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| Item # | ***Topic/Activity*** | | ***Lead*** | ***Handouts/Reference Materials*** | ***Outcome\**** |
|  | **Public Comment** *(limited to 2-3 minutes)* N/A | | Montoya |  | Information |
|  | **Approve: Agenda for April 16, 2020**  **Review: Minutes from March 19, 2020**  Agenda and Minutes approved. Carlos would like to add an item (5b), to discuss injuries Districtwide. | | Montoya | http://www.losmedanos.edu/safety/committee.asp | Action |
|  | **Old Business** *(items previously appearing on agenda)* | |  |  |  |
|  | 3a. | **Campus Signs:** Update and New Signage for COVID-19 response  We are holding on printing signs due to the campus being closed. Design for Emergency Response has been approved, will print approximately 170.  Chad provided that banners will be put up Districtwide at main entrances reminder that the campus is closed. We may request one from DVC to place near Lot C entrance. | Montoya/ Wehrmeister |  | Action |
|  | 3b | **Campus Closure Operations- Update**  Business Office is in on Mondays. Central Services is to sort mail on Tuesdays and Thursday. Buildings and Grounds have staff rotating daily. In Student Services, our Cashier Peggy is in on Tuesday mornings. We have scaled back to limit who is on campus.  Chad provided that we have increase in homeless on the campus so Police Services keeps an active list of who is on campus and will go back to ensure the areas are locked.  Brief discussion on precautions taken by Staff on Food Distribution days, Chad provided that Teresea Archaga has her staff masked, keeping the 6 ft distance grid on concrete to ensure proper social distancing. The big food distribution is once a month when the County comes in, it is a big drive through- entrances are blocked so that people only access the outer perimeter road. They do not have access to our buildings.  Carlos provided that construction is still occurring, sod has been lay and a few changes are being made to new Food Service area to pass inspection. Brentwood Center is still proceeding, following safety protocols such as with deliveries to the site. No tours of the facility are happening until the closure is lifted. | Wehrmeister/Montoya |  |  |
| **4.** | **Standing Items** *(Updates)* | |  |  |  |
|  | 4a | **Safety Training Subcommittee:** Safety Training Schedule  We have cancelled all Safety Trainings.  Richard expressed concern with Students and Staff returning and direction on what to do. We will have to wait on state guidelines and state mandates. | Wehrmeister |  | Information |
|  | 4b | **Online Resources Review:** Safety Support Team  Chad provided that Safety Monitor training will be one of the first trainings when we return. We have a comprehensive Safety Monitor training, can make material available after training so that it is accessible. Suggestions came up to stream or do via Zoom. Chad will take back to subcommittee and can rework offline. Richard reminded to have radios charge, would also like a training for Coaches. | Montoya | Safety Support Team Flow Chart | Discussion/Action |
| **5.** | **New Business** | |  |  |  |
|  | 5a | **Planning for 2020-2021**  Discussions on plans for next Academic Year. Standing items will include Employee, Student and Visitor “Slip, Trip and Fall”.  Will also try to continue to plan for the CPR training. | Montoya |  |  |
|  | 5b | **Report Back- Injuries Districtwide**  Carlos reported that there were 9 injuries Districtwide that involved Students, Faculty, Classified, and Other. All happened during the Semester.  We will continue to meet over the Summer. Next meeting may be in June. | Montoya |  |  |
|  | **NEXT MEETING:** Thursday, May 21, 2020 @ 3:00 pm location TBD | | | | |

*\*List the intended outcome for each agenda item as “Information,” “Discussion,” and/or “Action.” †If there is a related document being reviewed, indicate “first read” or “second read.”*

Reviewed/endorsed at SGC Meeting, 2-26-14