



Safety Committee AGENDA

Thursday, November 21st, 2024 3:00 PM – 4:30 PM- via Zoom

Chair: Carlos Montoya

Committee Members: Eloine Chapman, Lawrence Punsalang, Lisa Avery, Penny Wilkins, Victor Coronado, Kurt Crowder, Robert Estrada, Angela Fantuzzi, Ginny Richards, Ryan Huddleston, Jarrod Holcombe, Zine Sandy, Marty Storti, Sandra Mills, Mat “Moots” Muterspaugh, Daniel Campos **Guest:** David Valencia

Assistant: Mika Mobley

<i>Item #</i>	<i>Topic/Activity</i>	<i>Time</i>	<i>Lead</i>	<i>Handouts Reference Materials</i>	<i>Information Discussion Action</i>
1.	Public Comment (<i>limited to 2-3 minutes</i>)		C. Montoya		Information
2.	Review: Review Agenda for Thursday November 21 st 2024 Review Notes for Thursday October 17 th 2024	10 min	C. Montoya	http://www.losmedanos.edu/safety/committee.asp	Information
3.	Standing Items				
	<ul style="list-style-type: none"> Committee Membership Review – 2024 FALL 	10 min	M. Mobley	http://www.losmedanos.edu/safety/committee.asp No update	Discussion/Action
4.	Old Business				
	Sub-Committee Roles and Responsibilities Task Groups updates				
	a) Safety Monitor Plan & Campus Emergency Preparedness Procedures Review and Updates Members: Penny Wilkins, Bob Estrada, Zine Sandy, Marty Storti, Sandra Mills, Daniel Campos	10 min	Bob	- Updated Safety Monitor – SST chart for Brentwood sites A&B. Ref: attached. - Safety Monitor Plan checklist and training status update - Update of Policy and Procedures	Discussion/Action
	b) Annual Emergency Preparedness Training - Fire Drill Members: Lisa Avery, Angela Fantuzzi, Ryan Huddleston, Jarrod Holcombe, Mat “Moots” Muterspaugh	10 min	Jarrod	- Update on Brentwood Fire Drill and Debrief <i>The drill was executed as planned. The fire alarm was activated as scheduled and the campus appropriately responded. The entire campus was evacuated and confirmed clear by police services in under five minutes. The only area of concern was students were congregating near the building instead of evacuating 500' away from the facility. I received a couple comments about needing more vests and updated LED flashlights.</i> - Plan of Spring Training and Drill <i>Carlos confirmed the College Complex building will be our next fire drill location, which should be sometime in February. I'll need to work with the maintenance technicians to figure out how to activate all of the separate systems at the same time. We will also need to coordinate another safety monitor training</i>	Discussion/Action



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				<i>session at the beginning of the year in preparation of another drill.</i>	
	c) Campus Shield, Maps and Signage Updates Members: Eloine Chapman, Lisa Avery	10 min	Eloine	Update regarding the TV displays and emergency alerts both from district and county wide emergency alerts	Discussion/Action
	d) ADA and Campus Safety Barriers Removal Members: Lawrence Punsalang, Victor Coronado-Barraza, Kurt Crowder, Ginny Richards	10 min	Ginny	No Update	Discussion/Action
5.	New Business				
6.	Updates & Announcements/ Report Outs		All		Information
NEXT MEETING: Dates, December 19th (TBC), 3:00pm					

**List the intended outcome for each agenda item as “Information,” “Discussion,” and/or “Action.” †If there is a related document being reviewed, indicate “first read” or “second read.”*