SUMMER 2019

DISCOVER YOUR FUTURE

LOS MEDANOS COLLEGE
Los Medanos College
Important Dates

Contra Costa Community College District

Los Medanos College is proud to be part of the Contra Costa Community College District. The District Office is located at 500 Court Street in Martinez, California 94553.

Other colleges in the district include: Contra Costa College in San Pablo, and Diablo Valley College in Pleasant Hill and San Ramon.

Board of Trustees
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Los Medanos College
Bob Kratochvil, Ed.D., President

Summer 2019 Online Registration Dates:

<table>
<thead>
<tr>
<th>DATE</th>
<th>PRIORITY GROUP</th>
<th>CRITERIA</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 8</td>
<td>Group 1</td>
<td>Priority registration for EOPS, DSPS, qualified veterans, qualified foster youth and CalWORKs, for students under 100 degree-applicable units or in good standing</td>
</tr>
<tr>
<td>April 9</td>
<td>Group 2</td>
<td>Special registration for DSPS note takers, early graduation applicants and qualified athletes, for students under 100 degree-applicable units or in good standing</td>
</tr>
<tr>
<td>April 10</td>
<td>Group 3a</td>
<td>Continuing* students with 45-75 units within the district</td>
</tr>
<tr>
<td>April 11-12</td>
<td>Group 3b</td>
<td>Continuing* students with 0-44.99 units within the district</td>
</tr>
<tr>
<td>April 15</td>
<td>Group 3c</td>
<td>Recent matriculated* high school graduates</td>
</tr>
<tr>
<td>April 16</td>
<td>Group 3d</td>
<td>Continuing* students with 75.01-99.99 units within the district</td>
</tr>
<tr>
<td>April 17</td>
<td>Group 3e</td>
<td>New matriculated* and returning* students with less than 100 units in the district</td>
</tr>
<tr>
<td>April 22</td>
<td>Group 4</td>
<td>Registration for continuing* and returning* students over 100 degree-applicable units or on 2nd semester probation or dismissal</td>
</tr>
<tr>
<td>May 6</td>
<td>Group 5</td>
<td>New non-matriculated and exempt students</td>
</tr>
</tbody>
</table>

Summer 2019 Open/In Person Registration Dates:

<table>
<thead>
<tr>
<th>DATE</th>
<th>PRIORITY GROUP</th>
<th>CRITERIA</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 29</td>
<td>Group 6</td>
<td>ALL Special Admit/Concurrent high school students registration</td>
</tr>
<tr>
<td>May 30</td>
<td>Group 7</td>
<td>Open registration for all college students</td>
</tr>
</tbody>
</table>

Other Important Dates:

Memorial Day – Holiday, College closed ......................................................... May 27
College closed on Fridays .................................................................................. May 31 - August 16
Independence Day Observance – Holiday, College closed ................................. July 4

* Continuing Students - Students who have been enrolled at LMC Summer 2018, Fall 2018 or Spring 2019
* Returning students - Students who have missed more than one academic year will need to reapply online.
* New matriculating students - Students who have completed the orientation, assessment and student education plan.
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Mission
Los Medanos College is a public community college that provides quality educational opportunities for those within the changing and diverse communities it serves.

By focusing on student learning and success as our first priorities, we aim to help students build their abilities and competencies as life-long learners. We create educational excellence through continually assessing our students’ learning and our performance as an institution. To that end, we commit our resources and design our policies and procedures to support this mission.

Vision
Los Medanos College provides the premier educational opportunity for East County residents, where learning matters most.

Values
Values remind us of what matters most.
Los Medanos College is an educational community that cares deeply about learning, collaboration, effective communication, and engagement with our surrounding community.

Accreditation
Los Medanos College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation and the U.S. Department of Education.
**Admission & Registration Information**

### Who May Attend

Admission is open to anyone who is:

- 18 years old or older, or
- A high school graduate or completed a high school equivalency test: GED, HiSET, TASC or the California High School Proficiency Exam or
- Students currently enrolled in the high school, at least 14 years of age and who have completed eighth grade or higher.

### How to Apply

**New and returning students**—Applications for admissions may be submitted online at www.losmedanos.edu. After the application is uploaded, students will receive an email with the student ID and registration date.

**Special admit students**—New and returning students may submit a college application online. This application should be submitted prior to the in-person registration date. Continuing high school students need not resubmit a college application.

### Summer 2019 ONLINE REGISTRATION DATES

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* Returning students - Students who have missed more than one academic year; will need to reapply online.
* New matriculating students - Students who have completed the orientation, assessment and education plan.

### Student Status

**New Student**

You are a new student if you have never registered in classes at LMC.

**Returning Student**

Returning students have not attended during the past year.

**Continuing Student**

Continuing students must have attended within the past year.

### Program Changes During Late Add Period

**Registration With Add Authorization**

No course may be added after the late registration period. Check InSite for summer class registration deadlines.

**An instructor’s approval is required to register in a class that has reached maximum enrollment or on the first day of class. First priority for late adds will go to students on the wait lists. Late registration may be processed as follows:**

### Drops/No Shows

Students who do not attend the first class meeting may be dropped by the instructor as a “no show.” However, it is the student’s responsibility to drop any class which he/she is not planning to attend. Failure to do so may result in an “F” grade and a debt on the student’s account. Non-attendance does not dismiss the debt. Students must drop classes within refund deadlines to receive a refund.

Since Summer session is so short, the refund period may be the first day of the class, or the day before the first day. Please be sure you are aware of the deadlines for your class.

Since drop deadlines will vary (with or without a refund) depending upon the length of the course, students should look on InSite under My Class Schedule. You will also receive a schedule by email to your InSite email account.

### Closed and Cancelled Classes

Any class may be closed to further registration when it reaches the maximum size. Additionally, if registration is insufficient in any class, it may be cancelled. For information regarding refunds for cancelled classes, see the refund policy.

### HOW TO REGISTER

**Online**

www.losmedanos.edu

Go to InSite.

(Advice available on campus.)

**App “LMC InSite”**

1. By visiting the Admissions & Records Office in Pittsburg or Brentwood
2. All high school students begin walk-in registration on May 29.
3. All regular college students begin walk-in registration on May 30.

*College offices are closed on Fridays, May 31 - August 16.*

- **By Web**—Go to www.losmedanos.edu and log in to InSite. Select “Register from your Ed Plan” and enter the course section number and click on the “Register” button by the last day to add; or
- **In-Person**—Bring late add slip to the Admissions & Records Office.

*Note:* Telephone Registration is no longer available.
Outstanding Debts
If you have an outstanding debt on your record, you will be blocked from registration, from obtaining copies of academic transcripts, and/or receiving your diploma until all debts are cleared. Enrollment fee and nonresident tuition debts may be paid at the Cashier’s Office, the Admissions & Records Office in Pittsburg or Brentwood Center. Library or Child Study Center debts must be paid at the Cashier’s Office.

Residency
For purposes of establishing enrollment fees, students are identified as either residents or non-residents.

- **Residents**: those who have lived in California as legal residents for at least one year prior to the first day of a new semester and who can demonstrate intent to remain a California resident. Non-citizens who meet residency requirements and who desire to enroll as a California resident must provide documentation from USCIS.

- **Non-residents**: those who do not meet the California resident requirements. See page 6 regarding tuition for non-California residents.

Nonresident Tuition Exemption (AB 540/AB 68)
A student is exempt from paying nonresident tuition if the student meets all of the following four requirements:

1. The student must have:
   - Attended a combination of California high school, adult school, and California Community College for the equivalent of three years or more, or
   - Attained credits earned in California from a California high school equivalent to three or more years of full-time high school coursework and attended a combination of elementary, middle and/or high schools in California for a total of three or more years, and

2. The student must have:
   - Graduated from a California high school or attained the equivalent prior to the start of the term (for example, passing the GED or California High School Proficiency exam), or
   - Completed an associate degree from a California Community College, or
   - Completed the minimum requirements at a California Community College for transfer to the California State University or the University of California, and

3. The student must register as an entering student at, or current enrollment at, an accredited institution of higher education in California, and

4. The student must file an affidavit with the college or university stating that if the student is a non-citizen without current or valid immigration status, the student has filed an application to legalize immigration status, or will file an application as soon as the student is eligible to do so.

Nonresident Tuition Exemption (AB 2000)
Effective January 1, 2015, students may be exempt from paying Nonresident Tuition under AB 540 if they attained credits earned in California from a California high school equivalent to three or more years of full-time high school coursework and a total of three or more years of attendance in California elementary schools, California secondary schools, or a combination of those schools. The student must also have received a diploma or equivalent in California.

AB 2210 Exemption
Education Code section 68075.6 grants an immediate nonresident tuition fee exemption to eligible Special Immigrant Visa (SIV) holders and refugee students who settled in California upon entering the United States. This exemption is granted for one year from the date the student settled in California upon entering the United States. This exemption applies to the following:

- Iraqi citizens or nationals (and their spouses and children) who were employed by or on behalf of the United States Government in Iraq (Pub.L. No. 110-181, § 1244)
- Afghan and Iraqi translators (and their spouses and children) who worked directly with the United States Armed Forces (Pub.L. No. 109-163, § 1059)
- Afghanistan nationals who were employed by or on behalf of the U.S. government or in the International Security Assistance Force (ISAF) in Afghanistan (Pub.L. No. 111-8, § 602)
- Refugees students admitted to the United States under Section 1157 of Title 8 of the United States Code

Nonresident Tuition Exemption (SB 150)
Concurrently enrolled students (high school students enrolled in college classes) who are classified as non-resident students for tuition purposes may be eligible for the SB150 waiver of non-resident tuition while still in high school. Students must be special admit part-time (enrolled in 11 units or less) students who currently reside in California and are attending high school in California. Students wishing to take advantage of this exemption should complete a residency reclassification form and attach a copy of high school transcripts showing current enrollment. Forms and attachments should be submitted to the Admissions & Records Office in Pittsburg or Brentwood.

Nonresident Tuition Exemption (VACA, Veterans Access, Choice and Accountability Act, AB 13)
Veterans who qualify for Chapter 30 or Chapter 33 GI Bill, who live in California and enroll within three years of discharge from active duty service of 90 days or more may be eligible for exemption of payment of nonresident tuition.

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**How to Apply & Register Online and the new InSite App**

The Contra Costa Community College District online admissions application service is available 24-hours a day.

### APPLY Online

1. Go to our website at [www.losmedanos.edu](http://www.losmedanos.edu).
2. Click “Future Students”.
3. Click “Apply (how to)”.
4. Follow the application instructions.

### REGISTER Online

1. Go to our website at [www.losmedanos.edu](http://www.losmedanos.edu).
2. Click on the InSite icon on the home page.
3. Click on the InSite icon on the next page.
4. Log in with your user ID and password.
5. Select one of the choices in the quicklinks.
6. You may register through student planning or one of the registration links.

### NEW Portal

[InSite app now available at:](#)

Also available at [https://m.4cd.edu](https://m.4cd.edu)
Special Admit High School Students

Students who are 14 years of age or older and those who have completed the eighth grade or higher are eligible for concurrent enrollment as ‘special admit’ students. High school students may register in up to seven (7) units in Fall and Spring terms or five (5) units of college coursework in the summer with approval of their school principal and parent*. With appropriate approvals, special admit students may register in advanced academic and vocational credit courses (degree applicable courses only).

Students 14 – 15 years of age and/or special admit students requesting to register in more than the unit limit are required to complete the High School Student Special Admit Introduction. Signatures for approval must be submitted at the time of registration on an Age Waiver Form or Unit Limit Waiver Form.

* Important note: By giving consent, parents of concurrently enrolled high school students agree they understand that the college is an adult learning environment and students are expected to behave accordingly. Additionally, they understand that classes will be taught at the college level and the curriculum and college procedures will not be modified nor will other accommodations be made.

Special Admit Enrollment Policies

Concurrently enrolled high school students may register in college courses with submission of a college application and proper approval forms on a space-available basis. Registration for high school students must be completed in-person on designated registration dates or anytime later (see registration dates on preceding page).

New special admit students must complete an application online at least 24 hours prior to registration. Continuing special admit students do not need to reapply. All special admit students must bring a Special Admit Form at the time of registration. If applicable, students will also need an Age Waiver Form or Unit Limit Waiver Form. The Special Admit Form must be filled out with student information and classes desired. It must also be signed by the principal or designated counselor at the student's high school and must be presented at the time of registration. Blank forms will not be accepted.

Special Admit students must bring documentation to verify prerequisites (if required) at the time of registration. Prerequisites are satisfied with a C or better in prerequisite coursework. In progress work will not be accepted.

Open Course Policy

Every course is open for registration to any person admitted to the college who meets the course prerequisites and enrollment procedures.

All courses are offered for college credit; auditing is not permitted.

Duplicate or Conflicting Courses

Students are not permitted to register in more than one section of the same course and may not register in courses that have scheduled meeting times which conflict.

Prerequisites/Advisories

Note: Some courses have prerequisites or advisories included with the course description. These are designated to assist students in the selection of course levels for their maximum success.

Important: To ensure proper placement, prerequisites for all classes will be checked at the time of registration. If you have taken a prerequisite course at an institution other than LMC, you should bring an unofficial transcript to the LMC Admissions & Records Office prior to registration.

Prerequisites may be challenged through the end of the fifth business day of the term. Prerequisite Challenge forms are available through the Admissions & Records Office at the Pittsburg campus only. Students must provide sufficient documentation to substantiate satisfaction of the prerequisite by other means. Once accepted, the student will be conditionally enrolled and the department chair will review the student’s request. If approved, the student will remain in the class; if denied, the student will be dropped from the class for lack of prerequisite and enrollment fees will be refunded.

References to “successful completion” implies with a grade of ‘C’ or better. Courses in progress outside the district will not be accepted as prerequisites. Advisories are recommendations only and need not be verified.

Waitlist

Once courses with a waitlist fill to their maximum capacity, you have the option to add your name to a priority listing in the event drops should occur or the instructor agrees to add late enrollees (at the first class meeting).

Important Waitlist Details

1. All corequisites or prerequisites must be met before being placed on a waitlist.

Transfer of Credit

If you have previous college experience and would like to transfer other college credit to LMC, you must request an official college transcript to be sent to the LMC Admissions & Records Office (Note: not required if prior coursework is within the CCCCD.) Your previous coursework will then be evaluated for prerequisite course information. Students may request an evaluation by submitting a request for Transcript Evaluation form to the Admissions & Records Office in Pittsburg or Brentwood or an evaluation will be completed with submission of a petition for graduation.

Veterans Benefits

Priority registration appointments are available by request to active military personnel and to honorably discharged veterans. Information on veterans benefits is available in the Admissions & Records Office, Room 301 or at www.lomedomos.edu/veterans.
Accuracy and Revisions
Los Medanos College has made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other matters contained herein, are subject to change without notice by the administration of Los Medanos College for reasons related to student enrollment, level of financial support, or for any other reason at the discretion of the Contra Costa Community College District and the College. The District and the College further reserve the right to amend or repeal any of their rules, regulations, policies, and procedures consistent with applicable laws. At the time of publication, the fees described in the schedule are accurate. However, at any time, local or state mandated fees may be imposed or increased.

Zero Textbook Cost
Los Medanos College offers Zero Textbook Cost (ZTC) sections of courses. These sections do not require any cost for students to obtain the required textbooks/software for that section. All ZTC sections are indicated in printed and online class schedules with the symbol.

However, the ZTC status of course sections may change before the start of the class. If a change is made it will be updated on the online schedule of classes. Additionally, if a ZTC indication is removed (and course materials are required to be purchased), all currently enrolled students in that section will be notified of the change via email.

More information regarding the Zero Textbook Cost initiative can be found at www.losmedanos.edu/OER

Add and Drop Deadlines For Summer Classes
1. Add, drop and refund deadlines will vary for summer classes depending upon the number of class meeting days.
2. You may quickly obtain drop dates for your classes by logging into InSite, click on “My Class Schedule.” Next to each course is the last day to drop for a refund, the last day to drop without a ‘W’ and the last day to drop with a ‘W’.
3. For specific add dates, consult the course instructor or inquire in the Admissions & Records Office in Pittsburg or Brentwood Center. For refund deadlines, contact the Cashier’s Office. In general, deadline dates for summer and other short-term classes are determined as follows:

**Effective Fall 2014**

*The State began mandating enrollment priorities as follows*

- Veterans, Foster Youth, DSPS, EOPS and CalWORKs will receive the first priority
- New students who have completed assessment, orientation and an educational plan will receive a priority registration appointment
- Continuing students will maintain the current registration appointment system
- All categories of students with priority registration status will lose their registration priority if they exceed 100 units or have two consecutive semesters on probation

**Reminder:** To receive a refund for a summer course, students must drop the course within 10% of the total class meetings, which in most cases is the first class meeting.

New Student Workshops

**GET STARTED @ LOS MEDANOS COLLEGE**

Apply
www.losmedanos.edu/new

Complete Assessment/Placement
www.losmedanos.edu/assessment/

Complete Online Orientation
www.losmedanos.edu/lmcorientation

Attend a New Student Workshop
www.losmedanos.edu/NewStudentWorkshop

Access all steps: www.losmedanos.edu/new

Before attending your workshop:
- Complete Online Orientation.
- Determine your math/English placement
  - Multiple Measures Survey
  - Transcript

At the workshop you will:
- Learn which courses are required to achieve your educational goal.
- Indentify classes for your first semester.
- Register for your classes at the workshop.
- Learn about LMC’s majors, services and procedures.
- Discuss your math and English placement.
- Have your questions answered
- Receive an LMC Schedule.
## Fees and Tuition

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Amount</th>
<th>Required</th>
</tr>
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<tbody>
<tr>
<td>Enrollment Fee</td>
<td>$46 per unit* (No maximum)</td>
<td>All students**</td>
</tr>
<tr>
<td>Non-Resident Tuition</td>
<td>$321 per unit* (No maximum)</td>
<td>Non-California residents (must be paid in addition to enrollment fee)</td>
</tr>
<tr>
<td>Non-U.S. Citizen Tuition</td>
<td>$321 per unit* (No maximum)</td>
<td>Those non-U.S. citizens who by law cannot establish California residency (must be paid in addition to enrollment fee)</td>
</tr>
<tr>
<td>Student Union Fee</td>
<td>$1 per unit, to a maximum of $10 per academic year</td>
<td>All students – pays for the construction and maintenance of a student center</td>
</tr>
<tr>
<td>Parking Fee Permit***</td>
<td>$25 for cars $15 for motorcycles or $3/day both autos and motorcycles</td>
<td>All vehicles anywhere on campus, including dirt lots, roads, etc., except on weekends and holidays</td>
</tr>
<tr>
<td>Transcript Request</td>
<td>$5 per copy (first two transcripts in district – fee)</td>
<td>All students – Payable with written request or request on InSite</td>
</tr>
<tr>
<td>Enrollment Verification</td>
<td>Free</td>
<td>Through InSite 24 hours (in person) 3-4 business days (in person)</td>
</tr>
<tr>
<td>Returned Check Fee</td>
<td>$15</td>
<td>All students – Only cash or cashier’s checks will be honored for clearing checks returned for insufficient funds. Records are held until the fee is cleared.</td>
</tr>
<tr>
<td>Materials Fee</td>
<td>Vary</td>
<td>Some classes may charge additional fees.</td>
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*The District reserves the right to change enrollment and nonresident tuition fees, based on state legislation.

**Special admit students (K-12) are exempt from enrollment fees.

***The District reserves the right to change parking fees based on CCCCD Board Policy.

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**Special admit students (K-12) are exempt from enrollment fees.

***The District reserves the right to change parking fees based on CCCCD Board Policy.

PLEASE NOTE: All eligible CCPG recipients remain responsible for all fees in excess of enrollment fees.

