

Safety Committee MINUTES

Thursday, September 15th, 2022 3:00 PM – 4:30 PM- via Zoom

Members: Carlos Montoya (Chair), Ryan Huddleston, Robert Estrada, Angela Fantuzzi, Michael Schenone, Virginia Richards, Richard Villegas, Victor Coronado, Derek Domenichelli, Lucy Snow, Eloine Chapman, Sandra Mills, Jeffrey Bui

Attendees (6): Carlos Montoya (Chair), Michael Schenone, Eloine Chapman, Virginia Richards, Angela Fantuzzi

Note taker: Mika Sugahara

<i>Item #</i>	<i>Topic/Activity</i>	<i>Lead</i>	<i>Handouts Reference Materials</i>	<i>Outcome</i>
1.	Public Comment <i>(limited to 2-3 minutes)</i>	C. Montoya		No Public Comment shared
2.	Review: Agenda for September 15, 2022	C. Montoya	http://www.losmedanos.edu/safety/committee.asp	Agenda Item #3. Review of Committee Charges and Membership is agreed to be added.
3.	Review: Committee Charges and Membership	C. Montoya	http://www.losmedanos.edu/safety/committee.asp	SGC voted to make Safety Committee an operational committee. Committee Charges: Agreed to carry on the list of 4 charges on the Committee webpage. Membership: One of Police Services positions (Michael Hotton) need to be replaced – list as vacant. Faculty Senate as well as Classified Senate members (including a vacancy) needs to be re-confirmed. Management members will continue to represent. Also make Covid-19 information up to date on the committee site.
4.	Standing Items			
	<ul style="list-style-type: none"> • Review Safety Monitor Plan Revised version to be finalized. 	C. Montoya		Update with on-going changes to be applied and to be finalized.
5.	Old Business			
	<ul style="list-style-type: none"> • Review campus maps of Brentwood and Pittsburg. Revised version to be finalized and posted. 	M. Schenone	https://www.losmedanos.edu/safety/comresources.aspx	Make sure to route people to the right evacuation site. Pittsburg Map <ul style="list-style-type: none"> - Review and potentially remove Student Services Floor 3 & 4 maps which are covered by College Complex map. - Get updated detailed maps of College Complex Floors (ex. Student Services, VoTech and Core...). Brentwood Map <ul style="list-style-type: none"> - It will be updated with AED information.
6.	New Business			
	<ul style="list-style-type: none"> • Safety App, Campus Shield 	E. Chapman	https://www.dvc.edu/about/safety/communications.html https://campusshield.org/	Campus Shield is utilized as a District wide software. It is not fully yet rolled out in LMC and its configuration is not properly setup. It has multiple useful functions like emergency buttons and finding rooms. Can also add more customized buttons.



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				Discussion with the vendor is on-going regarding implementation at LMC.
7.	Future Topics			
	<ul style="list-style-type: none"> Fire Alarm process improvement 	S. Mills / R. Huddleston		Fire Alarm process discussion has started and action items including Safety Monitor Training planning are to be addressed in future meeting.
8.	Updates & Announcements/ Report Outs	All		None.
NEXT MEETING: October 20, 2022, 3:00pm				

**List the intended outcome for each agenda item as "Information," "Discussion," and/or "Action." †If there is a related document being reviewed, indicate "first read" or "second read."*