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| Item # | ***Agenda Item/Action*** | ***Follow-up*** | |
| **STANDING ITEMS:** | | |
|  | **Public Comment** - None |  | |
|  | **Approve:** Agenda October 26, 2011 approved  Minutes October 12, 2011 approved |  | |
|  | **Report on Follow-up Items From Previous Meetings**   * SGC Communications with College Community – Ruth received the list from BRIC and asked for a group to review the list and report back to the SGC how this list relates to how the SGC should communicate | Bruce and Theo will review the BRIC list and present to the SGC at the next meeting how it should guide SGC communicates. | |
|  | **Constituency Report Outs:**   * President – Discussed the Project Labor Agreement agenda item at the last Governing Board meeting. The Governing Board agreed 4-1 to proceed with an agreement, which will be voted on at the next Board meeting. The November Board meeting will also address college accomplishments. There is an invitation to attend the Discussion on the Student Success Task Force recommendations from 1:30 to 4 pm on Tuesday, November1 at DVC. The LMC Foundation Board met to determine how to allocate funds for mini-grants. They have doubled the money available this year.   **Senate Report Outs:** (2 minutes each)   * Resolved or Unresolved Issues of major Importance, Announcements which are important to the college as a whole, Written Reports regarding activities sent to Eileen * Academic Senate – The Academic Senate has developed a communication plan to inform everyone about their discussions regarding GE requirements for graduation. A’kilah will contact the SGC, Senates and other groups to schedule presentations. Laurie Huffman will become the Curriculum Committee Chair effective Fall 12. * Classified Senate – The annual Meet and Greet is scheduled for Monday, October 31. The President will discuss the Big O at the event. * Associated Students – Their report was submitted in writing to Eileen. There were 144 votes in the election for Student Senators. The results were:   President – Heriberto Diaz  Vice President – Shawn DeMille  Treasurer – Kibibi Columbus  Commissioner for Campus Events – Elizabeth Brannon  Commissioner for Publicity & Outreach – Debora van Eckhardt   * Curriculum Committee – The Curriculum Committee voted Laurie Huffman as the committee chair, beginning in fall, 2012. There is currently no one slated for the position next semester. John Henry presented information on his green technology program. As a part-time faculty, he has worked hard to provide instruction to students on sustainability. |  | |
| **REPORT SESSION:** | | |
|  | Saturday Sessions: Cost savings and security issues - Bruce presented that the college spends about $2,000 per Saturday to keep the college open. Thus it is about $70,000 per year. It is estimated that keeping one building open, such as the Math building, would cost about $400 per Saturday, or $14,000 per year. It was discussed that some CTE classes much be held in their own labs and could not be consolidated another building. Also, were all Saturday classes eliminated and not moved to week days, it disproportionately impacts CTE. Richard stated that the college needs to consider costs versus student need in relation to how many students are served for the costs. | Bruce will meet with Lt. Huddleston to gather information regarding college theft and time of week and day to determine if there is a relationship between when there is no college staff/student presence on campus and thefts. He will report back at the next meeting. | |
|  | SGC’s Role in GE Requirements Discussion: Richard met with A’kilah, who shared with him a communication plan to the college community regarding the GE requirements discussion. The Senate will present information at the SGC, other Senates and other groups who request it at key times in the development (phases) of recommendations. There will also be public forums to present and discussion recommendations. It is uncertain how long this process will take, but it must be completed by November 2012 for the following academic year’s catalog. |  | |
| **STUDY SESSION:** | | |
|  | “Big O” Retreat: The SGC reviewed the two handouts Ruth provided: one addressing the three readings assigned to the SGC, and the other addressing the retreat planning process. There was agreement that the Big O should include job placement. We agreed that we need to look at data for programs ahead of time, which we will talk with Ryan about, so that we have an understanding of the program results prior to the retreat. We also agreed that there should be a panel discussion with questions posed to each group, supplied ahead of time. We agreed that we should hear from the Learning Communities first, and then the other groups focused in planning for the future. There was also agreement that this retreat and the results of the breakout session on Opening Day August 2011 should be used as a starting point for a Strategic Plan to be completed in Spring 12 for Spring 12 to Fall 14.  Notes recorded on the board included:  Look at data which included transfers in-state, out-of-state and private colleges and universities.  What are the major characteristics of your program?  What are the specific goals of your program?  What have you learned about what works? What is most successful? *How do you know?*  What would you like to scale up? *Why?*  What data are you collecting? What does it say?  What would you like to collect?  How do you currently collect the data?  Collaboration/Synergy between programs?  What is the consistent data that we want to collect?  What programs have been institutionalized?  Proposed Agenda:  9:15 Data -College-wide; disaggregated  10:15 Panel of Programs  11:15 Overview of New Initiatives  12:30 Lunch - Identify themes in relationship to identified effective strategies  1:15 How do the programs fit into these strategies  Identified gaps  Jorge and Janice will develop the questions to be posed to the group participants. | Jorge, Janice and Ruth will develop the questions for the participants for review for the next meeting. Ruth, Richard and Bruce will continue to plan the retreat and informational needs. Information will be sent before the next SGC meeting for review by SGC members in preparation of the next meeting. | |
| **NEXT MEETING:** November 9, 2011 | | |