**Note:** Fees shown are those in effect at the time of publishing and are subject to change*. Fees may be paid in cash, by personal check, VISA, MasterCard, or Discover for the exact amount.

For more information about Financial Aid, see pages 8 & 9 or visit www.losmedanos.edu/financialaid

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### Student Fee and Enrollment Refunds

Fee refunds for students who withdraw from school or drop classes by the deadline for class add/drop will be automatically calculated at the District Accounting Department. Refund checks for complete or partial withdrawals from school will be processed after the first two weeks of instruction. Refund checks will be mailed to the student address on file on the students account. If the student paid by credit card on InSite, the refund will be processed as a credit to the credit card.

Don't be left behind! If you have a new address, please update your address in InSite immediately! This needs to done prior to the time of withdrawal or change of program.

A refund will not be made if the student has other outstanding debts to the college. Refund checks will be issued monthly after the first two weeks of instruction each semester. All refund checks will be made payable to the student whether paid by cash, check, money order, cashier’s check or credit card. No refund of the enrollment fee will be made to any student who withdraws from classes after the first two weeks of instruction for a full semester class, or after 10% of the class time for a short-term class. An example, a 10-day course would need to be dropped in just one day! And a one-day course would need to be dropped the day before the course.

Students who register and subsequently drop all classes prior to the beginning of the semester may petition for an early refund at the Cashier's Office.

### Parking Permit Refunds

Parking permit refunds will be made if the student drops all classes within 10% of the length of summer courses. The parking decal must be returned to the Cashier’s Office for a refund. No parking permit refunds after the refund period is over.

### Financial Aid Enrollment Fee Refunds

If subsequent to paying enrollment fees, a student becomes eligible for financial aid and receives an enrollment fee waiver, the student will automatically be mailed a full refund check according to the same refund processing cycle as enrollment fee refunds.

### Enrollment Fee Deferments

If subsequent to paying enrollment fees, a student becomes eligible for an enrollment fee deferment to an outside agency, the student must have the document stating the deferment submitted to the Cashier's Office. The student will then automatically be mailed a refund check of the deferred fees within two weeks after the outside agency has been billed.

Details regarding the refund policy are available from the Cashier's Office or Admissions & Records Office.
Student Debts to the College

Students are expected to clear their financial debts promptly. Students who owe LMC money for tuition or enrollment fees, overdue library books, returned checks, or other debts will not be allowed to use college services (such as registering for classes or obtaining official transcripts) until their debts are paid.

If your debt remains unpaid, Los Medanos College may garnish your California State Tax Return through the State-mandated Chancellor’s Office Tax Offset Program (COTOP). In this instance, a 25% administrative fee will be added to your delinquent balance. This balance will be forwarded for collection to the State Franchise Tax Board (FTB). In the event you are owed a State tax refund, win a California Lottery prize, or have unclaimed property to be distributed to you by the State of California Controller’s Office for the upcoming tax year, California State Government Code sections 12419.2, 12419.7, 12419.10, and 12419.11 authorize the Office of the State Controller and the FTB to collect money owed to individuals and redirect these funds to pay the individual’s debt owed to the agencies/colleges.

>>> IMPORTANT NOTE <<<

You will NOT be automatically dropped from classes based on non-attendance or non-payment of fees. Failure to drop your course may result in a failing grade and a debt on your record.

All outstanding debts must be paid in full. Unpaid debts will result in a registration and transcript hold on student records.

SCHOLARSHIPS = OPPORTUNITIES

Make the most of LMC’s Scholarship Program!

3 GREAT REASONS TO APPLY

• $$$ can help pay for books
• Help pay tuition
• Funds never have to be paid back

Don’t delay! Apply today!!!
www.losmedanos.edu/scholarships

STUDY ABROAD

Contra Costa Community College District invites you to participate in our study abroad programs.

LONDON
You in Florence, Italy
Spring 2020
Walked over the Ponte Vecchio and ate gelato!!
47 Likes 23 Comments

BARCELONA
You in Barcelona, Spain
Fall 2019
Explored the Sagrada Familia. So beautiful!
100 Likes 12 Comments

Study Abroad Office:
(925) 969-2507 or email studyabroad@dvc.edu
#BestExperienceEver
Los Medanos College Financial Aid

Grants are the primary form of financial aid available at LMC.

Grants are “free” money that students obtain by taking classes. Grants do not have to be paid back and are given to qualified students in the form of a check.

All you need to do is ask.

Office of Financial Aid can assist you in determining your eligibility for grant programs that best meet your individual needs. Start by signing up for a FSA ID at https://fsaid.ed.gov. After obtaining a user account, you can begin filling out your Free Application for Federal Student Aid (FAFSA) online at www.fafsa.gov. California Dream Act (AB 540 eligible) students can fill out a Dream Act application to be considered for state aid. Visit https://dream.csac.ca.gov to complete an application.

Stop by the Office of Financial Aid.

There are several different types of grants available at Los Medanos College.

**CALIFORNIA COLLEGE PROMISE GRANT**
(Formerly known as the Board of Governors Fee Waiver)
This grant offers a waiver of enrollment fees.
It’s easy to apply!

**FEDERAL PELL GRANT**
Offers up to $6,095 for full-time undergraduate students pursuing a degree or certificate.

**FEDERAL SUPPLEMENT EDUCATIONAL OPPORTUNITY GRANT**
Offers up to $1,000 for students enrolled at least half-time (6 units), and is awarded to those who file by March 2 and have the greatest need.

**FEDERAL WORK-STUDY**
Offers work on campus in an approved department and funding in the form of a monthly payroll check to assist with educational expenses.

**CAL GRANTS B AND C**
Offers between $1,094 and $1,672, respectively, for students taking 6 units or more. The application period is between October 1 and March 2. If you plan to attend LMC in the Fall, you have a second deadline of September 2.

**STUDENT SUCCESS COMPLETION GRANT**
Offers between $1,298 and $4,000 annually for students who are enrolled full-time (12 units or more) and are current Cal Grant B or C recipients.
A CCPG, officially called the "California College Promise Grant", is a waiver of enrollment fees provided by the State of California for students who have been California residents for more than one year. Students who are required to pay non-resident tuition or do not meet citizenship requirements do not qualify. There are three ways to qualify for a CCPG. You only need to be eligible for one.

WHAT'S A CCPG?

California College Promise Grant
(Formerly known as the Board of Governors Fee Waiver)

WHAT HAPPENS IF I RECEIVE A CCPG?

You will be notified of your CCPG eligibility by award letter. You may also check your eligibility on InSite. If you are eligible for a CCPG A, B, C, or D, your enrollment fees are waived, regardless of how many classes you enroll in. All other fees charged (i.e., Student Union and Parking) remain your responsibility to pay. If you have already paid your enrollment fees and qualify for a CCPG, you will receive a refund of these fees. Refund checks are automatically calculated and mailed to all students.

CCPG recipients may qualify for discounted parking if CCPG is applied before purchasing parking.

You only need to apply once per academic year. Applications are due no later than the last day of the semester for which you are applying.

CCPG applications that are not complete or accurate will not be processed.

CCPG recipients may qualify for discounted parking.

Financial Aid Disbursement Options

Students now have options in how they receive their financial aid disbursement:

1. Direct Deposit: Funds can be transferred directly to your existing bank account in 1-2 business days.

2. BankMobile Vibe Checking Account: You can open a checking account with the District’s disbursement partner BankMobile and receive funds the same business day.

3. Paper Check: A paper check will be mailed to the address on file with the Admissions & Records office. Typically, it takes 5-7 business days to arrive depending on USPS delivery times.

For more information, visit www.4cd.edu/bankmobile/
# LMC Programs of Study

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<td>Computer Support Specialist</td>
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See the Los Medanos College Catalog for information on LMC program requirements.

*Degrees designed especially for those who plan to transfer to a California State University (CSU) campus.
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All communications from the College will be delivered to either your InSite Mail or posted on your InSite including:

- Online payment receipts
- Schedule changes
- Notification of Eligibility to Register from the Waitlist
- All communications from faculty
- Urgent messages from the College (emergencies, etc.)
- And much more

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**The newest, easiest way to access your:**

- Class Schedule
- Education Plan
- Registration Links
- Campus maps
- Canvas
- Grades
- Cancelled Classes
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HOW TO REGISTER ONLINE

Who
You may register online* on InSite if:

• You are a continuing student from the Summer 2018, Fall 2018, Spring 2019, or
• You have submitted an application for the Summer 2019 semester.

*Excludes high-school students, who must register and provide forms in person.

When
• Registration online in semester-length and short-term classes is available on or after your registration appointment time and date, up through the day before classes begin. You may register for classes using Student Planning (prior to the beginning of classes) or InSite. After the start date of the course, if the instructor grants you an add authorization, you may enroll on InSite.

How to register online on InSite
When you click on InSite, you will see blue buttons on the left side. To find out how to access InSite, click on the button that says “Login Instructions”. These instructions will demonstrate how to log into InSite and how to manage your user account.

You First Login
• Update your password
• Provide your Challenge answers
• Enroll your Mobile Phone Using Text or Voice Message
• Choose your Cell Phone Message Options

You will be logged into InSite
• Verify your registration date on the registration date tile
• Click the Registration Tile
• If you know which courses you want, you can use Express Registration. You may access a course by entering a section number and term.
• Click on Search for Sections or Search and Register
• Select the location, the term and other search criteria to locate classes.
• Register for Previously Selected Sections page (this is like using a shopping cart to select your classes), choose an action (register) for each course under the preferred sections list and click on the Submit button. (Please note: If the course is filled, a red message will appear at the top of this screen.)

• If a course is filled you may choose to put yourself on the waitlist (see waitlist instructions).
• If the course does not have a waitlist or the waitlist is filled, you will need to check back frequently for space in the class.
• Click on my class schedule to print a copy for your records.
• Under the Main menu, click on Student Account Information, then click on Make a Payment (by credit card) or send a check to the Cashier’s Office, Los Medanos College, 2700 E. Leland Road, Pittsburg, CA 94565

On InSite you are able to:
• Check your student email
• See your scheduled classes
• See important dates
• Use student planning to view your progress toward a degree or certificate and plan your courses

Fee Payment
• Fees may be paid by check or credit card (VISA, MasterCard or Discover).
• If you pay by check, mail or take your check to the Cashier’s Office. Write your ID number on the check.

Note Regarding Financial Assistance
If you are receiving financial assistance through the college, your fee waiver must be processed before you register for classes.

Register using the Mobile App Ellucian Go
• Locate the Ellucian Go app in the Apple “App Store” or Google “Play Store”.
• Download and install Ellucian Go.
• Launch Ellucian Go. Note: Apple devices will prompt you to allow Notifications. Click OK to allow and continue.
• Choose your college from the list, or type your college name into the search box.
• Installation is complete after you select your college. You will be prompted to enter your InSite username and password to access items on the menu that require you to log in.

Important Note: You will NOT be automatically dropped from classes based on non-attendance or nonpayment of fees. Failure to drop your course may result in a failing grade and a debt on your record.

All outstanding debts must be paid in full. Unpaid debts will result in a registration hold on student records.
COMO REGISTRARSE POR INTERNET

Quién

Puede registrarse por Internet* en su página de InSite si:

- Actualmente está registrado como estudiante continuo desde el semestre de Verano 2018, Otoño 2018, Primavera 2019, o
- Ha sometido una solicitud para el nuevo semestre de Verano 2019.

*Excluye a estudiantes de nivel secundaria (high school), los cuales deben presentar sus formas en persona.

Cuándo

- Podrá registrarse por Internet para cursos semestrales o de periodos cortos a partir del día y horario de su cita de registro, hasta el día anterior del comienzo de clases. Puede registrarse para cursos antes del comienzo de las clases utilizando “Student Planning” (El Plan de Estudiante) o por InSite. Después del comienzo de clases, necesitará una autorización del instructor. El instructor dará el permiso por internet para poder registrarse para sus cursos.

Como registrarse por Internet en InSite

- De la página principal (www.losmedanos.edu), haga clic en InSite/ WebAdvisor. Verá botones azules en el lado izquierdo de la página. Seleccione el botón que dice “Logon Instructions.” A través de este botón, podrá ver las instrucciones para iniciar su sesión en InSite y como poder manejar su cuenta de estudiante.

Primero inicie su cuenta estudiantil

- Inicie un nueva contraseña
- Proporcione sus preguntas de seguridad
- Introduzca su teléfono móvil usando texto y mensaje de voz
- Escoja las opciones para recibir mensajes por celular

Iniciar su sesión en InSite

- Verifique su fecha de registro en el cuadro que dice fecha de registración
- Haga clic en el cuadro registración
- Si ya sabe los códigos de sus clases, puede utilizar “Express Registration” (Registración Express). Introduzca los números del código del curso y seleccione el semestre apropiado.
- Si necesita buscar las clases, diríjase a buscar los códigos donde dice “Search for Sections.”
- Elija el colegio donde quiere asistir, el semestre, el año, e información y datos requeridos.
- Para registrarse para secciones que ya había seleccionado, elija “Previously Selected Sections.” (Esto es como un carrito de compra que contiene las clases que seleccionó previamente pero no han sido registradas.) Para registrarse, escoja la acción “Register” para cada una de las clases en “Preferred Sections List” y seleccione “Submit” para completar su transacción. (Nota: si el curso está lleno, un mensaje en color rojo aparecerá en la parte de arriba de la pantalla.)

- Si el curso está lleno, puede agregarse a la lista de espera llamada “Waitlist.” (Por favor mire las instrucciones de la lista de espera.)
- Si la clase no tiene lista de espera o está llena, tendrá que revisarla frecuentemente para chequear si se abrió cupo.
- Haga clic en “My Class Schedule” (Mi lista de clases) para imprimir una copia de su horario de clases.
- Diríjase al “Main Menu” (Menu Principal) y elija “Student Account Information” (Información de la Cuenta de Estudiante), y haga clic en “Make a Payment” (Haga Pago) para pagar su cuenta. Puede pagar con tarjeta de crédito o puede enviar un cheque por correo a: Cashier’s Office, Los Medanos College, 2700 East Leland Road, Pittsburg, CA 94565.

En su InSite puedes:

- Ver su correo electrónico
- Mirar su horario de clases
- Mirar las fechas importantes
- Usar el plan de estudios para ver su progreso hacia su título de asociado o certificado y planificar sus cursos.

Pago de Cuotas

- Las cuotas pueden ser pagadas con cheque o tarjeta de crédito (Visa, MasterCard o Discover.)
- Si paga con cheque, envíolo por correo o en persona a la Oficina del Cajero (Cashier's Office). Escriba su número estudiantil en el cheque.

Notas Sobre Ayuda Financiera

Si recibe ayuda financiera por medio del colegio, sus tramites de ayuda financiera deben ser procesados antes de registrarse para cursos.

Nota Importante: NO se le dará de baja automáticamente por no asistir a sus clases o por no haber pagado los cargos. Usted es responsable por darle de baja a sus clases. No darse de baja puede resultar en calificaciones no aprobatorias y una deuda en su cuente estudiantil. Todos los cursos deben ser pagados en su totalidad. La falta de pago de estos cargos se penalizará con una restricción sobre su cuenta estudiantil.

Registración usando la Aplicación Móvil Ellucian Go

- Localice la aplicación Ellcian GO en Apple “App Store” o en Google “Play Store”.
- Instala o baja la aplicación Ellucian Go
- Nota: Haz clic en Ok para permitir y continuar con las notificaciones para aparatos de Apple.
- En la lista selecciona tu colegio, o elige el nombre de tu colegio en la caja de búsqueda “Search box”.
- La instalación estará completada una vez que selecciones tu colegio. Para entrar en tu Insite tendrás que poner tu nombre de usuario y contraseña.

Nota Importante: NO se le dará de baja automáticamente por no asistir a sus clases o por no haber pagado. Sin embargo, No darse de baja puede resultar en calificaciones no aprobatorias y una deuda en su currículo. Todos los cargos deben ser pagados en su totalidad. Cargos no pagados resultara en restricción de registros y prohibición a su cuenta y currículo de estudiante.
## Online Courses - Summer Session

New to online classes? Not that experienced with computers and the internet? We highly recommend going through these two steps by going to [www.losmedanos.edu/onlineclasses](http://www.losmedanos.edu/onlineclasses)

### 1. Are you ready for an online class?
Take a quiz to see if an online course fits your needs. Check to make sure you have the computer skills you’ll need to succeed.

### 2. Some things to know about online classes at LMC
- Get to your online classroom at [www.losmedanos.edu/onlineclasses](http://www.losmedanos.edu/onlineclasses).
- Your username and initial password are the same as for InSite.

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## Brentwood Center Courses - Summer Session

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<td>BRT-4</td>
<td>6/17-7/25</td>
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<td>9504</td>
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<td>BRT-11</td>
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<td>9500</td>
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<td>12:30-2:35pm</td>
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<td>Multicultural Perspectives within Theatre</td>
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<td>6/17-7/25</td>
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<td>9535</td>
<td>Economic History of the United States</td>
<td>MTWTH</td>
<td>11:30-2:50pm</td>
<td>BRT-16</td>
<td>6/17-7/11</td>
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<td>9530</td>
<td>College Composition</td>
<td>MTW</td>
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<td>ENGL-221</td>
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<td>Advanced Composition and Critical Thinking</td>
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<td>United States History until 1865</td>
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<td>MATH-210</td>
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<td>Calculus and Analytic Geometry I</td>
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<td>Introduction to American Government: Institutions and Ideals</td>
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<td>PSYCH-011</td>
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<td>Elementary American Sign Language I</td>
<td>MTWTH</td>
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<td>Spanish for the Professions</td>
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<td>Speech Communication</td>
<td>MTWTH</td>
<td>8:00-10:05am</td>
<td>BRT-2</td>
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**STUDENT SERVICES AVAILABLE**

- Counseling
- Admissions & Records
- Assessment
- Disabled Students Programs & Services
- Financial Aid
- Reserve Textbook Library
- Transfer Workshops

Please call or check website for hours.
How to Read This Schedule

<table>
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<tr>
<th>SEC</th>
<th>DAYS</th>
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<th>ROOM</th>
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<td>SC1-136</td>
<td>Rickman, J</td>
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**BIOLOGICAL SCIENCE**

**BIOSC-020**  
**Principles of Biology: Cellular Processes**  
- 5 Units  
  **PREREQUISITE:** MATH-029, MATH-030 or equivalent  
  **ADVISORY:** BIOSC-010, High school biology, chemistry  
  **LMC Degree:** DA  
  **Transfer:** UC, CSU Gen. Ed. Area B2, B3; IGETC Area 5B  
  As an integrated study of life forms, primarily of plants and animals, this course focuses on the cellular structures and physiology of these life forms. Laboratory experiences will supplement lecture material. Required for biological science majors. LR

**COMPUTER SCIENCE**

**COMSC-012**  
**Introduction to Network Security**  
- 3 Units  
  **ADVISORY:** Eligibility for ENGL-100  
  Due to the number of attacks, hacks, and viruses, computer security should be the number one concern for computer users today. This course provides an introduction to Internet Security issues, including hacking, firewalls, and encryption. SC

**BIOLOGICAL SCIENCE**

- Course number, course title, & number of units
- Prerequisites are required courses that must be completed prior to enrollment.
- Advisories are recommended courses to take prior to enrollment in a specific course
- LMC Degree: DA means that this course is LMC degree applicable.
- The Transfer area tells you what areas of CSU and/or UC transfer this course satisfies.
- Section number needed for enrollment
- Days of the week the course is taught—M=Monday, T=Tuesday, W=Wednesday, TH=Thursday, F=Friday, S=Saturday.
- Time the course is taught, note that some courses have more than one start and stop time.
- Room where the course is taught; see map inside back cover for location.

