

Safety Committee Notes

Thursday, September 21st, 2023 3:00 PM – 4:30 PM- via Zoom

Join Zoom Meeting – <https://4cd.zoom.us/j/4288613703> | Meeting ID: 428 861 3703 | Phone: 1 (669) 900 6833

Members (14): Carlos Montoya (Chair), Ryan Huddleston, Robert Estrada, Angela Fantuzzi, Michael Schenone, Virginia Richards, Richard Villegas, Penny Wilkins, Victor Coronado, Derek Domenichelli, Sandra Mills, Eloine Chapman, Lawrence Punsalang, Lisa Avery

Attendees (11): Carlos Montoya (Chair), Ryan Huddleston, Robert Estrada, Michael Schenone, Virginia Richards, Penny Wilkins, Victor Coronado, Sandra Mills, Eloine Chapman, Lawrence Punsalang, Lisa Avery, David Valencia (Guest), Chief Carney (Guest)

Note taker: Mika Sugahara

Item #	Topic/Activity	Lead	Handouts Reference Materials	Outcome
1.	Public Comment (limited to 2-3 minutes)	C. Montoya		No Public Comment shared
2.	Review: Agenda for Thursday September 21 st 2023 Review: Notes for Thursday July 20 th 2023	C. Montoya	http://www.losmedanos.edu/safety/committee.asp	Reviewed Agenda for September 21 st 2023. - Added Campus Shield App in Old Business category Reviewed Notes from previous meeting on July 20 th 2023.
3.	Standing Items			
	<ul style="list-style-type: none"> Committee Membership Review – 2023 FALL 	C. Montoya	http://www.losmedanos.edu/safety/committee.asp	Academic Senate Faculty - Athletics Dept member is to be hired soon.
	<ul style="list-style-type: none"> Review Charges and Mission Statement 	C. Montoya	Safety Committee (losmedanos.edu)	Mission Statement – Keep as it states. Charges – add one more (5 th) as below. “To review, recommend, and/or propose solutions for campus safety concerns.”
4.	Old Business			
	<ul style="list-style-type: none"> Campus maps of Brentwood and Pittsburg. 	M. Schenone / D. Valencia	https://www.losmedanos.edu/safety/comresources.aspx	Location of AED in Pittsburg campus to be updated (with one to be moved). There are 3 AEDs in Brentwood campus.
	<ul style="list-style-type: none"> Campus Shield App 	Chief Carney		Chief Carney shared recent work update. Police Services modified Geofencing. Additional LMC on campus testing to be arranged via Police Services.
5.	New Business			
	<ul style="list-style-type: none"> Classroom Doors Lock 	P. Wilkins		Discussed campus security around the topic of faculty ability to lock classroom doors as a safety measure. FMP will include this concern in their report / analysis.
	<ul style="list-style-type: none"> Safety Monitor Plan and Training <ul style="list-style-type: none"> - SST Chart - Training Feedback 	C. Montoya		<ul style="list-style-type: none"> - SST chart Sep.2023 reviewed and agreed with a few changes to be applied. - Building Safety Monitor Training was held on September 20th 2023 11:00-12:00 @L-109 R. Huddleston shared about on-line training course - Introduction to the Incident Command System, ICS 100

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	- Emergency Equipment - Emergency Flipchart			- Distributed during the training session yesterday. - C. Montoya presented the one-page laminate (for each classroom) as well as the flipchart.
	<ul style="list-style-type: none"> Great Shakeout 		Oct 19th 2023 at 10:19 a.m. https://www.shakeout.org/index.html	C. Montoya / R. Huddleston reminded and shared us of the event. Dr. Ralston as well as J. Casey (Dir. Marketing) are taking the lead and more action details to be shared.
6.	Updates & Announcements/ Report Outs	All		
	Adjourn Meeting			At 4:30 pm
NEXT MEETING: October 19th, 2023 3:00pm				

**List the intended outcome for each agenda item as “Information,” “Discussion,” and/or “Action.” †If there is a related document being reviewed, indicate “first read” or “second read.”*