College Assembly PPT (3/2/20) Draft/Proposed Mission, Values & Vision	
5.	New Business		
	5a. COVID-19 Public Health Emergency President Kratochvil reminded the group about the College Assembly scheduled for the next day, as the meeting is intended to provide an update about LMC’s online transition and activities across the College. He invited the SGC members to share any feedback about the transition or working remotely. Topics and comments included: questions about parking permit refunds and the prospect of online-only instruction in Summer and Fall; student access to technology and online resources; student calls to the Outreach/support line; development of a student request form (for resources/support); classified professionals’ needs for working remotely (e.g. printer, desk/chair, ergonomic layout); people working very hard to convert to remote services, concerned about students, and exhausted from Zoom life; support services’ capacity for student outreach (without student/hourly employees); faculty having technology/equipment and concern for students; questions about the prospect of an extension for Spring semester, and what the budget will look like in Fall; focus on continuity of instruction; need for consistent messaging to students (via Canvas and website); encouraging faculty to submit DE addendums for Fall; and impact to certain courses/programs (e.g. Nursing, Auto, Welding).		

	President Kratochvil reported that, for Summer session, the College and District are planning to offer all online courses. Vice President Montoya indicated that the questions about remote working needs for equipment and ergonomics are currently being addressed. If classified professionals and faculty have needs for equipment/technology/supplies, they just need to convey that to their supervisor, who will work with them to address it (e.g. taking office chair home for working remotely). For ergonomic issues, there are formal and informal policies in place; those inquiries are being handled by Jerry Johnson at District Office. VP Montoya added that business procedures (revised for remote environment) are still being rolled out.		
5b.	Program Review Theme Reports Dr. Hsieh displayed and provided an overview of the Program Review Theme Reports, which are available on the Program Review page in the Planning & Institutional Effectiveness area. Various committees/groups have been identified to review relevant theme report categories. She noted that 79 units completed Program Review and provided a recap of the 2019-20 timeline/process.	PR Theme Reports	
6.	Budget Update (<i>standing item</i>) In the context of the COVID-19 dialogue, President Kratochvil shared that – although we don’t have a clear/full picture of what the budget impact will be – the fiscal landscape does not look promising. At this time, we don’t know about ramifications for the general fund, but the May revise should provide more information for the District and colleges.		
7.	Accreditation (<i>standing item</i>) President Kratochvil reported that the accreditation process is moving forward, with the Institutional Self-Evaluation Report (ISER) sent to the three Senate presidents earlier today for discussion at their meetings on Monday (4/13). He thanked Dr. Hsieh and Ms. Stone for their work to organize/compile everything for the ISER, and acknowledged Jennifer’s editing of the document. The Senates will have the ISER as a first-read item on their agendas this coming Monday. Dr. Hsieh shared that the October 5-8 site visit will be “virtual,” with the team members not physically on campus, and we are awaiting further details from ACCJC. As such, it will be even more important to ensure that info on our website is accurate, consistent, and up to date. President Kratochvil noted that, with the virtual visit, LMC may create a video to showcase the College, student life, our campus environment, etc... (since the team won’t have the opportunity to experience that first-hand).		
8.	Curriculum (<i>standing item</i>) – N/A		
9.	Updates & Announcements/Constituency Reports: <ul style="list-style-type: none"> • President Kratochvil reminded the group that the Chancellor search had been postponed; a special Governing Board meeting has been called to discuss the topic further. For recruitments at the colleges, because of budgetary concerns (in anticipation of COVID-related impacts/reductions next year), Chancellor Huff has asked the Presidents to be judicious and consult with him on a case-by-case basis about positions/hiring priorities. The four full-time faculty positions, which had been delayed, are now moving forward with final interviews. President Kratochvil also discussed the VPI position with Chancellor Huff, and that recruitment will also be moving forward now; the screening interviews had previously been scheduled/confirmed for the week of March 16, but were delayed when the public health emergency and shelter-in-place order were declared. • Academic Senate: James Noel reported that Academic Senate had a special meeting on Monday, the details of which he shared earlier. • Classified Senate: Nicole Almassey reported that the Classified Senate had its first Zoom meeting on April 23, and are also in the process of elections. She has talked with Ms. Cobbs about best practices for conducting electronic elections. Classified Senate has been working on scholarships; on a related note, the annual Kennedy-King scholarship dinner has been cancelled. Ms. Almassey also reported that 4CD’s JobLinks is going to be cancelled for this year. CCLC has also cancelled its Classified Leadership Institute. • Student Senate: Thyra Cobbs stated that LMCAS held its first meeting via Zoom on Monday, after several meetings were cancelled due to the shelter-in-place emergency. They also had a special meeting today, and will have another one next week regarding elections. LMCAS has had discussions about the possibility of a virtual graduation for LMC, as well as what the ceremony might involve. Dave Belman had an informal meeting with groups of students to gather input. • Management Team: no report. • Curriculum: no report. • Other: N/A. 		
10	Community College Items of Interest: Legislation, Research & Best Practices – N/A		
11	Campus Communication: Actions & Notable Items to Report from SGC SGC members were asked to share with their respective constituency groups that: the Mission Statement and ISER are being reviewed by the Senates, and will be action items at their subsequent meetings.		
12	Adjournment – The meeting adjourned at 3:43 p.m. <i>MSC: Almassey/Hannum. Yeas – Almassey, Cobbs, Delgado, Giambattista, Hannum, Hansen, Montoya, Noel; Nays – N/A; Abstentions – N/A.</i>		