**SC1-136**  
**building level room #:**
- BRT - Brentwood Center
- CC - College Complex
- CO - CORE Building
- CS - Child Study Center
- EL - ETEC Lab
- GYM - Gymnasium
- LIB - Library Building
- MA - Math Building
- MU - Music Building
- PE - Physical Education Complex
- SC - Science
- SS - Student Services Building

**DAILY CLASS CANCELLATION NOTIFICATION**

In an effort to assist our students, we post daily class cancellation notices.

While we will make every effort to keep this information up-to-date please understand that **not all absences are reported in a timely manner** so some notices will be posted close to, or occasionally after a class start time. **We will continue to post class cancellation notices on the classroom door(s).**

We list class cancellations as they are submitted by the instructors so you **may need to check this site frequently.**

**Bookmark the webpage link for easy access:**
www.losmedanos.edu/classcancel

Students can receive text notifications of daily class cancellations directly to their mobile device. Log into your InSite account, click on Cell Phone Message Options and select "Enrollment Information."

Use this QR code to access the class cancellation link using your smart phone.
**ADMINISTRATION OF JUSTICE**

<table>
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<tr>
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<td>0148</td>
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<td>6:30-9:20pm</td>
<td>CC2-256</td>
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**APPLIANCE SERVICE TECHNOLOGY**

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**ANTHROPOLOGY**

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<td>CC3-316</td>
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**ART / GRAPHIC COMMUNICATIONS**

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**AIR CONDITIONING/REFRIGERATION**

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<td>CC3-316</td>
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**ADMINISTRATION OF JUSTICE**

**ADJUS-110 Introduction to Criminal Justice - 3 Units**

**ADVISORY:** Eligibility for ENGL-100  
**LMC Degree:** ADR: Social and Behavioral Sciences; DA  
**Transfer:** UC; CSU Gen. Ed. Area D; IGETC Area 4H, 4J

Do you ever wonder about our justice system? Why are some people charged with crimes and others aren’t? This course is a study of the complex workings of the criminal justice system which includes law enforcement, the court system, and corrections. Roles and expectations of the criminal justice system and society, crime causations, punishments and rehabilitation, ethics, education, and training for the various careers will be analyzed. If you are looking for a career in the field of criminal justice, this course is a “must have” so that you can understand how it all fits together. This is the foundation course for a degree in criminal justice and fulfills a general education requirement. LR

**ADJUS-160 Community & the Justice System - 3 Units**

**ADVISORY:** ADJUS-110; eligibility for ENGL-100  
**LMC Degree:** ADR: Social and Behavioral Sciences; Ethnic/Multicultural Studies; DA  
**Transfer:** UC; CSU Gen. Ed. Area D; C-ID AJ 160

Why do cultures play such an important part in the criminal justice system? Find out why! You will examine the ethical and legal issues, learn how to identify problems and participate in resolving conflicts involving ethnicity, culture, age, and sexual orientation in the context of the disciplines of the criminal justice system (law enforcement, the court system, and corrections). Criminal problems which are specific to different cultures are examined and problem solving/conflict resolution techniques are practiced and analyzed for effectiveness. Criminal justice hiring practices are also defined and examined in relationship to diversity issues. SC

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**ART-010 or equivalent**

**LMC Degree:** DA  
**Transfer:** CSU

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**ART-011; eligibility for ENGL-095**

**LMC Degree:** ADR: Arts and Humanities; DA  
**Transfer:** UC; CSU Gen. Ed. Area C1; IGETC Area 3A

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**ART-015**

**Transfer:** UC, CSU Gen. Ed. Area D; IGEOC Area 5

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**ART-018; eligibility for ENGL-095**

**LMC Degree:** ADR: Social and Behavioral Sciences; DA  
**Transfer:** UC; CSU Gen. Ed. Area D; IGETC Area 4A, 4F

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**ART-020; eligibility for ENGL-095**

**LMC Degree:** ADR: Social and Behavioral Sciences; DA  
**Transfer:** UC; CSU Gen. Ed. Area D; IGETC Area 4F

---

**ART-025; eligibility for ENGL-095**

**LMC Degree:** ADR: Social and Behavioral Sciences; DA  
**Transfer:** UC; CSU Gen. Ed. Area D; IGETC Area 4F

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**ART-030; eligibility for ENGL-095**

**LMC Degree:** ADR: Social and Behavioral Sciences; DA  
**Transfer:** UC; CSU Gen. Ed. Area D; IGETC Area 4F

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**ART-035; eligibility for ENGL-095**

**LMC Degree:** ADR: Social and Behavioral Sciences; DA  
**Transfer:** UC; CSU Gen. Ed. Area D; IGETC Area 4F

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**ART-040; eligibility for ENGL-095**

**LMC Degree:** ADR: Social and Behavioral Sciences; DA  
**Transfer:** UC; CSU Gen. Ed. Area D; IGETC Area 4F

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**ART-045; eligibility for ENGL-095**

**LMC Degree:** ADR: Social and Behavioral Sciences; DA  
**Transfer:** UC; CSU Gen. Ed. Area D; IGETC Area 4F

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**ART-050; eligibility for ENGL-095**

**LMC Degree:** ADR: Social and Behavioral Sciences; DA  
**Transfer:** UC; CSU Gen. Ed. Area D; IGETC Area 4F

---

**ART-055; eligibility for ENGL-095**

**LMC Degree:** ADR: Social and Behavioral Sciences; DA  
**Transfer:** UC; CSU Gen. Ed. Area D; IGETC Area 4F

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**ART-060; eligibility for ENGL-095**

**LMC Degree:** ADR: Social and Behavioral Sciences; DA  
**Transfer:** UC; CSU Gen. Ed. Area D; IGETC Area 4F
ASTRONOMY

<table>
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<td>3 Units</td>
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<td>ART-086</td>
<td>Animation and 3D Modeling</td>
<td>3 Units</td>
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<td>5-4 Units</td>
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<td>Transfer: UC, CSU</td>
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ASTRONOMY

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<td>Introduction to Astronomy</td>
<td>3 Units</td>
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AFROR-070 | Automotive Laboratory Practice | 1.5 Units | LMC Degree: DA | Transfer: CSU | 0258 MTW 6:00-9:50pm CC3-512A Dearman, J 6/3-7/10 |

AUTO-100 | Introduction to Industrial Technology and Trades | 2 Units | LMC Degree: DA | Transfer: CSU | 0155 MTWTH 1:30-4:20pm CC3-506 Torres, P 6/17-7/25 |

AUTO-113 | Automotive Heating and Air Conditioning | 3 Units | LMC Degree: DA | Transfer: CSU | 0250 MTW 12:00-1:50pm CC3-512A Dearman, J 6/3-7/10 |

AUTO-170 | Occupational Work Experience Education in Automotive Technology | 1-4 Units | LMC Degree: DA | Transfer: CSU | 0124 Dearman, J 6/17-7/25 |

ART-045 | Automotive Laboratory Practice | 1.5 Units | LMC Degree: DA | Transfer: CSU | 0258 MTW 6:00-9:50pm CC3-512A Dearman, J 6/3-7/10 |

ART-100 | Introduction to Industrial Technology and Trades | 2 Units | LMC Degree: DA | Transfer: CSU | 0155 MTWTH 1:30-4:20pm CC3-506 Torres, P 6/17-7/25 |

AUTO-113 | Automotive Heating and Air Conditioning | 3 Units | LMC Degree: DA | Transfer: CSU | 0250 MTW 12:00-1:50pm CC3-512A Dearman, J 6/3-7/10 |

AUTO-170 | Occupational Work Experience Education in Automotive Technology | 1-4 Units | LMC Degree: DA | Transfer: CSU | 0124 Dearman, J 6/17-7/25 |
**BIOLICAL SCIENCE**

**BIOSC-005  Biology of Health  -  3 Units**  
LMC Degree:  ADR: Natural Sciences; DA  
Transfer:  UC; CSU Gen. Ed. Area E  
Have you ever wondered how your heart helps to pump blood throughout your body? Or why you are more likely to get sick when you are stressed? Or what makes up a cell? This course will provide answers to all of these questions (and more)! The course is an opportunity for non-science majors to gain a greater understanding of how the human body functions and how biomedical science addresses the needs of human health and disease. The course will introduce students to the cell and how it functions, how tissues and organs function in the body, and how diseases affect normal body function. In addition to weekly lectures, there will be weekly mini-lab sessions for hands on application of concepts. This course fulfills the natural science requirement for the LMC AA degree. Also applies for transfer to CSU campuses in area E. LR

**Brentwood Center**  
9522  MTW  8:30-11:20am  BRT-7  Ball, W  6/17-7/25

**Online and Hybrid Sections**  
4348  ONLINE  Blaisdell, G  6/17-7/25

*This is an ONLINE section for 12 hours each week. Email question to kblaisdell@losmedanos.edu.*

**BIOSC-010  General Biology  -  4 Units**  
ADVISORY: MATH-012 or higher; eligibility for ENGL-100  
LMC Degree:  ADR: Natural Sciences; DA  
Transfer:  UC; CSU Gen. Ed. Area B2, B3; IGETC Area 5B, 5C  
The student will discover the elegance of nature while examining the basic structural and functional components of living organisms. This course includes both lecture and lab activities provided in a modern science teaching facility. This course meets the General Education Requirement for Lab Science. LR

**Brentwood Center**  
4351  MTW  8:30-11:20am  SCI-129  Heischman, R  6/17-7/24

**BUS-027  Small Business Management  -  3 Units**  
ADVISORY: Eligibility for ENGL-100  
LMC Degree:  DA  
Transfer:  CSU  
This course combines theory with the practical "real world" aspects of the organization, planning, operation, and management of a small business in America. The course is designed for students who (1) have an idea for a new venture and have assessed its feasibility, or (2) are now involved in managing a small business and would like to expand the business, or (3) are involved in managing a department/division of an existing medium to large sized enterprise. In this course, emphasis is placed on the importance of the business plan and how the plan will help you to manage a business or department. You will write a business plan, learn how to use the plan to successfully operate, manage, and expand a small business as well as learn about some of the many resources available to help you make your business a success. SC

**Online and Hybrid Sections**  
0060  ONLINE  Wilkins, P  6/17-7/25

*This is an ONLINE section for 9 hours each week. Email instructor pwilkins@losmedanos.edu if you have questions.*

**BUS-035A  Microsoft Word  -  1.5 Units**  
LMC Degree:  DA  
Transfer:  CSU  
Microsoft Word is one of the most common software tools used for creating professional and personal academic documents today. Learn and explore the basic and intermediate features of MS Word including creating, editing, and formatting letters, memos, reports and other documents; enhancing documents with pictures, WordArt, and SmartArt graphics; organizing text into tables and columns; merging documents to create labels, envelopes, and mass mailings; working with templates, styles and charts to make your job easier, and much more. Students are expected to have basic computer technology and Windows skills. SC

**Online and Hybrid Sections**  
0065  ONLINE  Knauer, C  6/17-7/25

*This is an ONLINE section for 7.5 hours each week. Email question to cknauer@losmedanos.edu.*

**BUS-035C  Microsoft Powerpoint  -  1.5 Units**  
ADVISORY: Eligibility for ENGL-100  
LMC Degree:  DA  
Transfer:  CSU  
Microsoft PowerPoint is one of the most common software tools used for professional, personal, and academic presentations today. This is a skills/performance-based class that will give you the opportunity to explore the basic and intermediate features of Microsoft PowerPoint. Learn how to build professional and personal presentations easily and effectively. Create, edit and format slideshows; enhance slides with multimedia, graphics, and animation; create and use custom templates, themes and backgrounds; and prepare presentations for various types of delivery. Students are expected to have basic computer technology and Windows skills. SC

**Online and Hybrid Sections**  
5644  ONLINE  Knauer, C  6/17-7/25

*This is an ONLINE section for 7.5 hours each week. Email questions to cknauer@losmedanos.edu.*
CHEMISTRY

<table>
<thead>
<tr>
<th>SEC</th>
<th>DAYS</th>
<th>HOURS</th>
<th>ROOM</th>
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<tbody>
<tr>
<td>CHEM-006</td>
<td>Introduction to Inorganic and Physical Chemistry - 4 Units</td>
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<tr>
<td>PREREQUISITE: MATH-025, MATH-029 or equivalent or one year of high school algebra</td>
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<td>LMC Degree: DA</td>
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<tr>
<td>Transfer: UC, CSU; C-ID CHEM 90A</td>
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<td>Have you ever wondered about electrolytes and sports drinks? How does a battery generate electricity? Can we turn lead into gold? Chemistry supplies answers to these questions and countless others. This course gives a basic introduction to chemistry and its impact on you and the modern world. This course is designed for students who have not had a prior course in chemistry.</td>
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<tr>
<td>0965</td>
<td>MTWTH</td>
<td>8:00-10:05am</td>
<td>SC2-225</td>
<td>Chan, J</td>
<td>6/17-7/25</td>
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<tr>
<td>0965</td>
<td>MTWTH</td>
<td>10:15-1:15pm</td>
<td>SC2-235</td>
<td>Chan, J</td>
<td>6/17-7/25</td>
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BUS-160 Personal Finance - 3 Units

| ADVISORY: BUS-003 or MATH-012; eligibility for ENGL-100 |
| LMC Degree: DA |
| Transfer: CSU |
| $$$ Wonder where your cash goes? $$$ Feel intimidated by sales persons when purchasing a car? $$$ How much are you really paying in interest? $$$ Want to plan for your future? $$$ Then enroll today in Personal Finance and become financially literate. This course addresses daily money decisions each of us makes. Learn about insurance benefit packages - health, disability, & life; investment vehicles - stocks, bonds, & mutual funds; consumer credit; home & car purchases; financing & interest choices; retirement needs; budgeting; and building a financial plan. This course is recommended for both business and non-business majors. |
| SC |

BUS-092 Business Ethics - .5 Unit

| ADVISORY: Eligibility for ENGL-100 |
| LMC Degree: DA |
| Transfer: CSU |
| As public trust in corporate America and the government declines, it is essential that you have an understanding of business ethics and its importance in the workplace. In this class you will learn the basics of business ethics, study the characteristics of the 100 Best Corporate Citizens, learn how to become an ethical change agent in your organization, and how to develop solutions to the ethical problems you encounter in the workplace. P/NP |
| 0110 | T | 5:30-9:50pm | MA2-204 | Winkler, L | 6/18-7/25 |

BUS-093 Dealing with Difficult People - .5 Unit

| ADVISORY: Eligibility for ENGL-100 |
| LMC Degree: DA |
| Transfer: CSU |
| Today's diverse and increasingly complex workplace is made up of individuals with very unique personalities and different communication styles. All of these individual personality types attempting to work together can often be difficult. This eight-hour course will help you to understand the “difficult” people that you work with, even when the “difficult” person is you. Understanding “difficult” people leads to less frustration. You will learn to recognize the relationship between “difficult” people and conflict, learn conflict resolution techniques, identify strategies for communicating with the “difficult” people in your workplace, and develop skills to constructively manage the conflict in your life. P/NP |
| 0108 | TH | 5:30-9:50pm | MA2-204 | Winkler, L | 6/20-7/11 |

BUS-109 Introduction to Business - 3 Units

| ADVISORY: BUS-018 and BUS-035C or BUS-035; eligibility for ENGL-100 |
| LMC Degree: DA |
| Transfer: UC, CSU; C-ID BUS-110 |
| Think you want to pursue business either as an entrepreneur or to transfer to a four-year program? This course provides “snip-its” in all areas of business allowing students to explore potential career fields in business. This course is a survey of business organizations and operations within a global context. The class focuses on historical forces, cultural values, ethical consideration and how the basic business functions of entrepreneurship, marketing, management, accounting, financing and information processing interact with each other within the legal guidelines. Course applies toward degrees and certificates in Business. Course may also satisfy major prep requirements. SC |
| Online and Hybrid Sections |
| 0111 | ONLINE | Wilkins, P | 6/17-7/25 |

This is an ONLINE section for 9 hours each week. Email pwilkins@losmedanos.edu if you have questions.
Child Development

CHDEV-001  Introduction to Principles and Practices in Early Childhood Education - 3 Units
ADVISORY: Eligibility for ENGL-100
LMC Degree: DA
Transfer: CSU, C-ID ECE 120

Come and learn about all the exciting possibilities with a major in Child Development! This survey course covers a wide range of important topics related to working with children and families in preschools and elementary programs. Learn about various philosophies and curriculum approaches used for educating young children, appropriate practices and curriculum for caring for and educating infants, toddlers, preschoolers, and school aged children, planning fun and inviting environments for learning, and so much more! Required for Child Development majors and fulfills 3 of 6 unit requirement for "program and curriculum" coursework for California Child Development Permit. SC

Online and Hybrid Sections
0047  ONLINE  Perfumo, P  6/17-7/25
This is an ONLINE section for 9 hours each week. Email pperfumo@losmedanos.edu if you have questions.

0081  ONLINE  Perfumo, P  6/17-7/25
This is an ONLINE section for 9 hours each week. Email pperfumo@losmedanos.edu if you have questions.

CHDEV-010  Child Growth and Development - 3 Units
ADVISORY: Eligibility for ENGL-100
LMC Degree: ADR: Social and Behavioral Sciences; DA
Transfer: UC, CSU Gen. Ed. Area D, E; IGETC Area 4G; C-ID CDEV 100

Do you want to make a positive impact in the lives of children? This class will help you understand how children learn and develop while providing you with strategies to work effectively with children at home and at your place of employment. This class is great for parents, people who want to be parents, future and current teachers, nurses, doctors, police officers, social workers, and counselors. Required for Child Development Major. Satisfies Department of Social Services Category I and the Child Development Permit Matrix Requirement. SC

Online and Hybrid Sections
0042  MTW  8:30-11:20am  CS1-110  Carter, C  6/17-7/24
This is an ONLINE section for 9 hours each week. Email ejones@losmedanos.edu if you have questions.

0043  ONLINE  Jones, E  6/17-7/25
This is an ONLINE section for 9 hours each week. Email ejones@losmedanos.edu if you have questions.

