

LOS MEDANOS  
COLLEGE

**Shared Governance Council**

**MINUTES**

October 10, 2018

2:00 - 4:00 p.m., Room CO-420

MEMBERS PRESENT: Nicole Almassey, Deborah Baskin, Louie Giambattista, Natalie Hannum, Bob Kratochvil, Morgan Lynn, Alex Porter, Priscilla Tatmon.

OTHER ATTENDEES: Chialin Hsieh, Laurie Huffman (presenters); Paul West (guest); Jennifer Adams (support).

| Item #                 | Topic/Activity  | Handouts/ References                         | Action(s)                                      |
|------------------------|---|--|--|
| <b>STANDING ITEMS:</b> |   |  |  |
| 1.                     | <p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• Laurie Huffman wished everyone happy Hispanic Heritage Month. President Kratochvil noted that the Governing Board would be taking action on a related resolution at their meeting later in the evening.</li> <li>• Morgan Lynn reminded attendees that National Coming Out Day will be tomorrow, and there will be an evening event in L-109. Deb Cuny, a friend of Professor Lynn's, will be the guest speaker sharing her story.</li> <li>• President Kratochvil stated that next week is "Undocumented Week of Student Action." Priscilla Tatmon outlined some of the planned activities, including a social media day (Monday), film screening (Tuesday), student panel with food (Wednesday), and an IIBA workshop (Friday).</li> </ul>  |  |  |
| 2.                     | <p><b>Welcome &amp; Introductions</b></p> <p>President Kratochvil welcomed the attendees to the SGC meeting.</p>  |  |  |
| 3.                     | <p><b>Review</b></p> <ul style="list-style-type: none"> <li>• Agenda for October 10<sup>th</sup><br/>President Kratochvil reviewed the agenda, which was modified (i.e. order of items) to accommodate the guest presenters. <i>MSC: Hannum/Giambattista. Yeas – Almassey, Baskin, Giambattista, Hannum, Lynn, Porter, Tatmon; Nays – N/A; Abstentions – N/A.</i></li> <li>• Minutes (draft) from September 26<sup>th</sup><br/>The SGC members reviewed and approved the minutes from the meeting held on September 26, 2018. <i>MSC: Giambattista/Almassey. Yeas – Almassey, Baskin, Giambattista, Lynn, Porter, Tatmon; Nays – N/A; Abstentions – Hannum.</i></li> </ul>   |  | <p>Agenda approved</p> <p>Minutes approved</p> |
| 4.                     | <b>Old Business [N/A]</b>   |  |  |
| 4a.                    | <p><b>Comprehensive Program Review – Evaluation Report</b></p> <p>The SGC members accepted the Comprehensive Program Review Evaluation Report, which was presented/reviewed at a prior meeting. <i>MSC: Giambattista/Porter. Yeas – Almassey, Baskin, Giambattista, Hannum, Lynn, Porter, Tatmon; Nays – N/A; Abstentions – N/A.</i></p>  | <a href="#">Evaluation Report</a>            | Report accepted                                |
| 4b.                    | <p><b>Resource Allocation Process</b></p> <p>President Kratochvil stated that he is still working to finalize a campus-wide budget message that will hopefully be out in the next few days. Then, VP Porter will be able to proceed with the next steps of the process, including the launch of add'l opportunities to submit resource requests. After a quick review of the "Parking Lot" spreadsheet of resource requests, Natalie Hannum noted that she could identify items that have since been funded. She suggested sharing the list with managers, who could do a similar review of the list to identify other already-funded requests.</p> <p>SGC reviewed/discussed the rating rubric/worksheet used during the last RAP cycle. Several members noted that the rubric seemed to focus more on the quality of the proposal (e.g. well-written, organized, clear, etc...) rather than the prioritizing/rating the content or need. It was suggested that the rubric should also be more streamlined (i.e. less onerous for the SGC reviewers), address the themes/priorities identified by the President, and take into consideration the "return on investment" for the College and the potential positive impact on students – particularly with the new Student-Centered Funding Formula on the horizon. SGC agreed to use the Oct. 24<sup>th</sup> meeting slot for a working group to draft a new rubric/worksheet that will be shared with the full committee at its subsequent meeting. Several members volunteered to participate in the working group session.</p> | <a href="#">2015-16 RAP Rating Worksheet</a> |  |

