

**LOS MEDANOS
COLLEGE**

Safety Committee

AGENDA

October 16, 2014

3:00 PM –4:00 PM – Library Room L106

<i>Item #</i>	<i>Topic/Activity</i>	<i>Lead</i>	<i>Handouts/Reference Materials</i>	<i>Outcome*</i>
1.	Public Comment	N/A		Information
2.	Approve: Agenda for October 16, 2014 Review: Minutes from September 18, 2014	Olatunji		Action
3.	Old Business (<i>items previously appearing on agenda</i>)			
3a.	Safety Evacuation Drill – Evacuation Site B <ul style="list-style-type: none"> • Follow-up/feed-back <ul style="list-style-type: none"> ○ What went well ○ Areas of improvement ○ Things to change/concerns 	Olatunji , Huddleston and Evacuation Site B Monitors	See Flowchart Evacuation Plan Evacuation Map Library 1 Evacuation Map Library 2	Discussion
3d.	Next Safety Drill- <ul style="list-style-type: none"> • Evacuation Site • Date • Process 	Olatunji & Huddleston		Discussion
4.	New Business (<i>items appearing on agenda for first time</i>)			
5.	Updates & Announcements (time permitting)	(committee members)		Discussion
6.	Wrap Up & Next Steps (<i>meeting summary</i>)	Olatunji		Discussion
NEXT MEETING: Thursday, November 20, 2014 ~ (3:00 p.m. to 4:00 p.m.) in Room L-106				

*List the intended outcome for each agenda item as "Information," "Discussion," and/or "Action." If there is a related document being reviewed, indicate "first read" or "second read."