COMPE-020  Child, Family and Community - 3 Units
ADVISORY: Eligibility for ENGL-100
LMC Degree: ADR: Social and Behavioral Sciences; DA
Transfer: UC, CSU Gen. Ed. Area D, E; IGETC Area 4G; C-ID CDEV 100

Are you interested in exploring the impacts of the changing American family on children, families, caregivers, the community and the childcare profession? This class examines the psychological and social impacts of the family and community on the lives of children. Required for CHDEV major. Satisfies Dept. of Social Services Category II. SC

Online and Hybrid Sections
0041  MTW  6:30-9:20pm  CS1-110  Rivera, O  6/17-7/24

COMPUTER SCIENCE

COMSC-040  Introduction to Computer and Business Information Systems - 4 Units
ADVISORY: Eligibility for ENGL-100
LMC Degree: DA
Transfer: CSU

An introductory course in computer information systems including database management systems, networking, e-commerce, ethics and security, computer systems hardware and software components. Practical experience with common business computer applications is also included. SC

Online and Hybrid Sections
0050  ONLINE  Stanton, K  6/17-7/25
This is an ONLINE section for 15 hours a week. Email questions to kstanton@losmedanos.edu

0051  ONLINE  Young, D  6/17-7/25
This is an ONLINE section for 15 hours a week. Email questions to dyoung@losmedanos.edu

0078  ONLINE  Jones, S  6/17-7/25
This is an ONLINE section for 15 hours a week. Email questions to sjones@losmedanos.edu

0079  ONLINE  Stanton, K  6/17-7/25
This is an ONLINE section for 15 hours a week. Email questions to kstanton@losmedanos.edu

4266  MTW  8:00-10:05am  CS2-234  Jones, S  6/17-7/25
+6 hours ONLINE lab each week.
**COOPERATIVE EDUCATION**

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<tr>
<td>0072</td>
<td>ONLINE</td>
<td>Ramirez-Godinez, S</td>
<td>7/15-8/8</td>
<td>This is an ONLINE section for 6.75 hours each week. Email the instructor at <a href="mailto:sramirez@losmedanos.edu">sramirez@losmedanos.edu</a> if you have questions.</td>
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**COMSC-121**  
Computer Forensics Investigations and Analysis - 3 Units  
ADVISORY: COMSC-120; COMSC-040; eligibility for ENGL-100  
LMC Degree: DA  
Transfer: CSU

Interested in pursuing a career in Computer Forensics Investigations & Analysis? Learn concepts to conduct a forensics investigation using cutting edge technology, specialized software and acquire skills to become a Computer Forensics Specialist. This course will prepare you for the EnCase certification recognized worldwide. SC

**Online and Hybrid Sections**

| 0023 | ONLINE | Jones, S | 6/17-8/8 | This is an ONLINE section for 13.5 hours each week. Email instructor at sajones@losmedanos.edu for further information. |

**COMSC-122**  
Programming Concepts & Methodologies I - 3 Units  
ADVISORY: Eligibility for ENGL-100  
LMC Degree: DA  
Transfer: UC; CSU; C-ID COMP 122

Interested in learning how to program a computer? Although this is an introductory course in computer science, students of all majors will find this course beneficial as programming skills are useful in many different disciplines. The course will include basic syntax and semantics of a “high-level” language, variables, types, expressions, assignment, basic computation, simple IF/ELSE conditional and iterative control structures, functions and parameter passing, structured decomposition, program design, programming style, algorithms and problem solving strategies, overview of programming languages, binding, visibility, scoping, and lifetime management. SC

**COOP-160**  
General Work Experience Education - 1-4 Units  
PREREQUISITE: Approved Application  
ADVISORY: Eligibility for ENGL-095  
LMC Degree: DA  
Transfer: CSU

**COOPERATIVE EDUCATION**

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**COUNSELING**

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<tr>
<td>0053</td>
<td>ONLINE</td>
<td>Wright, S</td>
<td>6/17-7/25</td>
<td>This is an ONLINE section for 4.5 hours each week. Email instructor at <a href="mailto:swright@losmedanos.edu">swright@losmedanos.edu</a> if you have questions.</td>
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**COUNS-032**  
Introduction to Career Exploration - 1.5 Units  
LMC Degree: DA  
Transfer: CSU

Would you like help identifying an academic major or career goal? Then this course is for you! It includes a variety of career assessments, a composite personality profile and resources to help you make a connection between your academic major and the world of work. P/NP  
**Online and Hybrid Sections**

| 0052 | ONLINE | Wright, S | 6/17-7/25 | This is an ONLINE section for 4.5 hours each week. Email instructor at swright@losmedanos.edu if you have questions. |

**COUNS-034**  
College Success - 1.5 Units  
LMC Degree: DA  
Transfer: CSU

What are some of the characteristics and skills that can help you achieve success in college? In this course you will learn how to take notes, take exams, overcome procrastination, manage time, and cope with stress and test anxiety. You will learn about the many LMC student support services available. You will gain the self-confidence necessary to become a successful, and actively engaged student in your educational process. P/NP  
**Online and Hybrid Sections**

| 0054 | ONLINE | Rose, R | 6/17-7/25 | This is an ONLINE section for 9 hours each week. Email the instructor at rrose@losmedanos.edu if you have questions. |

**COOP-161**  
Introduction to Career Planning - 1.5 Units  
ADVISORY: Eligibility for ENGL-100 or equivalent  
LMC Degree: DA  
Transfer: CU Gen. Ed. Area E

Not sure what you want to be "when you grow up"? Would you like help identifying an academic major or career goal? Have you thought about what life will be like after school? If you answered yes to any of these questions or if you have other questions like these, then this class is for you! In the class, you will begin by taking different assessments providing insight on your values, interests, skills, and personality traits to help in guiding career planning. Also, you will then research different career paths that they are interested in, and develop an educational and job search plan. You will also gain "soft skills" that will help you in your career as well as in your personal lives. SC

**DAMAS-0015**  
Multicultural Perspectives within Theatre - 3 Units  
ADVISORY: Eligibility for ENGL-100  
LMC Degree: ADR: Ethnic/Multicultural Studies; Arts and Humanities; DA  
Transfer: UC; CSU Gen. Ed. Area C1; IGETC Area 3A

Embark upon a journey to explore the varied theatrical productions, play scripts, and storytelling techniques through the multicultural lens of African American, Latino American, Asian American and Euro-American cultures in order to discover the world around us which can be profoundly revealed through the dramatic arts. SC

| 0245 | MTW | 11:30-2:20pm | CC2-240 | Ivory, T | 6/17-7/24 |
| 0244 | MTW | 3:30-6:20pm | CO-103 | Ivory, T | 6/17-7/24 |

**Brentwood Center**

| 9533 | MTW | 8:30-11:20am | BRT-16 | Crosthwaite, J | 6/17-7/24 |

**Online and Hybrid Sections**

| 0246 | ONLINE | Perry, J | 6/17-7/25 | This is an ONLINE section for 9 hours each week. Email instructor jperry-folino@losmedanos.edu if you have questions. |
Understand and experience the journey that various Mexican American individuals and genres such as dramas, comedies and documentaries. These films help you to come to appreciate and acknowledge the far reaching effects of Mexican Americans on both the broader culture and the socio/political landscape throughout the United States and the world. SC

This is an ONLINE section for 9 hours each week. Email instructor ngarcia@losmedanos.edu if you have questions.

Chicano/a Mexican American Cinema: A Critical Analysis - 3 Units

**ADVISORY:** ENGL-100

**LMC Degree:** ADR: Ethnic/Multicultural Studies; DA

Transfer: UC, CSU Gen. Ed. Area C2; IGETC Area 3B.

Explore the Chicano Mexican American experience through films created about Mexican Americans as well as films created by Mexican Americans in the 20th and 21st centuries. You will journey on an epic adventure through a variety of subjects and genres such as dramas, comedies and documentaries. These films help you to understand and experience the journey that various Mexican American individuals and groups have taken to arrive at the 21st century in the United States. You will come to appreciate and acknowledge the far reaching effects of Mexican Americans on both the broader culture and the socio/political landscape throughout the United States and the world. SC

This section is designed for PUENTE students only.

Online and Hybrid Sections

**0068**

- **MTWTH** 11:30-2:50pm
- **CC2-214**
- **Yaar, M**

This is an ONLINE section for 9 hours each week. Email instructor jperry-folino@losmedanos.edu if you have questions.

Directing for the Stage - 3 Units

**LMC Degree:** DA

Transfer: UC, CSU

Do you have an interest in directing? Are you an artist looking to develop your directing process and work as a team to achieve a collective vision? If you answered yes to either of these questions this is the class for you. Throughout the course of the semester you will receive in depth training on the foundational concepts of directing and then work in artistic teams to produce and develop short plays, scenes, and original works. Come explore your creative talent in a dynamic and supportive atmosphere designed to challenge and develop your skills as a theatrical artist. SC

Online and Hybrid Sections

**0034**

- **MTWTH** 5:00-8:35pm
- **CC2-232**
- **Garcia, N**

This is an ONLINE section for 15 hours each week. Email instructor ngarcia@losmedanos.edu if you have questions.

Film as an International Art Form - 3 Units

**ADVISORY:** Eligibility for ENGL-100

**LMC Degree:** ADR: Arts and Humanities; DA

Transfer: UC, CSU Gen. Ed. Area C1; IGETC Area 3A

Film is a universal language that can unite us as human beings and help us to better understand and appreciate our similarities and our differences. Take an enlightening journey through film by studying various genres of film (i.e. suspense, science fiction/ fantasy, survival and adventure, romance and comedies, Westerns and other genres) from the early 20th century up to the present time. Learn the various aesthetic elements of filmmaking as well as studying thematic sociological, political and historical links to the films we view. You will never look at films the same way again after taking this course. LR

Online and Hybrid Sections

**0004**

- **ONLINE**
- **Garcia, N**

This is an ONLINE section for 15 hours each week. Email instructor ngarcia@losmedanos.edu if you have questions.
ENGLISH

ENGL-083  
Sentence Skills for College Writing - 3 Units
LMC Degree: DA
Do you stress out over your sentence structure or become confused when you hear terms like clause, conjunction, comma, or colon? Fear no more! This course reviews sentence structure and mechanics, while improving your proofreading and usage skills. You’ll complete several fun and creative writing projects, while learning techniques for crafting clear and professional-sounding sentences, suitable for writing in college or the business world. You’ll leave this course with the knowledge, skills, and confidence necessary to compose correct and sophisticated sentences in your writing tasks. SC
0077  MTW  11:30-2:20pm  CC2-291  Warfe, S  6/17-7/24

ENGL-100  
College Composition - 3 Units
PREREQUISITE: ENGL-090; ENGL-095; ENGL-100S; ESL-044; ESL-095WRV or assessment process
CO-REQUISITE: ENGL-100S
LMC Degree: ADR: Language and Rationality; English Composition; DA
Transfer: UC; CSU Gen. Ed. Area A2; IGETC Area 1A; C-ID ENGL 100
This college-level course will help you to improve your critical reading, thinking and writing skills—skills that are essential for future success! Students will analyze course readings and write organized and well-developed essays based on the assigned texts and their own research. Students will also read, analyze and write about one book-length work. This course is required for AA degree and transfer to CSU or UC. LR
0071  MTW  8:30-11:20am  CC2-214  Scoogins, A  6/17-7/24
0076  MTW  11:30-2:20pm  SCI-129  Tapiarene, M  6/17-7/24
4019  MTW  3:30-6:20pm  CC2-291  Cartwright, R  6/17-7/24

Brentwood Center
9530  MTW  11:30-2:20pm  BRT-14  Duran, L  6/17-7/24

Online and Hybrid Sections
0073  ONLINE Toruno-Conley, S  6/17-7/25
This section is completely ONLINE.
0074  ONLINE Mitchell, C  6/17-7/25
This section is completely ONLINE.
0075  ONLINE Nogarr, A  6/17-7/25
This section is completely ONLINE.
0097  ONLINE Hiltbrand, J  6/17-7/25
This section is completely ONLINE.

ENGL-220  
Critical Analysis and Inquiry - 3 Units
PREREQUISITE: ENGL-100
LMC Degree: DA
Transfer: UC; CSU Gen. Ed. Area A3
Have you ever wondered how you are influenced by the messages in popular culture? Should you believe what you read, hear or see in the media? We are surrounded by arguments every day, and it can be difficult to discern which arguments are valid. In this media-rich course, you will develop critical thinking skills as you interpret, evaluate, analyze, and criticize ideas encountered in academic readings, popular culture, and current events. SC
0237  MTW  8:30-11:20am  CC2-296  Yeong, M  6/17-7/24

ENGL-221  
Advanced Composition and Critical Thinking - 3 Units
PREREQUISITE: ENGL-100
LMC Degree: DA
Transfer: UC; CSU Gen. Ed. Area A3; IGETC Area 1B; C-ID ENGL 105
What do a laundry detergent ad, a presidential campaign speech, a case made by a lawyer in a courtroom, a sales pitch made by an advertising agency to a potential client, a protest in favor of raising the minimum wage, a column in the Experience, a sexual advance, the heated words of a TV pundit, and some article you had to read in English 100 all have in common? They are all arguments: someone is trying to persuade you, using some sort of reasoning, evidence, appeal to your emotions, or some other rhetorical device. English 221 is an advanced composition class (meaning you work on your writing skills) that focuses on arguments: reading and analyzing them, evaluating them, and writing your own. This course teaches you to write strong and effective arguments, an important skill for most academic majors and career paths, and fulfills two requirements for transfer: critical thinking and advanced composition. LR
0239  MTW  8:30-11:20am  CC2-225  Keyser, G  6/17-7/24

Brentwood Center
9534  MTW  11:30-2:20pm  BRT-7  Ashmore, J  6/17-7/24

Online and Hybrid Sections
0238  ONLINE Noel, J  6/17-7/25
This section is completely ONLINE.
0240  ONLINE Buettner, J  6/17-7/25
This section is completely ONLINE.

ENGL-230  
Thinking and Writing Critically about Literature - 3 Units
PREREQUISITE: ENGL-100
LMC Degree: ADR: Arts and Humanities; DA
Transfer: UC; CSU Gen. Ed. Area A3; C2; IGETC Area 1B; 3B; C-ID ENGL 105
Is there truth in fiction? Every well-rounded, educated person needs to be familiar with some of the great works of literature — short stories, poems, plays, novels — and this course gives you that opportunity, while continuing to develop your skills in critical reading, thinking, writing and research. Enjoy the pleasures of literature while satisfying your G.E. and transfer requirements too! SC
0049  MTW  11:30-2:20pm  CC2-296  Flynn, E  6/17-7/24

Online and Hybrid Sections
0048  ONLINE Hiltbrand, J  6/17-7/25
This section is completely ONLINE.

ENGLISH AS A SECOND LANGUAGE (ESL)- NON-CREDIT

ESLN-065G  
Foundational Grammar for General Communication 1 - 0 Unit
ADVISORY: One year of English language instruction; level-appropriate placement by the ESL assessment process
LMC Degree: NC
Do you want to strengthen your communication skills by improving your understanding of the fundamental structure of the English language? In this multi-skills course, you will explore English grammar through short readings, practice exercises, speaking and listening games and activities, and writing opportunities. If you are a beginning to high-beginning English language learner, and you want to develop your ability to communicate in English, this course is for you. Successfully complete ESLN-065G and ESLN-075G, and then apply for the Foundational Grammar for General Communication Certificate of Competency. P/NP

SEC DAYS HOURS ROOM INSTRUCTOR DATES
4511 MTWTH 8:00-11:20am CC2-291 Staff, L 6/17-7/11
Enroll NOW in ESLN-075G too and be eligible to earn a Certificate of
Competency upon successful completion of both courses.

ESLN-065PC Essential Pronunciation and Conversation Skills 1 - 0 Unit
ADVISORY: One year of English language instruction; level-appropriate placement by
the ESL assessment process
LMC Degree: NC
Would you like to practice and improve your English conversation skills? Do you also
want to learn how to pronounce the sounds and patterns that make up the English
language? Take this class and begin learning and practicing a set of essential
pronunciation features and conversation skills to help you communicate in English for
everyday purposes. This course uses language at a beginning to high-beginning
level of English. Non-native English speakers at all levels can also benefit from this
course. Successfully complete ESLN-065PC and ESLN-075PC, and then apply for the
Essential Pronunciation and Conversation Certificate of Competency. P/NP
4510 MTWTH 3:00-6:20pm CO-102 Tapiarene, M 6/17-7/11
Enroll NOW in ESLN-075PC too and be eligible to earn a Certificate of
Competency upon successful completion of both courses.

ESLN-075G Foundational Grammar for General Communication 2 - 0 Unit
ADVISORY: ESLN-065G or level-appropriate placement by the ESL assessment process
LMC Degree: NC
Do you want to continue to strengthen your communication skills by improving your understand-
ing of the fundamental structure of the English language? In this multi-skills course, you
will explore English grammar through short readings, practice exercises, speaking and listening
games and activities, and writing opportunities. If you are a high-beginning to low-intermediate
English language learner, and you want to improve your ability to communicate in English, this
course is for you. Successfully complete ESLN-075G and ESLN-065G, and then apply for the
Foundational Grammar for General Communication Certificate of Competency. P/NP
4513 MTWTH 8:00-11:20am CC2-291 Lopez, A 7/15-8/8
Enroll NOW in ESLN-065G too and be eligible to earn a Certificate of
Competency upon successful completion of both courses.

ESLN-075PC Essential Pronunciation and Conversation Skills 2 - 0 Unit
ADVISORY: ESLN-065 or level-appropriate placement by the ESL assessment process
LMC Degree: NC
Would you like to continue practicing and improving your English conversation skills? Do you also
want to learn more about how to pronounce additional sounds and patterns that make up
the English language? Take this class and continue learning and practicing a second set of
essential pronunciation features and conversation skills to help you communicate in English for
social, school, and work purposes. This course uses language at a high-beginning to low-intermediate
level of English. Non-native English speakers at all levels can also benefit from this course. Successfully complete ESLN-075PC and ESLN-065PC, and then apply for the
Essential Pronunciation and Conversation Certificate of Competency. P/NP
4512 MTWTH 3:00-6:20pm CO-102 Tapiarene, M 7/15-8/8
Enroll NOW in ESLN-065PC too and be eligible to earn a Certificate of
Competency upon successful completion of both courses.

FIRE TECHNOLOGY

FIRE-101 Fire Protection Organization - 3 Units
ADVISORY: Eligibility for ENGL-095
LMC Degree: DA
Transfer: CSU
This class is one of the fire courses required for an Associate Degree in Fire Technology. It provides the foundation and basic information necessary to succeed in the fire technology program. Fire-101 can be considered your introduction to the

HISTORY

FIRE-102 Fire Behavior and Combustion - 3 Units
ADVISORY: FIRE-101; eligibility for ENGL-085
LMC Degree: DA
Transfer: CSU
This is one of the five courses required for an Associate Degree in Fire Technology. It
is probably the most important of all the courses because it provides you with critical
information concerning the chemistry of fire and its behavior. It goes into detail about
the fire starts, continues and is extinguished. In order to handle fire emergencies,
you must know the fundamentals of its makeup. There are all types of fires and each has its own particular danger. This course teaches you on how to suppress the
structure, vehicle, trash, restaurants and wildfires fires. This course is accredited by the
International Fire Service Training Association (IFSTA), National Fire Protection
Association (NFPA), California State Firefighters Association (CSFA), and the
Firefighter's Handbook: Essentials of Firefighting and Emergency Response. SC
0109 MTW 2:30-5:20pm CC3-361 Grillo, A 6/17-7/24

FIRE-106 Physical Fitness for Public Safety Personnel - 1 Unit
LMC Degree: DA
Transfer: CSU
This is a physically active class designed to point out and explore current trends in
Public Safety Physical Fitness Hiring requirements. You will be physically evaluated and
then given a fitness program to assist you in accomplishing your fitness goals. SC
0103 MTWTH 6:30-8:35pm PEW-1 Muhammad, S 6/17-7/25

HIST-029 United States History until 1865 - 3 Units
ADVISORY: Eligibility for ENGL-100
LMC Degree: ADR: Social and Behavioral Sciences; DA
Transfer: UC; CSU Gen. Ed. Area C2; D; IGETC Area 4F
This is an ONLINE section for 9 hours each week. Email jbearden@losmedanos.edu if you have any questions.