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| <b>5. New Business</b>  |  |  |
| 5a. <b>Planning Committee Updates</b><br>Chialin Hsieh noted that there weren't any concrete report-outs at this time; the Planning Committee is having many discussions, and will have further recommendations to share in the future. President Kratochvil added that, going forward, this will be a standing agenda item.  |  |  |
| 5b. <b>Accreditation</b> ( <i>standing item</i> )<br>Dr. Hsieh hoped that many people were able to attend the College Assembly that included information on the accreditation process, timeline, teams, approach, and opportunities to participate. She added that the Standard "Team Captains" are working with their respective teams to identify prospective experts, evidence, etc... SGC engaged in a group discussion about next steps, including: each Standard Team is supposed to have a first draft completed by February 14; and whether SGC or the campus would want to review drafts as they come in, or in total (once all of the Standards are completed. Dean Hannum suggested that it would be helpful for Teams to post their drafts once completed, as it could be helpful for others to review their content while working on theirs.   |  |  |
| <b>6. Curriculum</b> [no items]   |  |  |
| 6a. <b>New Instructional Program Proposal – Associate of Arts Degree in Social Justice Studies for Transfer: Chicano/a Studies</b><br>Laurie Huffman provided an overview of the proposal materials, which had been provided to SGC in advance. She noted that the item was originally planned for an SGC presentation last Spring, but CCCCCO then changed the title from "Latin Studies" to "Chicano/a Studies (rather than "LatinX Studies). Professor Huffman went on to note that this degree will be a great option for students, especially in concert with the Spanish ADT. She also shared that she is working to develop a Sign Language transfer degree. Natalie Hannum offered kudos to Professor Huffman and her fellow authors for their work on this.  | <a href="#">ADT Proposal</a><br><a href="#">TMC Template</a> |  |
| <b>7. Updates &amp; Announcements/Constituency Reports:</b> <ul style="list-style-type: none"> <li>• President Kratochvil reminded the group about the Governing Board meeting this evening.</li> <li>• Academic Senate: Louie Giambattista reported that the Academic Senate has a call out for the Senate VP and Curriculum Chair positions, and that they talked briefly about the Budget Committee issue. Alex Porter, who attended the meeting, added that the Senate also discussed the Technology Advisory Group (TAG). He noted that TAG needs to be reconstituted, and that he will be bringing forward recommendations to get feedback from the Academic and Classified Senates. With regard to TAG, VP Porter added that there are important, competing interests – such as instructional/pedagogical and administrative needs – to be addressed.</li> <li>• Classified Senate: Nicole Almassey shared that the Classified Senate held a leadership retreat. Thanks to Umoja being flexible about moving their event/reservation, the Holiday Luncheon date has been moved to December 5. There will be nine LMC classified reps attending Chancellor Oakley's "listening tour" at CCC on 10/31. The Crock Pot Cook-Off is planned for November 5, and the Senate will hold a tailgate event on October 20 for LMC's football game vs. CCC.</li> <li>• Management Team: N/A.</li> <li>• Student Senate: Priscilla Tatmon shared that, at its next meeting, LMCAS will identify students to attend the Chancellor Oakley event. Eric Sanchez attended the Senate meeting to present the Student Religious Observance proposed policy, which was supported. Nicole Almassey and Debbie Baskin noted that the Classified Senate also supported the proposal.</li> <li>• Curriculum: Louie Giambattista reported that, in addition to regular business, the Committee is working on revising its Position Paper.</li> <li>• Other: N/A.</li> </ul> |  |  |
| <b>8. Community College Items of Interest: Legislation, Research &amp; Best Practices</b> [no items]  |  |  |
| <b>9. Campus Communication: Actions &amp; Notable Items to Report from SGC</b><br>The SGC members will share information with their respective constituency groups about: 1) working on the updated RAP rubric; and 2) the ADT in Chicano/a Studies as an action item on the next SGC agenda.   |  |  |
| <b>10. Adjournment</b><br>The SGC meeting adjourned at 3:41 p.m. <i>MSC: Baskin/Lynn.</i> <ul style="list-style-type: none"> <li>• <i>Yeas – Almassey, Baskin, Giambattista, Hannum, Lynn, Porter, Tatmon; Nays – N/A; Abstentions – N/A.</i></li> </ul>  |  |  |