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| --- | --- | --- | --- | --- |
| Item # | ***Topic/Activity*** | ***Lead*** | ***Handouts/Reference Materials*** | ***Outcome\**** |
|  | **Public Comment** *(limited to 2-3 minutes)*  N/A | Montoya |  | Information |
|  | **Approve: Agenda for September 17, 2020**No changes.  | Montoya | http://www.losmedanos.edu/safety/committee.asp | Action |
|  **3.** | **Standing Items** *(Updates)* |  |  |  |
|  | 3a | **Committee Membership**Carlos reviewed and confirmed no membership changes.  | Montoya | Safety Support Team Flow Chart | Discussion/Action |
|  | 3b | **Campus Safety Monitors**Circulate updated Flow Chart to employees on the list. Safety Training can be on Zoom. Let employees know we will hold a training when we reopen.  | Montoya |  | Action |
|  | 3c | **Safety Trainings Update**Currently no Safety Trainings for Departments. Have had short 15 minute trainings with instructional labs to go over Safety with instructors. Chad is working with Carla to schedule trainings, possibly in Brentwood.  | Wehrmeister |  | Information |
|  **4.** | **New Business** |  |  |  |
|  | 4a | **Return To Work Plan:** Email with Return to Work Plan came out at the beginning of the semester. Can also be found at the following link: <http://www.4cd.edu/covid19/return/4CD%20Return%20to%20Worksite%20Plan.pdf>District also sent out 3 (COVID safety) trainings at the beginning of the semester, about 10 minutes each. If people haven’t already completed them, please complete them. 1. **Site Preparation/Campus Signs-** Signage has been posted around campus such as Do Not Enter for spaces that have been cleaned; hand washing signs in bathrooms,
2. **Daily Checklist-** Checklist in Return to Work plans for employees and students/classrooms: <http://www.4cd.edu/covid19/return/Los%20Medanos%20College%20Student%20Safety%20Checklist%20.pdf>
3. **Protocol for Suspected COVID exposure-** In the Return to Work Pan, page 13 you will find the Protocol to follow in a potential exposure. Page 20 has a flow chart on Notification Process. \*\* **Please note: update email on COVID response, should be** **LMCCOVID@losmedanos.edu**\*\*

Follow up will occur on a case by case basis. If there is a suspected case, CDC recommends quarantine for 14 days. IF someone tests positive, the County will verify if they can return to work. Chad shared that with a potential exposure, Jerry Johnson’s swiftness and guidelines were effective. Russ reminded the committee that people should not be on campus, the goal is to minimize people exposure. Custodians need to disinfect all areas being used. Compliance about mask wearing is being posted, we are being communicative about it. We also pre-ordered regular cloth masks for employees, approx. 2,000 masks. Masks can also be purchased at the LMC bookstore.  Last note from Carlos, we will have virtual visit from Accreditation Team, they may reach out to committee- please be available to answer any questions. Items for next meeting: Ash trays/smoke receptacles near buildings. Meeting ended at 4:06 p.m.  | Montoya |  Link in minutesLink in Minutes | Information/Discussion |
|  | **NEXT MEETING:** Thursday, October 15th, 2020 @ 3:00 pm location TBD |

 *\*List the intended outcome for each agenda item as “Information,” “Discussion,” and/or “Action.” †If there is a related document being reviewed, indicate “first read” or “second read.”*

Reviewed/endorsed at SGC Meeting, 2-26-14