HIST-030 United States History from 1865 - 3 Units
ADVISORY: Eligibility for ENGL-100
LMC Degree: ADR: Social and Behavioral Sciences; DA
Transfer: UC; CSU Gen. Ed. Area C2; D; IGETC Area 4F
In the years after World War II, American politicians and intellectuals celebrated what they called the “first great American century.” How and why did the U.S. emerge as world power in the 20th century? Who benefited from the exercise of American power, and who lost out? What social, cultural, and political forces were most important in shaping the American century?” This course will explore these questions and many more! SC
0082 ONLINE Bearden, J 6/17-7/25

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HISTORY

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<th>SEC</th>
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<tr>
<td>HIST-055</td>
<td>History of Sexuality in North America - 3 Units</td>
<td>ADVISORY: Eligibility for ENGL-100</td>
<td>LMC Degree: ADR; Social and Behavioral Sciences; Ethnic/Multicultural Studies: DA</td>
<td>Transfer: UC CSU Gen. Ed. Area C2; IGETC Area 4D</td>
<td>The history of sexuality is a relatively new and exciting field of historical study. In this class we will gain an understanding of how people in the past thought about and expressed their sexuality. We will also study how ideas about sex contributed to understandings of race, class, and gender. Major topics to be surveyed include: the expression and regulation of sex both within and outside of marriage; same-sex sexuality and the LGBT freedom movement; the regulation of cross-racial relationships; interracial and cross-cultural intimacy, and the relationship between sexuality and economic organization (particularly capitalism), among many others!</td>
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KINESIOLOGY-ACTIVITY

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<tr>
<td>KNACT-008A</td>
<td>Beginning Weight Training - 1 Unit</td>
<td>LMC Degree: DA</td>
<td>Transfer: UC, CSU</td>
<td>(formerly PE-008A) This course includes instruction in all elements of weight training. It will involve techniques, safety procedures, knowledge of muscle groups, equipment use, warm-up, strength and endurance training, exercise progression and improved fitness.</td>
<td>SC</td>
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<tr>
<td>KNACT-008B</td>
<td>Intermediate Weight Training - 1 Unit</td>
<td>LMC Degree: DA</td>
<td>Transfer: UC, CSU</td>
<td>(formerly PE-008B) This course includes intermediate instruction for students with a basic foundation in weight training principles. Topics include techniques, safety procedures, knowledge of muscle groups, equipment use, core and auxiliary lifts, lifting programs and exercise progression.</td>
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<tr>
<td>KNACT-009A</td>
<td>Beginning Power Lifting - 1 Unit</td>
<td>LMC Degree: DA</td>
<td>Transfer: UC, CSU</td>
<td>(formerly PE-009A) This is an activity course designed to teach the basic elements of power lifting. Technique will be emphasized and training programs will be developed. The sport of power lifting, as well as safety concerns will also be discussed. Are you looking for a PE class that will increase your flexibility, strength and knowledge of power training? Then Power lifting is the course for you. You will power lift while learning safety procedures to gain strength and knowledge.</td>
<td>SC</td>
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<tr>
<td>KNACT-009B</td>
<td>Intermediate Power Lifting - 1 Unit</td>
<td>LMC Degree: DA</td>
<td>Transfer: UC, CSU</td>
<td>(formerly PE-009B) The intermediate power lifting course will focus on refining power lifting techniques. Students will work on developing strength to improve maximal performance in three lifts: squat, bench press and dead lift. As in the sport of Olympic weightlifting, it involves lifting weights in three attempts.</td>
<td>SC</td>
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<tr>
<td>KNACT-010A</td>
<td>Beginning Circuit Training - 1 Unit</td>
<td>LMC Degree: DA</td>
<td>Transfer: UC, CSU</td>
<td>(formerly PE-010A) Beginning Circuit Training is a self-paced activity class that will include a variety of exercises to help you improve your cardiovascular strength/endurance, as well as your muscular strength/endurance. You will learn the major muscle groups and proper body mechanics necessary to perform safe and effective exercises and improve your overall fitness level. Come prepared to walk, jog, ride, jump, lift, sweat and smile!</td>
<td>SC</td>
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<tr>
<td>KNACT-010B</td>
<td>Intermediate Circuit Training - 1 Unit</td>
<td>LMC Degree: DA</td>
<td>Transfer: UC, CSU</td>
<td>(formerly PE-010B) Intermediate Circuit Training is a self-paced activity class that</td>
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HUMANITIES

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<tr>
<td>HUMAN-024</td>
<td>Shakespeare’s English Kings - 3 Units</td>
<td>ADVISORY: Eligibility for ENGL-100</td>
<td>LMC Degree: ADR; Arts and Humanities; DA</td>
<td>Transfer: UC, CSU Gen. Ed. Area C2; IGETC Area 3B</td>
<td>Shakespeare created an exciting series of plays about the English kings who sought to gain the crown of France while holding on to their own crowns (and heads) at home. These are powerful, tragic, heroic, and often funny plays that chronicle England’s evolution from a medieval kingdom to a modern nation. You’ll see the murders of two kings and several princes, love matches and broken hearts, cynical alliances and betrayals among members of the nobility, and the fighting, double-dealing, conspiracy, drinking, thievery and wenching of almost everyone else. You’ll investigate the literary conventions of Shakespeare’s day and study the history of the period, both real and as interpreted by the author for dramatic purposes or political “spin.” Scenes from the plays will be informally read and/or enacted in class as a means to access Shakespeare’s intent and recreate his cast of kings, queens, bishops, knights and pawns in their game of heroes, knaves and fools.</td>
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<tr>
<td>HUMAN-050</td>
<td>Hip Hop Culture: An American Phenomenon - 3 Units</td>
<td>ADVISORY: Eligibility for ENGL-100</td>
<td>LMC Degree: ADR; Arts and Humanities; DA</td>
<td>Transfer: UC, CSU Gen. Ed. Area C2</td>
<td>Hip Hop is an umbrella term for art, music, dance, literature, identity, style and politics. We will begin to understand the art, culture, and politics of Hip Hop by looking at the movements and politics that inspired the birth of Hip Hop as a form of art and music. The class will also examine the development of the myriad aspects of Hip Hop culture, including graffiti writing, break dancing, and fashion. The ways in which Hip Hop speaks to youth and speaks about oppression, violence, identity, culture, and power will also be considered. We will then explore Hip Hop as a form of cultural politics and activism toward social justice.</td>
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KINESIOLOGY

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<tr>
<td>KINES-100</td>
<td>Introduction to Kinesiology - 3 Units</td>
<td>ADVISORY: Eligibility for ENGL-100</td>
<td>LMC Degree: DA</td>
<td>Transfer: UC, CSU Gen. Ed. Area C; ID KIN 100</td>
<td>(formerly PE-100) This is an introductory course that surveys the various sub-disciplines related to the study of human movement. Areas of study will include history, sociology, biomechanics, physiology and psychology as they relate to sport and exercise. Students will also study three career pathways; teaching, research and professional practice in physical activity professions. This is a required course for Physical Education/Kinesiology major transfer.</td>
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will include a variety of exercises to help you improve your cardiovascular strength/endurance, as well as your muscular strength/endurance. You will learn the major muscle groups and proper body mechanics necessary to perform safe and effective exercises and improve your overall fitness level. Come prepared to walk, jog, ride, jump, lift, sweat and smile! SC

KNACT-014A  Beginning Volleyball - 1 Unit
LMC Degree: DA  
Transfer: UC, CSU  
(formerly PE-014A) Have you always wanted to learn the game of volleyball or improve the game you already have? This course will teach you the skills of serving, blocking, and digging, setting and spiking so you can effectively play the game. SC

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<th>SEC</th>
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<td>MTWTH</td>
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<td>GYM</td>
<td>Staff, L</td>
<td>6/17-7/25</td>
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</table>

KNACT-014B  Intermediate Volleyball - 1 Unit
LMC Degree: DA  
Transfer: UC, CSU  
(formerly PE-014B) This course provides students with the opportunity to practice and refine the fundamental skills of volleyball including serving, blocking, digging, setting and spiking. Emphasis will be placed on the application of rules and team strategy in game settings. SC

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<td>GYM</td>
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<td>6/17-7/25</td>
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KNACT-026A  Beginning Soccer - 1 Unit
LMC Degree: DA  
Transfer: UC, CSU  
(formerly PE-026A) Have you always wanted to learn the game of soccer or improve the game you already have? This course will teach you the rules of soccer and the skills to participate in a soccer game. You will learn how to pass, trap, dribble, and shoot the ball, all while getting in a great cardiovascular workout. If you already know how to play, you will still benefit from sharpening up your soccer skills and participating in short sided scrimmages. Designed for the beginning player. SC

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<tr>
<td>5087</td>
<td>MTWTH</td>
<td>11:30-2:50pm</td>
<td>FB-FIELD</td>
<td>Sullivan, Z</td>
<td>7/15-8/8</td>
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</tbody>
</table>

KNACT-026B  Intermediate Soccer - 1 Unit
ADVISORY: KNACT-026A  
LMC Degree: DA  
Transfer: UC, CSU  
(formerly PE-026B) This course provides students with instruction in the Intermediate skills of soccer including passing, dribbling, shooting, and trapping the ball. Emphasis will be placed on knowledge of rules and team strategy. SC

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<td>5088</td>
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<td>FB-FIELD</td>
<td>Sullivan, Z</td>
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KNACT-030  Tennis - 1 Unit
LMC Degree: DA  
Transfer: UC, CSU  
(formerly PE-030) Have you always wanted to learn the game of tennis or improve the game you already have? This course will teach you the skills for the serve, forehand, backhand, strokes, so you can effectively play the game. Designed for the beginning, intermediate and advanced player. Student must supply own racquet and 3 new balls. SC

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<tr>
<td>5086</td>
<td>MTWTH</td>
<td>8:00-10:05am</td>
<td>COURTS</td>
<td>Villegas, R</td>
<td>6/17-7/25</td>
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KNACT-033  Cardio Kickboxing - 1 Unit
LMC Degree: DA  
Transfer: UC, CSU  
(formerly PE-033) Get fit with this fun and fast paced class! Cardio Kickboxing will combine punches, kicks, sports conditioning and drills to provide a workout that will improve your cardiovascular fitness, muscular strength and flexibility. This course is designed for all fitness levels. SC

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<td>5076</td>
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<td>3:30-5:35pm</td>
<td>PED-1</td>
<td>Ringer, B</td>
<td>6/17-7/25</td>
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</tbody>
</table>

KNACT-046A  Beginning Basketball - 1 Unit
LMC Degree: DA  
Transfer: UC, CSU  
(formerly PE-046A) Hoop it up! Enhance your basketball skills through the fundamentals of dribbling, passing, shooting. You will learn different strategies to compete in a full court and half court game. SC

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<td>5082</td>
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<td>GYM</td>
<td>Staff, L</td>
<td>6/17-7/25</td>
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</table>

KNACT-046B  Intermediate Basketball - 1 Unit
LMC Degree: DA  
Transfer: UC, CSU  
(formerly PE-046B) Hoop it up! This course is designed to provide students with the opportunity to practice and refine skills and strategies used in the game of basketball. Emphasis will be placed on the application of basketball skills and strategies in game settings. SC

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<td>5083</td>
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<td>GYM</td>
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<td>6/17-7/25</td>
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KNACT-057A  Beginning Yoga for Health and Fitness - 1 Unit
ADVISORY: KNACT-057A  
LMC Degree: DA  
(formerly PE-057A) This course will introduce you to beginning yoga poses to enhance your strength, flexibility, muscle control, mental concentration, and alertness. You will learn beginning breathing and relaxation techniques as well, to help reduce stress and tension. SC

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<tr>
<td>5090</td>
<td>TWTH</td>
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<td>PED-1</td>
<td>Ralston, C</td>
<td>6/18-7/25</td>
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</tbody>
</table>

KNACT-057B  Intermediate Yoga for Health and Fitness - 1 Unit
ADVISORY: KNACT-057A  
LMC Degree: DA  
(formerly PE-057B) This course will introduce you to intermediate yoga poses to enhance your strength, flexibility, muscle control, mental concentration, and alertness. You will learn Intermediate breathing and relaxation techniques as well, for stress and tension relief, and renewed energy. SC

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<td>TWTH</td>
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<td>PED-1</td>
<td>Ralston, C</td>
<td>6/18-7/25</td>
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KINCA-006  Fitness for Athletic Competition - 1 Unit
ADVISORY: High school athletic experience  
LMC Degree: DA  
Transfer: UC, CSU  
(formerly ATH-006) This course will prepare the prospective athlete for competition at an advanced level. Introduction to the elements, understanding, and knowledge of physical training will include endurance running, interval sprinting, weight training and plyometric training to improve one's level of fitness for the upcoming athletic season. SC

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<tr>
<td>0066</td>
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<td>0067</td>
<td>MTW</td>
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<td>PEW-1</td>
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<tr>
<td>0069</td>
<td>MTW</td>
<td>3:30-5:35pm</td>
<td>FB-FIELD</td>
<td>Sullivan, Z</td>
<td>7/15-8/22</td>
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</tbody>
</table>

KINCA-027  Offensive Football Skills and Conditioning - 1 Unit
ADVISORY: Designed for intercollegiate football participants  
LMC Degree: DA  
Transfer: UC, CSU  
(formerly ATH-027) Are you on the LMC football team or would like to improve your offensive skill? This course focuses on skill areas such blocking, catching, passing, and route running. SC

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<td>MTWTH</td>
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<td>4:10-5:35pm</td>
<td>FB-FIELD</td>
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KNICA-028  
**Defensive Football Skills and Conditioning - 1 Unit**  
ADVISORY: Designed for intercollegiate football participants  
LMC Degree: DA  
Transfer: UC, CSU  
(formerly ATH-028)  
Are you on the LMC football team or would you like to improve your defensive skill? This course focuses on skill areas such as block destruction, turnovers, tackling, and techniques specific to a defensive position will be covered. SC  
0059  MTWTH  3:30-4:00pm  SC1-129  Shipe, C  
0007  MTWTH  11:30-12:20pm  MA2-203  Daroogheha, S  
0148  MTWTH  12:30-1:30pm  MA2-204  Von Bergen, J  
0147  MTWTH  9:30-10:50am  MA2-202  Crain, M  

**KNICA-170**  
**Occupational Work Experience Education in Athletics - 1-4 Units**  
PREREQUISITE: Approved online application  
ADVISORY: Eligibility for ENGL-095  
LMC Degree: DA  
Transfer: CSU  
(formerly ATH-170)  
**Earn College Units for Your Job!**  
**Earn between 1-4 units depending on how many hours you work.**  
In order to enroll in a Cooperative Work Experience Education (CWEE) course, students must be employed, and:  
1) Complete CWEE application at www.losmedanos.edu/cwee/  
2) Register for the course (see course list at www.losmedanos.edu/cwee/)  
3) Attend a mandatory orientation. SC  
0301  D’Albora, A  

**MATHEMATICS- STATISTICS PATHWAY**

**MATH-027**  
**Pre-Statistics - 4 Units**  
LMC Degree: DA  
Math 27 prepares you for college-level Statistics (Math 110). In Math 27 you will work on projects and collaborative activities that develop your math skills, as well as your reading, writing, and critical thinking skills. (If you have successfully completed intermediate algebra (Algebra II) with a C or better, you are eligible to take Math 110 now. If you have successfully completed Algebra I with a C or better but not Algebra II, consider taking Math 110 and Math 110S together, instead of Math 27). But if you feel that you need more than a quick review, Math 27 provides a more intensive preparation for Math 110.) This course is for students who plan to major in all the wonderful fields that are NOT math, science, computer science, business, technology, engineering, and calculus intense fields in the social sciences. SC  
0161  MTWTH  11:30-3:50pm  MA2-208  Freeland, D  

**MATH-110**  
**Introduction to Statistics - 4 Units**  
PREREQUISITE: MATH-027, MATH-110S (028)  
LMC Degree: ADR: Language and Rationality: Communication and Analytical Thinking; DA  
Transfer: UC, CSU Gen. Ed. Area B4; IGETC Area 2A  
(formerly MATH-034)  
Is Steph Curry the best 3-point shooter? Does joining a gym improve your waist overhang?  
These questions can be answered using statistics. Students enrolled in this section will be expected to use computers for a portion of their coursework. SC  
0012  MTWTH  8:30-11:20am  MA2-203  Liang, W  
0007  MTWTH  11:30-1:30pm  MA2-203  Daroogheha, S  
0013  MTWTH  12:30-2:30pm  MA2-204  Von Bergen, J  
EBC-10  5:00-7:00pm  BRT-10  Chu, Y  
0028  MTWTH  7:00-9:00pm  MA2-205  Batra, P  
0146  MTWTH  9:00-11:50am  MA2-204  Poko, K  

**MATH-020**  
**Algebra & Arithmetic Skills - 0 Unit**  
LMC Degree: NC  
This is a non-credit course to review skills from elementary algebra and arithmetic in order to prepare students for Intermediate Algebra (Math 30). You will use computer software to complete skills practice assignments in this fast-paced course. Topics include: arithmetic (integers, signed fractions, signed decimals), order of operations, perimeter, area, volume, circumference, formulas, the Pythagorean Theorem, exponents, percentages, proportions, unit analysis, linear equations, linear inequalities, linear systems of equations, quadratic equations, factoring, and the quadratic formula. P/NP  
0147  MTWTH  8:30-12:00pm  MA2-202  Crain, M  

**MATH-012**  
**Prealgebra - 4 Units**  
LMC Degree: NDA  
MATH-012 a four-unit lecture/lab prealgebra course designed to provide students with the background skills and knowledge in preparation for the study of elementary algebra. Prealgebra skills include arithmetic involving integers, signed fractions, and signed decimals, with basic proportions and percents, as well as the order of operations, exponents, estimation and solving linear equations. Applications will include introductory topics from algebra, geometry, and descriptive statistics. In addition to prealgebra skills, students will learn effective learner skills such as self-assessment, goal-setting, and using campus resources. SC  
0146  MTWTH  9:00-11:50am  MA2-204  Poko, K  

**MATH-025**  
**Elementary Algebra - 5 Units**  
ADVISORY: Pre-Algebra or proficiency solving proportions, calculating with decimals, fractions and negative numbers  
LMC Degree: DA  
How do scientists model the real world and make predictions using math? Math 25 is an elementary algebra course that introduces students to applications of math through linear equations, systems of linear equations, and quadratic equations. This course covers Algebra I in one semester. This course is for students whose majors require Intermediate Algebra (Math 30) such as math, science, or business. SC  
0145  MTWTH  8:00-12:20pm  MA2-205  Batra, P  

**MATHEMATICIAN**  
**Online and Hybrid Sections**  
9528  ONLINE  Gonzalainiec, N  
This section is primarily online. Students are expected to complete the required assignments independently and submit them online. The class only meets for review or exams on Mondays 3:30 - 6:20 in BRT - 14. The final exam is on Thursday, July 25, 3:30 - 5:20 pm in BRT - 14  
0014  M  6:30-9:20pm  MA2-203  Von Bergen, J  
This is a ‘partially online’ class. This class meets Monday’s 6:30-9:20pm in MA2-203 and 15 hours online every week. Final Exam 6:30-9:20pm on Thursday 7/25.  
0011  T  6:30-9:20pm  MA2-203  Von Bergen, J  
This is a ‘partially online’ class. This class meets Tuesdays 6:30-9:20pm in MA2-203 and 15 hours online every week. Final Exam 6:30-9:20pm on Thursday 7/25.
MATH-026  Plane Geometry - 3 Units
PREREQUISITE: One year high school algebra, or MATH-025 with a grade of "C" or better, or MATH-029 with a grade of "C" or better, or completion of coursework at another college that is comparable to Math 25 with a grade of "C" or better, or demonstration of equivalent algebra skills based on our LMC assessment process, or equivalent assessment recommendation from another college.
LMC Degree: ADR: Language and Rationality: Communication and Analytical Thinking; DA
Geometry surrounds us! From ancient war machines to modern GPS tracking systems, cultures old and new recognize the importance of formally studying the spatial relationships that we see everywhere. This course will teach you not only what these relationships are, but how to use logical and mathematical reasoning to discover and explain them. Topics include lines, planes, angles, triangles, polygons, circles, transformations, similar figures, perimeter, area, volume, logical proof, constructions, the use of drawing tools, and the Pythagorean Theorem. This course satisfies the math requirement for an associate degree, and is a required pre-requisite for pre-calculus. SC
9518 MTW 3:30-6:20pm BRT-8 Gangar, J 6/17-7/24 + 6 hours by arrangement each week.

