

LOS MEDANOS COLLEGE

Safety Committee MINUTES

Thursday, February 18th, 2021
3:00 PM – 4:30 PM- via Zoom

Members: Eloine Chapman, Victor Coronado, Derek Domenichelli, Robert Estrada, Angela Fantuzzi, Susie Hansen, Russ Holt, Mike Hotton, Ryan Huddleston, Sandra Mills, Carlos Montoya, Melissa Pon, Virginia Richards, Lucy Snow, Richard Villegas,
Note taker: Clarissa Cadena

Item #	Topic/Activity	Lead	Handouts/Reference Materials	Outcome*
1.	Public Comment (limited to 2-3 minutes) N/A	Montoya		Information
2.	<p>Review: Agenda for February 18, 2021- Approved with change to item 3a, rephrase to Return to Worksites Operational Plan- Review.</p> <p>Review: Notes from October 15, 2020 meeting- Approved.</p> <p>Re-introduction of Lt. Ryan Huddleston to LMC- Safety Committee</p>	Montoya	http://www.losmedanos.edu/safety/committee.asp	Action
3.	Old Business (items previously appearing on agenda):	Montoya		
3a	<p>Return to Worksites Operational Plan- Review (link attached from 4cd website)</p> <p>Carlos reviewed with committee the District’s Covid-19 Information Page and Return to Worksites Operational Plan from 4CD webpage. Employees will notice a COVID-19 tile in the Insite Portal, this helps identify and track who is on campus for contact tracing; can also notify anyone involved of a potential COVID exposure.</p> <p>The District site also has templates that can be used to notify LMC COVID response team.</p> <p>Committee had a discussion on preparations on Return to Worksites. Carlos provided that the College began preparing last summer, such as setting down decals and signs. Instructional labs that began in Fall ’20 submitted return to work plans that have been successful.</p> <p>Ginny shared that they have a plan in place in DSPS for students that come in for assessments.</p> <p>Bookstore has a drop off/pick up window by appointment. Students order online and ensure they adhere to safety protocols e.g mask wearing and limiting people in the lobby area.</p> <p>Fin Aid/A&R will have plexiglass. Will also be changing work stations to docking stations so that each employee is working with their own laptop.</p> <p>Sanitizer has been placed in all classrooms by every door. Masks will be available as well.</p> <p>Fitness Center and weight room are being evaluated to ensure we apply best practices.</p> <p>Center for Academic Support (Sandra) would like a walk through to review the open space.</p>	Montoya	http://www.4cd.edu/covid19/return/4CD%20Return%20to%20Worksite%20Plan.pdf	Information

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		<p>Carlos provided that we can provide each different area with supplies, but each Dept will need to plan how they will operate. As soon as they have an idea, let us know so that we have time to get things together.</p> <p>Counseling has small offices, less than 6 feet of distance.</p> <p>Currently there are discussion happening with UF and Local 1 about remote work flexibility, keeping it as an option.</p> <p>Child Development is considering air purification. Russ provided that current air filters are working pretty good at turning the air.</p> <p>We will also make sure areas have masks available in case someone forgets a mask.</p>			
4.	Standing Items (<i>Updates</i>)				
	4a	<p>Safety/Campus/Dept Training Update- No update from Police Services. Ryan will evaluate as things progress and people are on campus.</p> <p>In Brentwood, we are reviewing the lights that are shining in neighbors' backyards. Might reduce light posts height, but to still shine enough light to provide safety to our students.</p>	Montoya/ Huddleston		Information
5.	New Business				
	5a	<p>LMC COVID Testing/Vaccination Sites- CCCFPD will use Brentwood as vaccination site, Saturday in parking lot only. We have an officer out there, 500 vaccines were administered last Saturday.</p> <p>March 1st- tentative date to be a vaccination site at LMC. DVC and CCC sites are up and running, LMC agreements for vaccinations will be same as those.</p> <p>Carlos shared county and state COVID 19 sites and forms. If an employee wants to be vaccinated, we fall under Phase IB and can complete form to be added to list. Links will be sent to committee members, added to minutes (see links below):</p> <p><u>Contra Costa Health COVID info</u> <u>www.coronavirus.cchealth.org</u></p> <p><u>California Vaccination Plan</u></p>	Montoya		Information

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		<p>www.covid19.ca.gov/vaccines/#California's-vaccination-plan</p> <p><u>Updated Covid-19 Vaccine Allocation Guidelines</u> https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/VaccineAllocationGuidelines.aspx</p> <p><u>Vaccine Appointment-Request Form</u> https://forms.microsoft.com/Pages/ResponsePage.aspx?id=3tkgKC3cY0OGJvKwA0OMR RdIQfIVjtpAkM-cYiio35ZUM0hIWVpaOTJHSDBTM0ZLSU5SNUM3NEo0OCQIQCN0PWcu</p> <p><u>4CD COVID-19 Information</u> http://www.4cd.edu/covid19/default.aspx</p>			
	5b	Brentwood Center Evacuation Maps (Draft) Russ Holt shared draft Evacuation Maps for the Brentwood Center. The committee will review and send feedback before final draft. Fire extinguishers need to be added to map.	Holt		Information/ Discussion
6.	Updates & Announcements/ Report Outs- None		All		Information
	Next meeting we should have the REVISED Return to Worksite Plan. LMC- Pitt might have vaccination site by then.				
NEXT MEETING: Thursday, March 18, 2021 @ 3:00 pm					

*List the intended outcome for each agenda item as "Information," "Discussion," and/or "Action." †If there is a related document being reviewed, indicate "first read" or "second read."