MATH-030  Intermediate Algebra - 4 Units
ADVISORY: Recommended completion of Elementary Algebra (C or better) or LMC MATH-020 within the last 5 years.
LMC Degree: ADR: Language and Rationality: Communication and Analytical Thinking; DA
Math 30 is an intermediate algebra course with focus on linear, quadratic, exponential, and logarithmic functions. Students will investigate algebra concepts from multiple perspectives including tables, graphs, symbolic forms with variables, and written descriptions. Students will develop proficient skills in communication of mathematics, problem-solving, use of multiple representations, effective learning skills and learning to apply algebra to analyze and solve real-life problems takes time and effort. A graphing calculator or graphing software is required. SC
4017 MTWTH 8:30-11:20am MA2-208 Matthews, S 6/17-7/25 + 6 hours by arrangement each week.
6044 MTWTH 6:30-9:20pm MA2-207 Briones, R 6/17-7/25 + 6 hours by arrangement each week.

Online and Hybrid Sections
9518 ONLINE Wolf, V 6/17-7/25
This section is primarily online. Students are expected to complete the required assignments independently and submit them online. The class only meets for review or exams on Mondays 7 - 9:20pm in BRT-12. The final exam is on Thursday, July 25, 7-9:20pm.

MATH-155  Precalculus - 4 Units
PREREQUISITE: MATH-030 and MATH-039 or MATH-039 or equivalent
CO-REQUISITE: MATH-026 or MATH-155SS
LMC Degree: ADR: Language and Rationality: Communication and Analytical Thinking; DA
Transfer: UC, CSU Gen. Ed. Area B4; IGETC Area 2A
(formerly MATH-040) Students will learn how functions are used to describe real-world situations. Students will study functions grouped into families: linear, exponential, trigonometric, power, and others. Students will investigate functions using algebra, tables, graphs, and verbal descriptions. This course is primarily intended to prepare students for calculus but may also serve as an advanced course for students not intending to continue with calculus. Graphing calculator, computer algebra system, or the equivalent required. SC
0099 MTWTH 12:30-3:20pm MA2-205 Crump, M 6/17-7/25 + 6 hours by arrangement each week.

Brentwood Center
9521 MTWTH 8:30-11:20am BRT-8 Rehman, T 6/17-7/25 + 6 hours by arrangement each week.
Students enrolled in this section will be expected to use computers for a portion of their coursework.
9524 MTWTH 11:30-2:20pm BRT-8 Rehman, T 6/17-7/25 + 6 hours by arrangement each week.
Students enrolled in this section will be expected to use computers for a portion of their coursework.

Online and Hybrid Sections
0098 ONLINE Cohen, J 6/17-7/25
This is an ONLINE section. Class meets on Monday 6/17 from 10:00-2:00pm for Orientation, 7/1 & 7/15 10:00-2:00pm for Mid-Term and on 7/25 10:00-3:00pm for Final Exam in room MA-202.

MATH-210  Calculus and Analytic Geometry I - 4 Units
PREREQUISITE: MATH-026 and MATH-040 or equivalent
LMC Degree: ADR: Language and Rationality: Communication and Analytical Thinking; DA
Transfer: UC, CSU Gen. Ed. Area B4; IGETC Area 2; C-ID MATH 210
(formerly MATH-050) Do you want to know how scientists, engineers and economists use mathematics in research? Math 210 is an introduction to calculus and the geometry of functions, including the use of calculus in scientific fields. We will introduce, explore, and apply the derivative and introduce the integral in the context of rates of change. This course is the first of the three-semester calculus sequence. Applications are made to various fields including physics, engineering, biology, and social science. This course is required for math, science and engineering majors. Use of a mathematical software package or graphing calculator required. SC
0022 MTWTH 11:30-2:20pm MA2-206 Magante, M 6/17-7/25 + 6 hours by arrangement each week.
0089 MTWTH 3:30-6:20pm MA2-203 Magante, M 6/17-7/25 + 6 hours by arrangement each week.

Brentwood Center
9520 MTWTH 8:30-11:20am BRT-14 Gonzalez, J 6/17-7/25 + 6 hours by arrangement each week.
Students enrolled in this section will be expected to use computers for a portion of their coursework.

MUSIC

MUSIC-010  Music Literature - 3 Units
ADVISORY: Eligibility for ENGL-095
LMC Degree: ADR: Arts and Humanities; DA
Transfer: UC; CSU Gen. Ed. Area C1; IGETC Area 3A
Discover music from its inception to contemporary times, especially in regards to the African American, Euro American, Latin American origins of these contemporary styles and their historical contexts. Class activities include listening to many styles of music ranging from classical to rock. Find out who was important, how music was and how it affects music today. Travel is required for live concert performances. SC
0006 ONLINE Chuah, C 6/17-7/25
This is an ONLINE section for 9 hours of instruction each week. Please email instructor kchuah@losmedanos.edu if you have questions.

MUSIC-012  Popular Music in American Culture - 3 Units
ADVISORY: Eligibility for ENGL-100
LMC Degree: ADR: Arts and Humanities; DA
Transfer: UC, CSU Gen. Ed. Area C1; IGETC Area 3B. Also satisfies American Cultures Requirement at UCB
A multicultural study of the evolution of American musical styles, including blues, salsa, samba, rock, jazz, pop, rhythm and blues and country and folk, with emphasis on the African American, Euro American, Latin American origins of these contemporary styles and their historical contexts. Class activities will include field trips to

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<table>
<thead>
<tr>
<th>COURSE</th>
<th>TITLE</th>
<th>COMPONENTS</th>
<th>CREDITS</th>
<th>DESCRIPTION</th>
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<tr>
<td>MUSIC-015</td>
<td>Basic Music</td>
<td>ONLINE</td>
<td>3 Units</td>
<td>This course covers the fundamentals of music theory and harmony across various styles of music and cultures. You will learn to write a simple original composition. Travel is required for live concert performances. SC 0035 MTWTH 11:30-2:50pm MU3-720 Henderson, S 6/17-7/11</td>
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<tr>
<td>NURSING - REGISTERED</td>
<td>Transition to the RN Program</td>
<td>ONLINE</td>
<td>.3 Unit</td>
<td>This course assists the Licensed Vocational Nurses (LVN) and the transfer student to transition into the second year of the Registered Nursing program. Emphasis is on Nursing Process, the RN scope of practice, the Registered Nursing program curriculum and expectations, competency in drug dosage calculations, and use of campus resources. P/NP 0018 MTWTH 8:00-11:20am MU3-750 Henderson, S 6/17-7/11</td>
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<tr>
<td>NURSING - VOCATIONAL</td>
<td>Vocational Nursing Role Relationships</td>
<td>ONLINE</td>
<td>1 Unit</td>
<td>This short term class focuses on nursing history and changes in the role relationships of the LVN and how these may affect the LVN’s nursing practice. You will learn strategies for successful completion in the LVN program and will be provided an overview of the healthcare environment and the role of the LVN in healthcare. LR 0043 ONLINE Reno, S 8/5-8/9</td>
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<tr>
<td>PHIL 100</td>
<td>Introduction to Philosophy</td>
<td></td>
<td>3 Units</td>
<td>This course explores the fundamental human questions that have been addressed in philosophy. Some of these questions include: Does God exist? How do we know what we know? What is real? What is right and wrong? How do we live a good life? This course will survey different historical and contemporary answers, while challenging students to critically engage with these questions to better understand themselves, their community and the world around them. SC 0015 MTWTH 10:15-12:20pm CC2-226 Sherick, B 6/17-7/25</td>
</tr>
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### Critical Thinking and Composition - 3 Units
**PREREQUISITE:** ENGL-100  
**LMC Degree:** DA  
**Transfer:** UC; CSU  
**DESCRIPTION:** This course is designed to enhance critical thinking skills and prepare students for college-level writing. Topics include logical reasoning, argumentation, and research methods. This course is essential for developing clear, persuasive writing and analytical thinking skills.  
**ONLINE and Hybrid Sections**  
**0106** ONLINE Smith, J 6/17-7/25  
This section is an ONLINE section for 9 hours each week. Please email instructor jsmith@losmedanos.edu if you have questions.

### Introduction to Physics - 4 Units
**PREREQUISITE:** MATH-029, MATH-025 or equivalent; or one year high school algebra  
**ADVISORY:** Eligibility for ENGL-100  
**LMC Degree:** ADR: Natural Sciences; DA  
**Transfer:** UC; CSU  
**DESCRIPTION:** This course introduces the fundamental concepts of physics, including mechanics, thermodynamics, and waves. Labs are included to provide hands-on experience with physical principles.  
**Online and Hybrid Sections**  
**0033** MTWTH 10:15-12:20pm SC2-227 Moore, R 6/17-7/25  
**0106** MTWTH 12:30-2:35pm SC2-226

### Introduction to American Government: Institutions and Ideals - 3 Units
**ADVISORY:** Eligibility for ENGL-100  
**LMC Degree:** ADR: Social and Behavioral Sciences; DA  
**Transfer:** UC; CSU  
**DESCRIPTION:** This course provides an introduction to the institutions and historical development of American government, with special emphasis on the constitutional systems of the U.S. and the State of California. Partially fulfills American Institutions graduation requirement at LMC and the CSU system.  
**Online and Hybrid Sections**  
**0135** MTWTH 12:30-2:35pm CC2-236 Staff, L 6/17-7/25  
**Brentwood Center**  
**9537** MTWTH 10:15-12:20pm BRT-6 Hiscocks, R 6/17-7/25

### Introduction to Industrial Technology and Trades - 3 Units
**ADVISORY:** Eligibility for ENGL-100  
**LMC Degree:** DA  
**Transfer:** CSU  
**DESCRIPTION:** This introductory course will provide an in-depth view of how important safety and environmental considerations are in this industry. You will become familiar with the various government regulatory groups that oversee this industry and see why the use of planning, protection, and preventative procedures enable the petrochemical industries to provide occupations that are interesting, rewarding and safe.  
**Online and Hybrid Sections**  
**0114** ONLINE Cruz, W 6/17-7/25  
This is an ONLINE section for 9 hours each week. Contact instructor at wcruz@losmedanos.edu if you have questions.

### Petrochemical Safety, Health, and Environment - 1 Unit
**ADVISORY:** PTEC-010; eligibility for ENGL-100  
**LMC Degree:** DA  
**Transfer:** CSU  
**DESCRIPTION:** This course will provide an in-depth view of how important safety and environmental considerations are in this industry. You will become familiar with the various government regulatory groups that oversee this industry and see why the use of planning, protection, and preventative procedures enable the petrochemical industries to provide occupations that are interesting, rewarding and safe.  
**Online and Hybrid Sections**  
**0121** ONLINE Cruz, W 6/17-7/25  
This is an ONLINE section for 3 hours each week. Contact instructor at wcruz@losmedanos.edu if you have questions.

### Introduction to Industrial Technology and Trades - 2 Units
**LMC Degree:** DA  
**Transfer:** CSU  
**DESCRIPTION:** Are you considering a career in the petrochemical industry but wondering how safe it is? This course will provide an in-depth view of how important safety and environmental considerations are in this industry. You will become familiar with the various government regulatory groups that oversee this industry and see why the use of planning, protection, and preventative procedures enable the petrochemical industries to provide occupations that are interesting, rewarding and safe.  
**Online and Hybrid Sections**  
**0153** MTWTH 1:30-4:20pm CC3-506 Staff, L 6/17-7/25  
Students taking this course will experience a variety of Industrial Technology trades and careers, including: Application Technology, Automotive Technology, Electrical & Instrumentation Technology, Process Technology, Welding Technology.

### Occupational Work Experience Education in Process Technology - 1-4 Units
**PREREQUISITE:** Approved online application  
**ADVISORY:** Eligibility for ENGL-095  
**LMC Degree:** DA  
**Transfer:** CSU  
**DESCRIPTION:** Are you considering a career in the petrochemical industry but wondering how safe it is? This course will provide an in-depth view of how important safety and environmental considerations are in this industry. You will become familiar with the various government regulatory groups that oversee this industry and see why the use of planning, protection, and preventative procedures enable the petrochemical industries to provide occupations that are interesting, rewarding and safe.  
**Online and Hybrid Sections**  
**0116** Martin, J 6/17-7/25  
**0114** ONLINE Cruz, W 6/17-7/25  
This is an ONLINE section for 9 hours each week. Contact instructor at wcruz@losmedanos.edu if you have questions.

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**Continued next column**
### PSYCHOLOGY

**PSYCH-010  Individual and Social Processes - 3 Units**  
**ADVISORY: Eligibility for ENGL-100**  
**LMC Degree: ADR: Social and Behavioral Sciences; DA**  
**Transfer: UC, CSU Gen. Ed. Area D; IGETC Area 4I**  

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<td>6/17-7/24</td>
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**PSYCH-011  General Psychology - 3 Units**  
**ADVISORY: Eligibility for ENGL-100**  
**LMC Degree: ADR: Social and Behavioral Sciences; DA**  
**Transfer: UC, CSU Gen. Ed. Area D; IGETC Area 4I**  

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<td>10:15-12:20pm</td>
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<td>Davi, E</td>
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### SIGN LANGUAGE

**SIGN-050  Elementary American Sign Language I - 5 Units**  
**ADVISORY: Concurrent enrollment in ENGL-095 or higher level English course.**  
**LMC Degree: DA**  
**Transfer: UC, CSU GE Area C2; IGETC Area 6A**  

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<td>0207</td>
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### RECORDING ARTS

**RA-020  Recording Arts II - 3 Units**  
**PREREQUISITE: RA-010**  
**LMC Degree: DA**  
**Transfer: CSU**  

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<tr>
<td>0113</td>
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<td>MU3-730</td>
<td>Shiner, R</td>
<td>6/17-7/24</td>
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**RA-033  Summer Recording Workshop - 2.5 Units**  
**PREREQUISITE: Prior or concurrent enrollment in RA-020**  
**LMC Degree: DA**  
**Transfer: CSU**  

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<td>0119</td>
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<td>5:40-10:00pm</td>
<td>MU3-730</td>
<td>Shiner, R</td>
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<td>CC3-336</td>
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**SOCIOLOGY**

**SOCIO-015  Introduction to Sociology - 3 Units**

ADVISORY: Eligibility for ENGL-100  
LMC Degree: ADR: Social and Behavioral Sciences; DA  
Transfer: UC; CSU Gen. Ed. Area D; IGETC Area 4J; C-ID SOCI 110  
Join your fellow students in a journey through the land of sociology. See and hear the excitement of discovering culture, socialization, stratification, urbanization, race, and gender inequality. You can become a team member of an educational adventure that you will never forget. Required for Sociology majors. SC  
4335  MTWTH 10:15-12:20pm  CC2-256  Sample, A 6/17-7/25  
Brentwood Center  
9514  MTW 3:30-6:20pm  BRT-5  Sample, A 6/17-7/24

**SPANISH**

**SPAN-046  Spanish for the Professions - 3 Units**

LMC Degree: DA  
Transfer: CSU  
¡Aprenda español para su profesión! This is a course designed for persons in law enforcement, business and finance, social services and other public servants. This introductory course will prepare you for the practical, daily use of Spanish at work and in your community. In addition to basic vocabulary, this course will cover oral language proficiency, grammar, idiomatic expressions and culture. It will introduce specific vocabulary necessary for professionals to communicate successfully in a professional situation. Cultural and behavioral attitudes appropriate for relating to persons of Hispanic heritage will be suggested. SC  
Brentwood Center  
9508  MTW 11:30-2:20pm  BRT-3  Coronado Barraza, V 6/17-7/24

**SPAN-047  Spanish for Healthcare Professionals - 3 Units**

LMC Degree: DA  
Transfer: CSU  
This introductory course is designed for students whose professional careers and personal interest take them to the healthcare field. This course will enable students to convey conversations with Spanish-speaking patients and their families. The students will develop basic skills in the target language to carry on medical/nursing functions or tasks. In addition to basic vocabulary, this course will cover oral language proficiency, grammar, idiomatic expressions and culture. It will introduce specific vocabulary necessary to communicate successfully in the medical field. Cultural and behavioral attitudes appropriate for relating to persons of Hispanic heritage will be suggested. SC  
Brentwood Center  
9506  MTW 11:30-2:20pm  BRT-3  Coronado Barraza, V 6/17-7/24

**SPAN-050  Elementary Spanish I - 5 Units**

ADVISORY: Concurrent enrollment in ENGL-095 or higher level English course.  
LMC Degree: DA  
Transfer: UC; CSU Gen. Ed. Area C2; IGETC Area 6; C-ID SPAN 100  
Do you want to continue improving your Spanish skills, increase your speaking and writing vocabulary and learn more about the rich Latino culture in more than 21 Spanish speaking regions around the world? The course builds fluency in understanding, speaking, reading, and writing Spanish. It is the second course of a four semester sequence. Course material emphasizes the cultures of Mexico, Central/South America, the Caribbean, Spain and the Chicoano of the Southwestern United States. This course is equivalent to two years of high school Spanish. Required for Sociology majors. SC  
4336  MTWTH 12:30-2:35pm  CC2-256  Sample, A 6/17-7/25  
Online and Hybrid Sections  
5934  MTW 6:30-9:20pm  CC2-226  Coronado Barraza, V 6/17-7/24  
This course is partially online. Students will have an additional 36 hours online.

**SPAN-051  Elementary Spanish II - 5 Units**

PREREQUISITE: SPAN-050 or 2 years of high school Spanish  
ADVISORY: Concurrent enrollment in ENGL-095 or higher level English course.  
LMC Degree: DA  
Transfer: UC; CSU Gen. Ed. Area C2; IGETC Area 3B; 6; C-ID SPAN 110  
Continuation of the visual/oral/aural approach to understanding, speaking, reading, and writing Spanish. This is the second course of a four semester sequence. Course material emphasizes the cultures of Mexico, Central/South America, the Caribbean, Spain and the Chicoano of the Southwestern United States. This course is equivalent to two years of high school Spanish. Required for Sociology majors. SC  
Brentwood Center  
9508  MTW 11:30-2:20pm  BRT-3  Coronado Barraza, V 6/17-7/24

**SPAN-052  Intermediate Spanish I - 5 Units**

PREREQUISITE: SPAN-051 or 3 years of high school Spanish  
LMC Degree: DA  
Transfer: UC; CSU Gen. Ed. Area C2; IGETC Area 3B; 6; C-ID SPAN 200  
Do you want to continue improving your Spanish skills, increase your speaking and writing vocabulary and learn more about the rich Latino culture in more than 21 Spanish speaking regions around the world? The course builds fluency in understanding, speaking, reading, and writing Spanish through the visual/oral/aural approach. The focus is on Spanish speaking literature and culture in a global society. This is part one of a two part intermediate Spanish program. It is highly recommended that upon successful completion of SPAN-052, the second course (SPAN-053) be taken the following semester. Please note that the department provides an exam for students who wish to challenge the prerequisite. Please contact lhuffman@losmedanos.edu or vcoronado@losmedanos.edu for more information. SC  
Online and Hybrid Sections  
9547  MT 4:00-6:05pm  BRT-3  Coronado Barraza, V 6/17-7/6  
This course is partially online. Students will have an additional 54 hours online.
WELDING

<table>
<thead>
<tr>
<th>SEC</th>
<th>DAYS</th>
<th>HOURS</th>
<th>ROOM</th>
<th>INSTRUCTOR</th>
<th>DATES</th>
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SPAN-053  Intermediate Spanish II - 5 Units
PREREQUISITE: SPAN-052 or 4 years high school Spanish
LMC Degree: DA
Transfer: UC; CSU Gen. Ed. Area C2; IGETC Area 3B; C-ID SPAN 210
Do you want to continue improving your Spanish skills, increase your speaking and writing vocabulary, and learn more about the rich Latino culture in more than 22 Spanish-speaking regions around the world and earn a Spanish Certificate of Completion? The course builds fluency in understanding, speaking, reading, and writing Spanish through the visual/oral/aural approach. The focus is on Spanish speaking literature and culture in a global society. This is part two of a two part intermediate Spanish program. It is highly recommended that upon successful completion of SPAN-053, Spanish for Spanish Speakers 1 (SPAN-051) or Exploring Latino Cinema (SPAN-060) be taken in the following semester. Please note that the department provides an exam for students who wish to challenge the prerequisite. Please contact lhuffman@losmedanos.edu or vcoronado@losmedanos.edu for more information.

SC

Online and Hybrid Sections

9548 MT 4:00-6:05pm BRT-3 Coronado Barraza, V 6/17-8/6
This course is partially online. Students will have an additional 54 hours online.

SPEECH/COMMUNICATIONS

SPCH-110  Speech Communication - 3 Units
ADVISORY: Eligibility for ENGL-100
LMC Degree: ADR: Arts and Humanities; DA
Transfer: UC; CSU Gen. Ed. Area A1; IGETC Area 1C; C-ID COMM 110
Develop skills toward being a more effective public speaker and a critical listener. Learn to be clear, focused, direct, and interesting in a variety of context. This is an introduction to basic concepts and principles of public speaking, including methods of obtaining and organizing material for clarity of thought and development of both imaginative and discursive modes of verbal and nonverbal expression. SC

0132 MTWTH 8:00-10:05am CO-101 Rodolfo, S 6/17-7/25
0131 MTWTH 10:15-12:20pm CO-101 Rodolfo, S 6/17-7/25
4471 MTWTH 12:30-2:35pm CO-101 Staff, L 6/17-7/25
0125 MTWTH 3:30-5:35pm CO-101 Feere, Z 6/17-7/25

Brentwood Center

9532 MTWTH 8:00-10:05am BRT-2 Petersen, N 6/17-7/25
9509 MTWTH 10:15-12:20pm BRT-2 Petersen, N 6/17-7/25
9541 MTWTH 12:30-2:35pm BRT-2 Bobadilla, T 6/17-7/25
9511 MTWTH 3:30-5:35pm BRT-2 Bobadilla, T 6/17-7/25

SPCH-120  Argumentation and Debate - 3 Units
ADVISORY: Eligibility for ENGL 100
LMC Degree: ADR: Social and Behavioral Sciences; DA
Transfer: UC; CSU Gen. Ed. Area A1, A3; IGETC Area 1C; C-ID COMM 120
We all love to argue -- want to learn how to do so formally? In this class, you will learn the principles of argumentation through logical and ethical reasoning. We will be researching and analyzing current events, ethical and philosophical issues that affect our world and learning how to persuade an academic audience. It isn't what you know it's what you can prove! Take the argumentation challenge and prepare to become an agent of change or a reasonable citizen in our world. SC

0134 MTW 6:30-9:20pm CO-101 Feere, Z 6/17-7/24

SUPervised Tutoring

SPTUT-020  Supervised Tutoring - 0 Unit
ADVISORY: Student must be referred by a counselor or instructor per Title 5, 58170(e)
LMC Degree: Non-Credit
Do you need a little help with your studies? Whether you are writing a term paper, studying for a math test or need to brush up on your child development skills you can get individualized tutoring from trained tutors in any one of the many labs at both the Pittsburg and Brentwood campuses. Ask your instructor or counselor for a referral to receive tutoring in basic skills, academic and vocational subject matter by enrolling in this free, non-credit course. P/NP

0208 Hours by arrangement: Center for Academic Support  Buettner, J 6/17-7/25
0209 Hours by arrangement: Math Lab  Landers, M 6/17-7/25
9526 Hours by arrangement: Brantwood Center Math Lab  Stricker, M 6/17-7/25

WELDING

WELD-015  Basic Oxyacetylene Welding - 2 Units
PREREQUISITE: WELD-010
ADVISORY: WELD-010; eligibility for ENGL-095
LMC Degree: DA
Transfer: CSU
This course provides you with theoretical hands-on experience in learning how to use an oxyacetylene torch to weld and braze. You will learn how to manipulate a weld puddle and how to weld different metal joints in different positions. This process enhances your ability to learn and perform Gas Tungsten Arc Welding, which is another form of welding. This is a required course for both a Certificate of Achievement and a Degree in Welding Technology. SC

5184 MTW 6:00-9:50pm CC3-517 Meyer, J 6/3-7/10

WELD-016  Advanced Oxyacetylene Welding - 1 Unit
PREREQUISITE: WELD-015
ADVISORY: WELD-010; eligibility for ENGL-095
LMC Degree: DA
Transfer: CSU
Do you want to develop advanced welding skills? This course, a continuation of WELD 15, provides you with additional practical experience to weld & braze both ferrous and non-ferrous metals, plates, sheet metal, tubes and pipes. You will also learn how to use machine torches and cutting units. SC

5185 MTW 6:00-8:50pm CC3-517 Meyer, J 6/3-7/10

WELD-100  Introduction to Industrial Technology and Trades - 2 Units
LMC Degree: DA
Transfer: CSU
Do you like working with your mind and your hands? Do you wonder how things work? Do you like solving problems? Do you like to fix things? Have you ever wanted to cut steel with a plasma torch or learn how an engine operates? From the high performance world of automotive to maintaining the complex systems in today’s refineries to owning your own appliance repair business, companies are looking for skilled workers in all these areas of industrial technology and trades. This introductory course will acquaint you with some of the basics necessary to embark on your dream career, using your mind, your hands and your passion to shape your future! This course will be listed under all following course numbers APPL-100, AUTO-100, ETEC-100, PTEC-100 and WELD-100. Students may register for this course using any one of the provided course numbers. P/NP

0151 MTWTH 1:30-4:20pm CC3-506 Gesink, D 6/17-7/25
Students taking this course will experience a variety of Industrial Technology Trades and Careers, including: Appliance Technology, Automotive Technology, Electrical & Instrumentation Technology, Process Technology, Welding Technology.

Continued next column
Academic Scholarship Standards

**Attendance**

Students are expected to be punctual and attend all courses in which they are enrolled. Students may be dropped by the instructor for failure to attend class in the following circumstances:

1. Failure to attend first class meeting.
2. Absence from three consecutive weeks of instruction.
3. At any point when it is concluded that absences have irretrievably affected the student’s progress in his/her coursework.

Grades should not be used as punishment for absences. However, academic grades may be lowered to the degree that instructors can estimate the loss of cognitive, affective, or skills learning due to student absences.

**Grading**

The evaluation in college-level courses is a prime responsibility of the instructor. Such evaluation involves the measurements of achievement against the objectives of the course and the assignment of a letter grade to denote the student’s degree of success.

The grade, as submitted by the instructor, shall be considered final and permanent. Grades cannot be changed by submitting additional course work or taking examinations after the semester (or term) is completed. Under state law, the instructor's determination is final unless the grade given was the result of 1) mistake, 2) fraud, 3) bad faith, or 4) incompetency. (Ed. Code Section 76224.)

No grade may be challenged more than one year after the end of the session in which the grade was assigned. For information on the policy regarding grade challenges, contact the Office of Student Life.

**Final Grades**

Final grades can be accessed at the end of instruction, following instructor grade entry online.

Students can view their final grades by logging into InSite or EllucianGo mobile app.

**Pass/No Pass Grade Option:**

The purpose of the Pass/No Pass (P/NP) option is to allow students to take challenging courses while avoiding undue concern for their grade point averages. Students who select this option are, however, expected to complete the course, comply with attendance requirements, and comply with all other requirements of the course.

Selected courses have been labeled with “SC” to indicate student choice for the P/NP option. If students do not choose the P/NP option before the deadline, they will be issued a letter grade for the course. It is often best to discuss this choice with a counselor.

In order to exercise this option, a petition must be filed with the Admissions & Records Office at the time of registration or no later than the deadline listed for a full-semester class. Petitions for Summer session and short-term courses must be filed within the first 30% of the course. After the deadline has passed, the grading choice may not be reversed.

**Evaluative Symbols Grading Scale**

<table>
<thead>
<tr>
<th>Symbol &amp; Definition</th>
<th>Grade Points</th>
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<tbody>
<tr>
<td>A Excellent ..........</td>
<td>4</td>
</tr>
<tr>
<td>B Good ................</td>
<td>3</td>
</tr>
<tr>
<td>C Satisfactory ........</td>
<td>2</td>
</tr>
<tr>
<td>D Passing, less than satisfactory ........</td>
<td>1</td>
</tr>
<tr>
<td>F Failing ................</td>
<td>0</td>
</tr>
<tr>
<td>P Pass (at least satisfactory — C or better — units awarded not counted in GPA)</td>
<td></td>
</tr>
<tr>
<td>NP No Pass (less than satisfactory or failing — units not counted in GPA)</td>
<td></td>
</tr>
<tr>
<td>W Indicates withdrawal from a course within the allowed time</td>
<td></td>
</tr>
<tr>
<td>MW Military Withdrawal occurs when a student who is a member of an active or reserve US Military service receives orders compelling a withdrawal from courses</td>
<td></td>
</tr>
<tr>
<td>I Incomplete — Academic work that is incomplete for unforeseeable emergency and justifiable reasons at the end of a term; student must be passing course to be eligible for incomplete. Student will not re-enroll in the course to complete pending assignments, projects, or exams. A final grade is assigned when the work has been completed or after one year.</td>
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</table>

**Important information related to the P/NP option:**

- A P grade represents a letter grade of A, B, or C
- A NP grade represents a letter grade of D or F
- Units earned on a P/NP basis will not be used to calculate grade point averages
- Units attempted for which NP is recorded will be considered in factoring probation and dismissal status
- Units earned on a P/NP basis will apply to the 60 units required for an associate degree
- Students should be aware that other colleges and universities may or may not limit the number of P units that will be accepted from transfer students.

**Probation & Dismissal**

Students should be aware that their academic standing is not based solely on units completed at Los Medanos College. Probation and dismissal status is based on coursework that is attempted and/or completed within the Contra Costa Community College District.

**Categories of Probation & Dismissal**

- **Probation 1 Status:** One (1) semester with cumulative GPA under 2.0 with 12 or more cumulative units attempted, and/or more than 50 percent of attempted units resulting in a W, I, and/or NP.
- **Probation 2 Status:** Two (2) consecutive semesters with cumulative GPA under 2.0 with 12 or more cumulative units attempted, and/or more than 50 percent of attempted units resulting in a W, I, and/or NP.
- **Dismissal Status:** Three (3) consecutive semesters with cumulative GPA under 2.0 with 12 or more cumulative units attempted, and/or more than 50 percent of attempted units resulting in a W, I, and/or NP.

**EFFECTIVE FALL 2016**

Students will lose their California College Promise Grant (CCPG) upon two (2) consecutive semesters on probation and will need to appeal.
Notification of Probation and Dismissal

Students on Probation or Dismissal status are notified by the department of Student Success & Retention Programs as soon as possible, but not later than the end of the following term.

Reinstatement for Academic Probation and Dismissal

A student on Probation I, II, or dismissal status will be required to complete the steps below prior to enrolling in courses. Requirements are based on students’ respective status.

Probation I Status:

Step 1: Review notice of Probation I status emailed to InSite.4cd.edu address
Step 2: Successfully complete online Probation I Workshop

Probation II Status:

Step 1: Review notice of Probation II status emailed to InSite.4cd.edu address
Step 2: Register and attend LMC Probation II Workshop (go to www.losmedanos.edu/counseling/workshops.asp)
Step 3: Earn a minimum term GPA 2.0 or better with no grade below C, including NP, I or W
Step 4: Submit Academic Progress Report (APR) by date specified to LMC Student Retention and Support Services to maintain admissibility.
Step 5: Meet with a Student Success & Retention Counselor by date specified.

NOTE: Students on Probation II will lose their registration priority but may appeal their registration date with Admissions & Records. Students will also lose their eligibility for the California College Promise Grant (CCPG). For more information on how to complete an appeal please check in with the Financial Aid Office.

Based on student cumulative GPA, one or more semesters may be required to remove a student from Probation II status.

Dismissal Status:

Step 1: Review notice of dismissal status emailed to InSite.4cd.edu address
Step 2: Register online to meet with a Student Success & Retention Coordinator (SSRP) to begin the process for reinstatement (go to www.losmedanos.edu/counseling/workshops.asp).
Step 3: Complete additional requirements and submit supporting documents.
Step 4: Receive notification of Petition for Reinstatement Status (i.e. approved, denied, or pending) at Insite.4cd.edu address within 10 business days after submission of supporting documents.
Step 5: If reinstatement petition is granted, student may register for classes and must adhere to the following guidelines:
  • Earn a minimum term GPA 2.0 or better with no grade below C, including no NP, I or W.
  • Submit Academic Progress Report (APR) by date specified to LMC Student Retention and Support Services to maintain admissibility.

NOTE: Students on Dismissal will lose their registration priority but may appeal their registration date with Admission & Records, if their Hold Release petition is approved. Students will also lose their eligibility for the California College Promise Grant (CCPG). For more information on how to complete an appeal please check in with the Financial Aid Office.

Based on student cumulative GPA, one or more semesters may be required to remove a student from Dismissal status.

Course Repetition

Courses are not repeatable unless noted within the course descriptions listed in the catalog. Students may repeat a non-repeatable course only to alleviate a substandard grade of D, F or NC/NP.

Students are limited to enrolling in credit classes a maximum of three times. This includes students earning substandard grades or dropping with a “W.” Students enrolling for a third time will be blocked from registration and required to submit a petition to repeat. Students are urged to manage course load and be aware of the number of enrollments for a specific course. Carefully consider dropping courses and understand all deadlines. Take advantage of tutoring and other support services to achieve successful completion of all courses.

When a course is repeated to alleviate a substandard grade, the previous grade will be disregarded in computing the student’s grade point average. The substandard grade will remain on the student’s transcript with a notation that the course has been repeated.

Courses that are repeatable are noted in the college catalog with the number of repeats allowed. Students may not repeat a course beyond the maximum repeats, even to alleviate substandard grades.

Course repetition cannot be used to make up an incomplete ‘I’ grade.

Withdrawals

• Students who have documented extenuating circumstances such as accidents, illness or other circumstances beyond the control of the student, may apply for a withdrawal after 75% of the term (petition required).
  • A ‘W’ shall not be assigned if the student withdraws due to the impact of fire, flood or other extraordinary conditions (petition required).
  • In the case of discriminatory treatment or retaliation for discriminatory treatment a ‘W’ shall not be assigned.
  • Active or reserve military students who receive orders compelling a withdrawal from courses will receive a military withdrawal which shall not be counted in the limit of withdrawals or progress probation.

Repeat of Biology Courses

Students who have received two substandard grades or ‘W’s or any combination in the same Biology 40, 45 or 50 course will be blocked from future enrollment in that course. Students may appeal the policy using the Petition for Course Repetition form.
Academic Renewal Policy
Based on the Academic Renewal Policy, substandard grades may be disregarded if they are not reflective of a student’s demonstrated academic ability. If Academic Renewal is approved, the student’s permanent record will be notated with appropriate comments and the substandard (D, F, NC/NP) unit values will not be computed in the cumulative grade point average. The “renewed” courses and the related grades will not be removed from the record, as the district is required to show a complete and accurate academic record for every student (Title 5, Section 55046). Students MUST meet with a counselor to review options for Academic Renewal, as this procedure is irreversible.

1. You may only utilize Academic Renewal one time within the District.
2. Only substandard grades will be renewed.
3. You must have completed 20 units of satisfactory work that has been completed within the Contra Costa Community College District or any other accredited college or university, since receiving the last substandard grade (the unit count begins the semester after the last substandard grade is received.) In-Progress semesters cannot be included.
4. If you have coursework from another college, you must provide an official transcript.
5. You must not have received any D’s, F’s or NC/NP since the substandard work (minimum 2.0 since substandard work).
6. Courses that have already been removed from GPA by course repetition cannot be reversed.
7. Academic Renewal cannot be reversed.
8. There is no minimum or maximum time limit (no waiting period since the substandard work).
9. A maximum of 24 units within the district may be renewed, however each college will make their own adjustments.
10. The processing time is 2 weeks.

Student Conduct and Discipline
Students shall conduct themselves consistent with the Student Code of Conduct while on campus or participating off campus in online or hybrid courses, or at college sponsored events or programs, including but not limited to field trips, student conferences, debate competitions, athletic contexts, club-sponsored events, and international study programs, regardless of location. Students shall also conduct themselves consistent with the Student Code of Conduct in any matter related to school activity or attendance.

Misconduct that constitutes grounds for disciplinary action includes, but is not limited to:
- Acts of academic dishonesty, including, but not limited to cheating, tampering, fabrication, plagiarism, or assisting others in an act of academic dishonesty
- Dishonesty, such as lying, plagiarism, knowingly furnishing false information, or reporting a false emergency to any college official,
- Forgery, alteration, misappropriation or theft, misuse of any District or college document, record, key, electronic device, or identification
- Unauthorized entry into, unauthorized use of or misuse of District property (including college facilities)
- Disruptive or abusive behavior, such as verbal harassment, habitual profanity or vulgarity, physical abuse, hate violence, intimidation, bullying, hazing, or stalking of any member of the college community, through any means, including e-mail, social media/networking, text messages, and other technological forms of communication
- Continued disruptive behavior, continued willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, college personnel
- Assault, battery, violence or threat of violence, or any willful misconduct which results in an injury or death of a student or District personnel or behavior that threatens the health and safety of any member of the college community
- Vandalism, graffiti, or other willful misconduct which results in cutting, defacing, or other damages to any real or personal property owned by the District or a member of the college community;
- Theft of District property, or property in the possession of, or owned by, a member of the college community
- Possession, consumption, sale, distribution or delivery of any alcoholic beverage in college buildings or on college grounds, or at college-sponsored or supervised activities
- The use, sale, distribution, or possession on campus of, or presence on campus under the influence of, any controlled substances, or any poison classified as such by Schedule D section 4160 of the Business and Professions Code or other California laws on District property or at any District-sponsored event
- Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the Governing Board
- Violation of District or college policies or regulations including but not limited to those concerning the formation and registration of student organizations, the use of college facilities or the time, place, and manner of public expression or the distribution of leaflets, pamphlets, or other materials
- Persistent serious misconduct where other means of correction have failed to bring about proper conduct

For a complete copy of the Student Code of Conduct, which includes additional information and expectations for student conduct call (925) 473-7424, or visit the college website at: www.losmedanos.edu/studentcodeofconduct/

Student Right-To-Know Reports
In compliance with the Student Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of the Contra Costa Community College District and Los Medanos College to make the following information available:

- The completion or graduation rates of certificate or degree-seeking, first-time, full-time students beginning Fall 2014 and annually thereafter. Based on a cohort of first-time, full-time freshman with a declared program of study, 33.62% attained a certificate or degree or became “transfer prepared” during a three-year period, from Fall 2014 to Spring 2017.
- In compliance with the Student Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of the Contra Costa Community College District and Los Medanos College to make the following information available:

- Annual reports of criminal activity on campus and procedures for prevention of campus crime, as required by the Crime Awareness and Campus Security Act of 1991. This information is available, on request, from the campus Police Services Office or the LMC website under Campus Police.
Enrollment and Degree Verifications

Enrollment and Degree Verifications can now be done online through the National Student Clearinghouse. To obtain a free copy of the your official verification of enrollment (24 hours a day, 7 days a week), go to (www.losmedanos.edu). Log onto InSite Portal and click on “Student Planning”, then “Enrollment Verification” where you can obtain this free service.

If an organization needs to verify your enrollment or degree and will not accept your printed copy, refer them to: National Student Clearinghouse, 13353 Sunrise Valley Drive, Suite 300, Herndon, VA 20171, Web: (www.studentclearinghouse.org). E-mail: service@studentclearinghouse.org, Phone: (703) 742-4200, Fax: (703) 742-4239. Your enrollment information is sent to the Clearinghouse three times each semester. Rush requests from the Admissions & Records Office will be processed in 24 hours for $5. Standard service is $2 and will be processed in 3-4 business days.

Los Medanos College Campus Policies

Non-Discrimination Policy

It is the policy of the Contra Costa Community College District and Los Medanos College to provide an educational and employment environment in which no person shall be unlawfully subject to discrimination on the basis of ethnic group identification, national origin, religion, age, sex, sexual orientation, gender, race, color, medical condition, ancestry, marital status, physical or mental disability, or based on association with a person or group with one or more of these actual or perceived characteristics. This holds true for all students who are interested in participating in educational programs and/or extracurricular activities. Unlawful harassment, discrimination or denial of access of any employee/student with regard to the above characteristics is strictly prohibited. The lack of English language skills will not be a barrier to admission and participation in the college’s education programs.

Inquiries regarding compliance and/or grievance procedures may be directed to the Los Medanos College Title IX Officer and Section 504/ADA Coordinator:

Contact: Gail Newman, Interim Vice President, Student Services
Email: gnewman@losmedanos.edu
Phone: (925) 473-7421

Requests for the elevation and addition of sports may also be directed to Gail Newman.

Inquiries/Complaint Procedures

Informal Procedure

Students who have questions about the procedures to file a complaint of unlawful discrimination or feel they have been discriminated against, may contact the local Title IX coordinator, the Interim Vice President of Student Services, Gail Newman, by calling (925) 473-7421. The Interim Vice President may work with the student-complainant, respondent, and other appropriate college personnel to attempt an informal resolution. The President, or designee, will monitor the informal complaint process and any proposed resolution. The process will be completed within 30 calendar days of receiving the complaint. A record of the complaint and resolution will be kept.

Formal Procedure

Students also have the right to submit an unlawful discrimination complaint through a formal procedure. The Interim Vice President will provide students with the District complaint form and forward the completed form to the District Vice Chancellor Human Resources.

Upon receipt of a formal complaint, the District will immediately notify the State Chancellor’s Office. Within 10 calendar days of receipt, the District shall commence an investigation of the complaint and notify the complainant. The District has 90 calendar days in which to investigate the complaint and report the administrative findings to the complainant and the State Chancellor’s Office. The complainant may appeal the administrative determination to the District Governing Board within 15 calendar days of notice of such determination.

The District Governing Board has 45 calendar days in which to act on the appeal. Failure of the Board to act within the 45 days denotes approval of the administrative determination. The complainant has the right to file a written appeal with the State Chancellor’s Office within 30 calendar days after the Governing Board issues the final District decision or permits the administrative decision to become final pursuant to the above. The Chancellor has discretion to accept or reject any such petition for review in employment discrimination cases.

Students may also contact the Office for Civil Rights at the following address: Office for Civil Rights, San Francisco Office U.S. Department of Education Old Federal Building 50 United Nations Plaza, Room 239 San Francisco, CA 94102-4102
Telephone: (415) 556-4275; Fax: (415) 437-7783 TDD: (415) 437-7786; Email: OCR.SanFrancisco@ed.gov

Inquiries/Complaints on Basis of Disability

Inquiries regarding access, treatment, or employment on the basis of disability, should be directed to the Interim Vice President of Student Services/ADA Coordinator, Los Medanos College, 2700 East Leland Rd., Pittsburg, CA 94565, (925) 473-7421, or TDD (925) 439-5709.
**Procedimientos de Quejas**

**Procedimiento Informal**

Los estudiantes que tengan preguntas sobre el procedimiento para someter una queja de conducta discriminatoria o creen haber sido víctimas de una acción discriminatoria pueden notificar a la Coordinadora Local del Titulo IX, o a la Vicepresidenta Interina de Servicios Estudiantiles. Contacte: Gail Newman, Vicepresidente Interino de Servicios Estudiantiles, teléfono: (925) 439-2181, extensión 3372. El estudiante tiene la opción de seguir el procedimiento informal con la Vicepresidenta Interina de Servicios Estudiantiles quien pudiera facilitar una solución informal a la queja con el personal apropiado del colegio y el alumno demandante. El Presidente del colegio, o persona asignada, vigilarán el proceso de resolución de la queja informal y propondrán una solución a la queja. El proceso de resolución no deberá durar más de 30 días después de haberse recibida la queja. Se mantendrá un expediente de la queja y la resolución en los archivos correspondientes.

**Procedimiento Formal**

Estudiantes tienen el derecho de someter una queja de conducta discriminatoria por un procedimiento formal. La Administración Superior proporcionará al alumno con el formulario de quejas del Distrito y enviará el documento al Vice Canciller de Relaciones Humanas del Distrito una vez que este haya sido llenado. Una vez que se haya recibido la queja de manera formal, el Distrito notificará inmediatamente a la Oficina del Canciller del Estado. Dentro de los 10 días siguientes de haberse recibido la queja, el Distrito deberá comenzar una investigación formal y notificar de ello al alumno demandante. El Distrito contará con 90 días para investigar la queja y la resolución en los archivos correspondientes. Una vez que se haya recibido la queja y la resolución en los archivos correspondientes, el alumno con el formulario de quejas será dirigida al la Vicepresidenta Interina de Servicios Estudiantiles/Coordinador de ADA de Los Medanos College; 2700 East Leland Rd., Pittsburg, CA 94565, (925) 473-7421, o, al TDD (925) 439-5709.

**Reglamento de no Discriminación**

El Distrito de Colegios Comunitarios del Condado de Contra Costa y el Los Medanos College están comprometidos a ofrecer igualdad de oportunidad en sus programas educacionales y vida estudiantil. El colegio no discrimina ni apoya la discriminación por cuestiones de origen étnico, edad, sexo, discapacidad física o mental, color, nacionalidad de origen, religión, orientación sexual, estatus de veterano, o condición medica, para el acceso a y trato de cualquiera de sus programas o actividades colegiales. La falta de conocimiento del idioma inglés no serán una barrera para la admisión y participación en los programas educativos vocacionales de la institución.

Este reglamento cumple con lo estipulado en el Título VI del Acta de 1964 de la Ley de Derecho Civil, con referencia a la discriminación por raza, color, o nacionalidad de origen; el Título IX de las Enmiendas a la Educación de 1972, referente a la discriminación por sexo; la Sección 504 del Acta de Rehabilitación de 1973, referente a la discriminación por discapacidad; el Acta de Discriminación de Edad de 1975 referente a la discriminación por edad; y el Reglamento del Distrito que aplica.

Contacte: Gail Newman, Vicepresidenta Interina de Servicios Estudiantiles

Correo electrónico: gnewman@losmedanos.edu

Teléfono: (925) 473-7421

**Preguntas, Quejas a Base de Incapacidad**

Las preguntas sobre el acceso, trato, o empleo de personas discapacitadas deberán ser dirigidas al la Vicepresidenta Interina de Servicios Estudiantiles/Coordinador de ADA de Los Medanos College; 2700 East Leland Rd., Pittsburg, CA 94565, (925) 473-7421, o, al TDD (925) 439-5709.

---

**FEDERAL WORK STUDY STUDENTS**

**EARN and LEARN while working on campus**

**Benefits of the federal work study program:**

- Flexible schedules available that work around your class schedule
- Marketable skills/added work experience
- Ongoing professional development and support
- Competitive pay range

See your Financial Aid Coordinator or Federal Work Study Coordinator for more information
College Parking Information

**Parking** All vehicles parked on the campus, whether in a parking lot, dirt lot, or perimeter road (Miwok Way and Los Medanos Drive) must have a valid parking permit. Be aware that there are specified student parking areas and faculty/staff parking areas. Students who park in faculty/staff spaces will be ticketed.

**Fees** Students may purchase a parking permit, valid for one semester. The cost is $48.00 for automobiles and $30.00 for motorcycles or mopeds. Full-term permits can now be purchased online through InSite. Students may now purchase a mid-term parking permit beginning March 19, 2018. The cost for automobiles is $25.00 and $15.00 for motorcycles or mopeds. Permits are no longer available for purchase on campus. If you prefer to pay cash for your permit, you can order it on the computer kiosk outside of the Cashier's Office and then pay at the Cashier's window. EOPS students can order their permits at the kiosk located in the EOPS Office.

Upon payment, you will be emailed a 15-day temporary parking permit than can be printed out and used until the permanent parking permit arrives at your home in two to three business days. Your permit is valid at any campus parking lot in the district. Daily parking permits may be purchased from the black ticket vending machines for $3.00. These machines are located in Lot A, Lot 1A, Lot B, Lot C and the perimeter road adjacent to the softball fields.

**Disabled Parking** Special parking spaces are designated for disabled persons who have a DMV placard. Disabled persons with permits may park in any legal space on campus. The van accessible spaces are for wheelchair persons only.

**BART** Tri Delta Transit Buses connect LMC to BART, which serves Pittsburg, Concord, Pleasant Hill, Walnut Creek and other cities throughout the Bay Area. For specific Tri Delta Transit Buses that service Los Medanos College, please see “Buses”, or call BART at: (925) 676-2278 (BART)

**Carpooling** A healthier and faster commute option with 9 miles of High Occupancy Vehicle lanes on Highway 4, between Port Chicago Highway and Railroad Avenue.

**Bicycle** Secure bike racks are available at various locations on campus. Bikes can be transported by BART or bus as well. See the above numbers for more information.

The De Anza bike trail intersects the south end of the Los Medanos College campus. The bike trail can be accessed from the west of LMC at Leland, Crestview Drive Railroad Avenue, Harbor Street, Loveridge Road. The bike trail can be accessed from the east of LMC at Somersville Road, Delta Fair Blvd, Gentry Town Drive and James Donlon Boulevard.

**Enforcement** A valid parking permit will be required 24 hours a day, 7 days a week including holidays. All parking and traffic regulations will be enforced 24 hours a day, 7 days a week including holidays..

**Payment of fines** Citations for parking violations are issued by the Campus Police. Payment of fines must be made to:

**Citation Processing Center**
IPARQ
P.O. Box 60309
San Diego, CA 92166

For questions, call (510) 423-7275

REMEMBER: TO AVOID A CITATION YOUR PERMIT MUST BE VISIBLE AT ALL TIMES WHILE PARKED ON CAMPUS.

For more information, please visit our website: www.losmedanos.thepermitstore.com

Transportation to get you here.

**Buses** LMC is served by frequent Tri Delta Transit buses to Pittsburg/Bay Point BART and local communities. The general public (ages 6-64) cash fare is currently $2.50 (single ride, no transfers) or $3.75 for a day pass. Bus routes 380, 381, 387, 388, 391, 392, 394, & 396 serve LMC weekdays and routes 392, 393 & 394 serve LMC on weekends and holidays.*

Bus service to the Brentwood Center can be accessed by route 391 and 393 from Pittsburg, Antioch, and Oakley.

The Tri Delta Transit web site also offers a “Trip Planner” link where you can enter origin and destination and the web site will provide you with transit options and times. For more information, please visit: www.trideltatransit.com. Or call Tri Delta Transit at: (925) 754-6622.

*In addition, Tri Delta Transit offers discounts monthly and value passes.

www.trideltatransit.com

**511 Contra Costa** 511 Contra Costa provides commuter services and programs to eligible college students traveling to, through, or from Contra Costa County. Programs are available to students who are willing to carpool, ride transit, bike, and walk instead of driving alone to campus.

Visit www.511contracosta.org for more information or by calling (925) 969-0841.
**PARKING AND THE BRENTWOOD CENTER**

- Public parking
- Employee Permit parking
- Enforced time limit parking
- Private parking

**ALTERNATE PARKING AND BUS STOPS**

PLEASE NOTE:
If the parking lot is full, park in the off-site areas shown here.

---

*Pedestrian Path*
Crime Awareness

Criminal activity can be greatly reduced by preventative efforts. Take steps to protect your possessions and discourage theft.

Federal law requires that crime prevention techniques and statistics be reported annually to the campus community. This report meets all requirements as set forth in the Crime Awareness and Campus Security Act of 1991. This data was prepared not only to comply with the law, but to help keep our students, faculty and staff safe and secure and to provide an environment supportive of teaching and learning.

You are encouraged, as a member of the campus community, to report suspicious circumstances or any criminal acts committed on district properties.

The District, through its Police Services Department is committed to fully investigate reports of criminal acts occurring on district properties.

At Los Medanos College, crimes may be reported by calling Police Services at (925) 473-7333 or by visiting the Police Services Department in the Campus Safety Building at the front of the Pittsburg campus.

In addition to police services, the College District provides:

- Escort service upon request: Call Police Services at (925) 473-7332 for an escort between offices or to a parking lot.
- First aid-CPR service
  Police officers and some police aides are trained in CPR and First Aid. Call (925) 473-7332 or, in an emergency, (925) 473-7333.
- Safety and crime prevention pamphlets
  Available at the Police Services offices.
- Parking permits
  A parking permit is required when parked on campus (except holidays and weekends). To avoid a ticket, the parking permit must be visible at all times.

Police services office hours:

Monday – Thursday
7:30am – 10:30pm
Friday
7:30am – 4:30pm
Saturday
7:30am – 3:30pm
To contact an officer after business hours, call the Sheriff’s Department at (925) 646-2441.

PITTSBURG CAMPUS CRIME STATISTICS

<table>
<thead>
<tr>
<th>Crime Reported</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
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<tr>
<td></td>
<td>AO*</td>
<td>HO**</td>
<td>AO*</td>
</tr>
<tr>
<td>Murder &amp; Non-negligent Manslaughter</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Negligent Manslaughter</td>
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<td>0</td>
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<tr>
<td>Forcible Sex Offenses</td>
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<td>Robbery</td>
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<td>1</td>
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<td>Aggravated Assault</td>
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BRENTWOOD CENTER CRIME STATISTICS

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<td>AO*</td>
<td>HO**</td>
<td>AO*</td>
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<tr>
<td>Murder &amp; Non-negligent Manslaughter</td>
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<td>Negligent Manslaughter</td>
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<td>Forcible Sex Offenses</td>
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<tr>
<td>Robbery</td>
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<td>Aggravated Assault</td>
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<td>Domestic Violence</td>
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<td>Stalking</td>
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<tr>
<td>TOTALS</td>
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*AO - Actual Offenses
**HO - Hate Offenses - Number of crimes (homicide, rape, assault) that manifest evidence of prejudice based on race, religion, sexual orientation or ethnicity.

NOTE - Domestic violence and stalking - STATS were mandated after 2012

FOR EMERGENCIES ONLY

Call ext. 3-7333 or 9-911 from campus phones.

Note: to secure an outside line, necessary for dialing 911, you must first dial 9 on a campus phone.

DIAL 911 FROM OTHER PHONES
(Pay phones DO NOT charge for 911 calls)

DISTRICT-WIDE MISCELLANEOUS ARRESTS

<table>
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<tr>
<th>Crime</th>
<th>2015</th>
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<td>Liquor Laws</td>
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<td>Weapons</td>
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Los Medanos College Campus Directory

PITTSBURG CAMPUS .................. (925) 439-2181
TDD (Hearing impaired phone) .................. (925) 439-5709

BRENTWOOD CENTER .................. (925) 513-1625

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>LOCATION</th>
<th>PHONE</th>
<th>DEPARTMENT</th>
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<tr>
<td>Admissions &amp; Records Office</td>
<td>SS3-301</td>
<td>473-7500</td>
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<td>Assessment Center</td>
<td>SS3-314</td>
<td>473-7431</td>
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<td>Athletic Programs</td>
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<td>Bookstore</td>
<td>CC3-810</td>
<td>473-7543 or 439-2056</td>
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<tr>
<td>Brentwood Center</td>
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<td>CalWORKs/CARE Office</td>
<td>SS4-417</td>
<td>473-7482</td>
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<td>Cashier’s and Payment Office</td>
<td>SS3-308</td>
<td>473-7502</td>
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<td>Center for Academic Support</td>
<td>CO-300</td>
<td>473-7590</td>
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<td>Child Study Center</td>
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<td>473-7640</td>
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<tr>
<td>Cooperative Work Experience Education &amp; Workforce Development Programs</td>
<td>CC3-371</td>
<td>473-7403/473-7415</td>
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<td>Counseling Appointments</td>
<td>SS4-400</td>
<td>473-7449</td>
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<tr>
<td>Disabled Students Programs &amp; Services (DSPS)</td>
<td>SS3-321</td>
<td>473-7471 or 439-5709</td>
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<td>Extended Opportunity Programs &amp; Services (EOPS)</td>
<td>SS4-414</td>
<td>473-7480/473-7483</td>
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<td>Financial Aid</td>
<td>SS3-309</td>
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<td>Foundation Office</td>
<td>SS3-302</td>
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<td>Library Services</td>
<td>L-117</td>
<td>473-7570/473-7575</td>
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<td>Lost and Found/Police Sevices</td>
<td>CC1-132</td>
<td>473-7332</td>
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<td>Music and Recording Arts</td>
<td>MU3-712</td>
<td>473-7805</td>
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<td>New Student Workshops</td>
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<td>Police Services/Lost and Found Emergency Line</td>
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<td>Scholarship Information</td>
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<tr>
<td>Student Government/Activities</td>
<td>GA Building</td>
<td>473-7554</td>
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<td>Student Outreach</td>
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<td>Student Retention &amp; Support</td>
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<td>Transfer &amp; Career Services</td>
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<td>Veterans Benefits</td>
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<td>Veterans Resource Center</td>
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<td>Welcome Center</td>
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INSTRUCTIONAL LABS

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<td>Business</td>
<td>473-7767</td>
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<td>Computer</td>
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<tr>
<td>English</td>
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<tr>
<td>ETEC</td>
<td>473-7726</td>
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<tr>
<td>Journalism</td>
<td>473-7827/473-7830</td>
</tr>
<tr>
<td>Math Tutorial/Math Lab</td>
<td>VM 473-7665</td>
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<tr>
<td>MIDI (Music)</td>
<td>473-7813</td>
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<tr>
<td>Physical Science</td>
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OFFICE OF INSTRUCTION

Dean of Liberal Arts | 473-7408/473-7409
Dean of Math & Sciences | 473-7408/473-7409
Dean of Career Technical Education & Social Sciences | 473-7408/473-7409
Vice President of Instruction | 473-7319

Individual instructors may be contacted at their campus phone extensions.

OFFICE OF STUDENT SERVICES

Dean of Counseling & Student Support | 473-7426
Dean of Student Success | 473-7424
Vice President of Student Services | 473-7424

Live in LMC apparel

LMC BOOKSTORE
(925) 439-2056
BEST PRICES, QUALITY SERVICE

FOR ALL YOUR CAMPUS NEEDS
New, used and rental textbook, college catalog & schedule, calculators, recorders, electronics & batteries, gifts, cards, snacks, school supplies and LMC clothing

Regular Store Hours
Monday-Thursday 7:45am – 7:00pm
Friday 7:45am – 3:00pm

Summer Store Hours
Monday-Thursday 7:45am – 5:00pm
Friday Closed

We accept cash, Visa and Mastercard. Personal checks are not accepted.
ATM located in bookstore.

Los Medanos College Campus Directory

Summer 2019 | Register Online www.losmedanos.edu | 43
Directions to Los Medanos College

PITTSBURG CAMPUS
2700 East Leland Road
Pittsburg, California
(925) 439-2181

BRENTWOOD CENTER
101A Sand Creek Road
Brentwood, California
(925) 513-1625

Use this QR code to access the maps link using your smart phone.

VISIT US
www.losmedanos.edu